



REGULAR BOARD MINUTES

April 25, 2024

and added that the committee was asked to update a couple of board policies out of the cycle. Ms. Wadsworth said that these two BPs were brought to the Ad Hoc committee for immediate changes per the recommendation of the HHSC SUD site visit to include language from our Administrative Procedures on these two BPs.

Mr. Bernstein referred to BP 1.11 which was tabled at our February board meeting and asked if we had received our contract from the North Texas Behavioral Health Authority. Dr. Burruss replied that we had not. Mr. Bernstein said that BP 1.11 will stay table for the time being.

Mr. Bernstein commended Mr. Farmer and the committee for their due diligence. Mr. Farmer thanked Dr. Burruss and Ms. Laos for always showing up at the committee and providing input.

CONSENT AGENDA ITEM(s): February 2024 Reports

All consent agenda items are considered to be routine by the Board and will be enacted with one motion. There will be no separate discussion of items unless a Board Member so requests, in which event, the item will be removed from consideration as an item of consent business and considered in its normal sequence with the other action items listed below in which case full discussion of the item may occur as necessary.

1. Acceptance of the Chief Executive Officer Report
2. Acceptance of the Human Resources Report
3. Acceptance of the Facilities Division Report
4. Acceptance of the Information Technology Report
5. Acceptance of the Clinical Services Division Report
6. Acceptance of the Mental Health Services Division Report
7. Acceptance of the Housing Division Report
8. Acceptance of the Quality Management and Compliance Reports
9. Acceptance of the Local Intellectual and Developmental Disability Report
10. Acceptance of the Strategic Initiatives Report

Mr. Bernstein requested to move items 8 and 9 to the Action agenda.

Motion: Ms. Cantu moved to Accept the Consent agenda for February 2024 with the changes made and Ms. Walkowiak second. The motion carried unanimously.

CONSENT AGENDA ITEM(s): March 2024 Reports

11. Acceptance of the February 22, 2024 Regular Board Meeting Minutes

12. Proposed Revision and Approval of Board Policies:

- 1.03 Policy on Board of Trustees Training
- 1.13 Policy on Board Meeting Minutes and Protocol
- 1.14 Policy on Administration and General Management of the Center
- 2.01 Policy on Client Services Delivery
- 2.06 Policy on Medical – Psychiatric Services
- 8.04 Policy on Contingency Plan

13. Acceptance of the Human Resources Report

14. Acceptance of the Information Technology Report

15. Acceptance of the Clinical Services Division Report

16. Acceptance of the Mental Health Services Division Report

17. Acceptance of the Quality Management and Compliance Reports

18. Acceptance of the Local Intellectual and Developmental Disability Report

Motion: Mr. Farmer moved to Accept the Consent agendas for March 2024 as presented and Ms. Cantu second. The motion carried unanimously.

Chief Executive Officer – Service Presentation:

Aging and Disability Resource Center – Sherry Chantharaj, ADRC Director.

Dr. Burruss called on Ms. Chantharaj, Director of the Aging and Disability Resource Center to present today's story.

ACTION AGENDA

CHIEF EXECUTIVE OFFICER REPORT:

Acceptance of the Chief Executive Officer Report for the FY24 Key Performance Indicator Progress through March 2024:

After the success story illustrating the recent influx of calls for the Aging and Disability Resource Center (ADRC) and their adaptation to manage the burden, Dr. Burruss emphasized that General Contractor interviews were underway for the LK renovation with anticipated substantial completion of the campus by late 2025 or early 2026. He also elaborated on the KPI report with additional trending information about several of the indicators, including one measure that has already been fully achieved.

Motion: Dr. Santini moved Acceptance of the March 2024 Chief Executive Officer Report and Ms. Walkowiak second. The motion was carried unanimously.

Mr. Bernstein removed the following two items from the February 2024 Consent Agenda to the Action Agenda:

Acceptance of the Quality Management and Compliance Reports for February 2024:

Chairman Bernstein asked about any specific quality concerns given the most recent medical records audit. Ms. Laos reported no systemic quality concerns and that results indicate, overall, business support and medical records staff are following processes to ensure documents within the electronic health record are maintained and organized as required. The Director of Health Information will share these results with the local management teams so that they may provide training and/or support for any measure that received a low score.

