

Metrocare Services 2025-26 IRB Full Board Meeting Schedule

IRB submissions (new protocols, renewals, or modifications) MAY require full board review and will be considered for approval at convened meetings of the IRB. To ensure adequate time for review and consideration, submissions should be submitted to the IRB in Cayuse HE by the deadlines below.

Pre-screening by the ACER research office staff may identify revisions required by the investigator. These revisions could delay the full board review. Please plan accordingly. IRB meets every 2nd Tuesday of the month, and submissions are due two full weeks (10-11 business days) before the scheduled IRB meeting, as noted below.

Please note: While we strive to review submissions according to the below schedule, there is always the possibility, albeit rare, that the IRB does not make a quorum. If this occurs, you will be informed ASAP of the delay and the updated date for review.

Submission Deadlines	Metrocare Services IRB Board Meetings
Monday, November 24, 2025	Tuesday, December 9, 2025
Monday, December 29, 2025	Tuesday, January 13, 2026
Monday, January 26, 2026	Tuesday, February 10, 2026
Monday, February 23, 2026	Tuesday, March 10, 2026
Monday, March 30, 2026	Tuesday, April 14, 2026
Monday, April 27, 2026	Tuesday, May 12, 2026
Tuesday, May 26, 2026*	Tuesday, June 9, 2026
Monday, June 29, 2026	Tuesday, July 14, 2026
Monday, July 27, 2026	Tuesday, August 11, 2026
Monday, August 24, 2026	Tuesday, September 8, 2026
Monday, September 28, 2026	Tuesday, October 13, 2026
Monday, October 26, 2026	Tuesday, November 10, 2026
Monday, November 23, 2026	Tuesday, December 8, 2026
Monday, December 28, 2026	Tuesday, January 12, 2027

*Due to a national recognized holiday falling on Monday, submissions will be due the following day Tuesday.

If you have completed IRB with another institution, please make sure all submitted materials related to your approval are included in your Cayuse submission. Missing information can delay the process.

If you have any questions related to the Metrocare Services IRB, contact the ACER Research Office at 469-940-4117 or email us at ACERresearch@metrocareservices.org. Please allow up to 48 business hours for a response.