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REGULAR BOARD MEETING MINUTES

January 22, 2026

150255

A Regular meeting of the Board of Trustees of Metrocare Services was conducted on Thursday, January 22, 2026. The meeting took place at 3242 Remond Dr., Dallas, TX 75211.

Call to Order:
Mr. Bernstein, Chairman, called the meeting to order at 1:29 pm. A quorum was confirmed with 9 board members present.

Trustees Present:
Kenneth Bernstein, Anthony Farmer, Stacy G. Cantu, Noel O. Santini, M.D., Jaime Walkowiak, Sonnia R. Ortega, Ivette Marquez, Ryan J. Garcia and Crystal Garland.

Public Comment:
The procedure for public comment was available at the meeting. There was no public comment received.

Staff present:
John W. Burruss, M.D., Kelli Laos, Lucas Wilson, Judith Hunter, M.D., Jennifer Wadsworth, Ikenna Mogbo, Carolina Lasso and Tate Ringer.

Guest present:
Gary Keep and Richard Rodine from LCBH, Joel Geary, Legal Counsel, Coco Salazar from Dallas County, Eliza Solender Hall and other Metrocare staff were in attendance.

Chairman Updates:

Lifenet Community Behavioral Health Check (LCBH) presentation:

Dr. Burruss thanked Mr. Keep for being here today and for his presentation of this year's commitment. Mr. Keep gave a brief history of how Lifenet and Metrocare became partners and presented Dr. Burruss with a check in the amount of $920,000 thousand dollars to continue their support of our housing program. The board members joined Dr. Burruss in his acknowledgement and thanked Mr. Keep and LCBH for their continued support.

Mr. Bernstein requested to move the Executive Session after the Lifenet Community Behavioral Health presentation.

Motion: Ms. Cantu moved approval to move the Executive Session and Dr. Santini seconded. The motion carried unanimously.

Executive Session:
Announcement of Closed Session in Accordance with Texas Government Code:

§ 551.072 – Discussion of purchase, exchange, lease, or value of real property
§ 551.073 – Deliberation regarding gifts and donations.

- Discussion and potential action regarding Bryan's House

§ 551.074 – Deliberations regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

- Discussion and potential action regarding the CEO's 2023 – 2027 contract.

The meeting closed at 1:35 pm
Return to Open Session at 2:09 pm

Action taken as a result of Executive Session:
No action was taken as a result of executive session.

The board meeting reconvened at 2:22 pm

Board Liaison Report:

Mental Health Advisory Committee:
Ms. Wadsworth presented an update on the Mental Health Advisory Committee that met 12/08/2025. During the meeting, the committee reviewed 3 new applicants and approved all three applicants for board approval. Mr. Mogbo presented to the advisory council on the current state of housing. Ms. Wadsworth requested board approval of the 3 new applicants.

Recommendation to Appoint three new members to the MH Advisory Committee:

- Rory Etienne
- Araceli Juarez
- Robert Johnson to the MH Advisory Committee.

Motion: Mr. Garcia moved approval of the three new members to the MH Advisory Committee and Ms. Garland second. The motion carried unanimously.

IDD Planning Network Advisory Committee:

The Chief Authority Officer, Carolina Lasso, provided an update on the IDD Planning Network Advisory Committee, which met on December 18, 2025. During this meeting, the committee reviewed the LIDDA Key Performance Indicators (KPIs), noting current performance status and areas of continued focus. The group also discussed progress on the completion of the Needs Assessment, which is advancing as planned. Additionally, the committee conducted a review of the Local Plan, ensuring alignment with system priorities and community needs.

Ad Hoc Committee to Review the Center's Board Policies and Bylaws:
Mr. Cantu said the committee met on January 16th and reviewed and cleaned up the following 6 board policies they are presenting today for board review and approval.

Acceptance of the Revisions made to Board Policies:

- 3.03 Policy on Code of Conduct
- 4.10 Policy on Contributions to the Center
- 5.03 Policy on Nepotism

- 5.04 Policy on Conflict-of-Interest Employees
- 7.01 Policy on Research
- 8.01 Ownership, Management and Usage of Computer Information Systems

Motion: Dr. Santini moved to approve the board policies being presented and Ms. Ortega seconded. The motion carried unanimously.

Consent Agenda: November 2025 Reports

All consent agenda items are considered to be routine by the Board and will be enacted with one motion. There will be no separate discussion of items unless a Board Member so requests, in which event, the item will be removed from consideration as an item of consent business and considered in its normal sequence with the other action items listed below in which case full discussion of the item may occur as necessary.

1. Acceptance of the Chief Executive Officer Report
2. Acceptance of the Human Resources Report
3. Acceptance of the Facilities Division Report
4. Acceptance of the Information Technology Report
5. Acceptance of the Clinical Services Division Report
6. Acceptance of the Mental Health Services Division Report
7. Acceptance of the Housing Division Report
8. Acceptance of the Quality Management and Compliance Reports
9. Acceptance of the Local Intellectual and Developmental Disability Report
10. Acceptance of the Strategic Initiatives Report

Motion: Ms. Cantu moved to approve the Consent agenda for November 2025 and Ms. Walkowiak seconded. The motion carried unanimously.

Consent Agenda: December 2025 Reports

11. Acceptance of the November 16, 2025, Special Called Board meeting minutes.
12. Acceptance of the December 4, 2025, Regular Board meeting minutes.
13. Acceptance of the Human Resources Report
14. Acceptance of the Information Technology Report
15. Acceptance of the Housing Division Report
16. Acceptance of the Quality Management and Compliance Reports
17. Acceptance of the Local Intellectual and Developmental Disability Reports
18. Acceptance of the Strategic Initiatives Report

Motion: Mr. Garcia moved to approve the Consent agenda for December 2025 and Mr. Farmer seconded. The motion carried unanimously.