Acceptance of the Local Intellectual and Developmental Disability Reports for February 2024:

Mr. Bernstein referred to Ms. Lasso and inquired about the slots that are released by HHS and the ability to take advantage of these slots. Ms. Lasso said that when it comes to the release of slots, we have 75 days to reach out to the families. One of the reasons why the HHSC does not release 106 or 262 of those slots is because we have to reach out to the families, find out if they are still interested in the placement, determine if they are still residing in Texas and make sure that they understand what each of the programs have to offer so the families can make an informed decision and choose the best alternative for their child. The slots are never lost, if the individual has passed away, moved out of the area or the family declines the slot HHS usually replaces them with another individual.

Motion: Mr. Bernstein moved to approve the Quality Management and Compliance Report and the Local Intellectual and Developmental Disability Reports for February 2024. Mr. Farmer second and the motion was carried unanimously.

FINANCE AND ADMINISTRATION REPORTS

Acceptance of the Financial Report for February 2024:

Mr. Wilson referred to page 149259 saying that the primary rationale for the Pharmacy revenues being lower than expected is that we get a rebate, or what is called a direct and in-direct renumeration. In previous years we would receive reimbursement and we would have a big net payback throughout the end of the year. Starting this year, they changed this payment, and we get the net reimbursement at the time the claim is filed.

Acceptance of the Financial Report for March 2024:

Mr. Wilson reviewed the March financial performance & the FY24 Year to Date financial performance. He pointed out the key variances to budget including references to Charity Care revenues budgeted in March, but not received until April 1st. These revenues will be recorded with the April financial statements. He also discussed the trend change regarding Pharmacy Revenues & Fringe Benefits expenses.

Motion: Ms. Walkowiak moved to Accept the February and March 2024 Financial Reports and Dr. Santini second. The motion was carried out by unanimous consent.

Acceptance of the Facilities Division Report for March 2024:

Mr. Wilson discussed that the general contractor for the LK/SNOP project will be chosen within the next few days. Dr. Burruss said the contract will be presented at our August board meeting since we will not be meeting in June or July. Mr. Wilson indicated that Metrocare has drawn down \$10 million from the Parkland Loan related to the Hillside Project.

Motion: Ms. Cantu moved Acceptance of the Facilities Division Report for March 2024 and Ms. Walkowiak second. The motion carried unanimously.

PROVIDER SERVICES REPORTS

Acceptance of the Housing Division Report for March 2024:

Dr. Burruss provided this report in the absence of Chief Housing Officer, Mr. Mogbo. Dr. Burruss fielded questions from Mr. Bernstein saying that the Rawlins property has 54 units, the 34 referenced in the report do not include the ones already finished. He and Ms. Ringer were onsite there today, and they observed the work and the progress made to get them finished. In reply to Ms. Walkowiaks' question Dr. Burruss said that Metrocare client occupancy will be roughly forty percent in any property that we own, or 20-25 Rawlins units will be used for our consumers and the rest will be affordable housing for the open market. There is a fourth building in the back of the property which we would like to turn into a residence and potentially offer free or at a reduced price for the Safety Security Personnel to live on site. The building had a fire that did not compromise the integrity of the building and now the city would like us to do something with it.

Motion: Ms. Walkowiak moved Acceptance of the Housing Division Report and Ms. Ortega second. The motion carried unanimously.

EXECUTIVE SESSION: (Discussion only - Closed to the Public)

Announcement of Closed Session in Accordance with Subchapter D., Texas Government Code:

- § 551.072 – Deliberation Regarding Real Property

Mr. Bernstein closed the meeting at: 2:47 pm

RETURN TO OPEN SESSION:

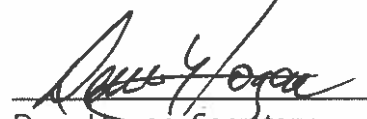
Mr. Bernstein opened the meeting at 3:36 pm and declared that there was no action taken during the closed session.

ACTION TAKEN AS A RESULT OF EXECUTIVE SESSION:

Motion: Ms. Cantu moved approval of the executive team completing the purchase of the property located at 9696 Skillman with financing to be determined and with staff providing a plan for usage to be delivered at the Board Retreat. Ms. Ortega second. The motion was carried unanimously with seven yes votes.

Meeting Adjournment: There being no further business to come before the Board, Mr. Bernstein adjourned the meeting at 3:37 p.m.

Minutes approved by:



Dave Hogan, Secretary



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