Consideration to Receive the FY25 Audited Financial Statements:

Kayla March & David Harwood of Forvis focused on the management & audit adjustments from the interim financials presented in September 2025. The auditors also outlined subsequent events that indicate it is set up well for the future.

Motion: Ms. Cantu moved to Receive the FY25 Audited Financial Statements and Mr. Garcia seconded. The motion was unanimously accepted.

Chief Executive Officer - Service Presentation:

Metrocare Cares Café: Dr. Burruss introduced Ms. Carrie Parks who said the Cares Café opened November 17, 2026. The Café is a training ground for the individuals we serve so they may learn the Front and Back of House operations of a restaurant. The café provides numerous training opportunities that the interns will rotate through from the dish pit, food prep, fryer, line cook, serve, cashier, stocker, delivery and more. Interns began their rotation during the last week of November, and more are rotating in as TWC completes the individuals plans. Our goal is 48 individuals trained by August 31, 2026. Ms. Parks introduced KA who explained what she enjoys about working in the café, what she is learning and what she wants to do when she finishes her work experience.

ACTION AGENDA:

Acceptance of the Chief Executive Officer Report for the FY26 Key Performance Indicator Results through December 2025:

Following the Cares Café success story, Dr. Burruss referred to a handout inside the board members folders.

Approval of Metrocare's acquisition of the Bryan's House property inclusive of the Rees-Jones Project Related Investment.

Motion: Ms. Cantu moved Acceptance of the Chief Executive Officer Report for December 2025 and the Acquisition of Bryan's House inclusive of the Rees-Jones Project Related Investment and Ms. Ortega seconded. The motion was unanimously approved.

Finance and Administration Reports:

Acceptance of the Financial Report for November and December 2025 (unaudited):
Mr. Wilson discussed the year-to-date financial performance & the changes that management has put into motion to improve revenue generation & reduce expenses regarding the FY26 forecasted results.

Motion: Mr. Garcia moved Acceptance of the Financial Reports for November and December 2025 (unaudited) and Ms. Marquez seconded. The motion was unanimously approved.

Acceptance of the Facilities Division Report for December 2025:
Mr. Boyd provided a summary of planned capital projects. Mr. Bernstein asked how the closeout of punch list items was progressing. Mr. Boyd stated that Whiting-Turner was making tremendous progress. Mrs. Ortega asked if there were plans to add window shades to the conference rooms. Mr. Wilson stated that we were currently testing window films that added privacy but would not block out natural light. There were then numerous comments regarding how beautiful the new campus is.

Motion: Mr. Garcia moved Acceptance of the Facilities Division Report and Ms. Walkowiak seconded. The motion was unanimously approved.

PROVIDER SERVICES REPORTS:

Acceptance of the Clinical Division Report for December 2025:
Dr Hunter presented the Clinical Services report with no changes. She emphasized that the Med Units of Service volume for December was low, as expected, due to lower service volume during the week of Christmas and New Years. Comparisons to the same time period in FY 2025 showed similar decreases.

Numbers for trainees coming through the Café' are below expectations through December. The Café' was delayed in opening until November 17 due to equipment issues, problems with gas lines, and refinement of the trainee referral process, delaying the start of trainees until 11/27. YTD, 6 trainees have been in the Café with an additional 9 trainees fully approved to begin their rotations starting in January. Additional referrals of trainees by Texas Workforce Commission are expected in February.

Motion: Mr. Garcia moved Acceptance of the Clinical Services Division Report for December 2025, and Dr. Santini seconded. The motion was unanimously approved.

Acceptance of the Mental Health Division Report for December 2025:

Ms. Wadsworth presented the Mental Health Division report. She reported that the MH Clinical Academy trained over 230 new clinicians in calendar year 2025 and will provide the board training for next month. She reported the staff are using the new Hillside campus, stating that ACT Managers held a roundtable in the tranquility garden, and Metrocare hosted its first, free community holiday event. The event offered children the opportunity to decorate cookies made by the Metrocare café, make Christmas ornaments, and engage in other activities. Ms. Wadsworth also reports on a volunteer who spent two half-days at each clinic helping children make ornaments, sticker sheets, and holiday coloring books. On the KPIs, Ms. Wadsworth reported that unique individuals were on track and as recently as Monday, the mental health division had implemented a workflow change to improve the safety plan compliance score.

Motion: Ms. Marquez moved Acceptance of the Mental Health Division Report for December 2025, and Dr. Santini seconded. The motion was unanimously approved.

Annual Election of Officers in Accordance with Board Policy 1.06:

Chairman: Mr. Bernstein opened the floor for nominations for Board Chair:

Mr. Bernstein nominated Ms. Cantu for the Chairman position. There were no other nominations. Ms. Cantu was elected by acclamation.

Vice – Chair: Mr. Bernstein nominated Ms. Walkowiak to the Vice-Chair position. There were no other nominations. Ms. Walkowiak was elected by acclamation.

Secretary: Ms. Cantu opened the floor for nominations for the Secretary position. Dr. Santini nominated Mr. Garcia for the Secretary position. There were no other nominations. Mr. Garcia was elected by acclamation.

Committee Assignments:

Ad hoc Committee to Review the Center's Bylaws and Board Policies:
Ms. Cantu nominated Ms. Walkowiak and Ms. Garland to the Ad Hoc committee.

Meeting Adjournment: There being no further business to come before the Board, Mr. Bernstein adjourned the meeting at 4:17 pm.

Minutes approved by:

~~Ryan J. Garcia~~, Secretary
Stacy G. Cantu, Chair