



REGULAR BOARD MINUTES

December 7, 2023

METROCARE
Board Meeting Minutes
December 7, 2023

A Regular Meeting of the Board of Trustees of Metrocare convened on Thursday, December 7, 2023. The meeting was held at 1345 River Bend Dr., Dallas, TX 75247 (Mustangs Rm.)

CALL TO ORDER:

Mr. Bernstein, Chair, called the meeting to order at 1:31 pm and confirmed the presence of a quorum.

Trustees Present:

Kenneth Bernstein, Anthony Farmer, Dave Hogan, Noel Santini, M.D., Stacy G. Cantu, Jaime Walkowiak, Vickie Rice, Dr. Sam Yang and Sonnia R. Ortega.

Public Comment:

No public comment was received.

Staff present:

John W. Burruss, M.D., Kelli Laos, Lucas Wilson, Judith Hunter, M.D., Ikenna Mogbo, Jennifer Wadsworth, Carolina Lasso and Tate Ringer.

Guest present:

Joel Geary, Linda Secrest, Tzeggabrhan Kidane and other staff and guests.

Chairman updates:

Mr. Bernstein referred to the handouts with the board attendance and the Tx Council communication that were included in the board members folders. The next board meeting will take place on January 25, 2024.

CONSENT AGENDA ITEM(s): October 2023 Reports

All consent agenda items are considered to be routine by the Board and will be enacted with one motion.

1. Acceptance of the October 26, 2023, Regular Board Meeting Minutes
2. Acceptance of the Human Resources Report
3. Acceptance of the Clinical Services Division Report
4. Acceptance of the Mental Health Division Report
5. Acceptance of the Local Intellectual and Developmental Disability Authority Report
6. Acceptance of the Quality Management and Compliance Division Reports

Dr. Santini requested to move items 3, 4 and 5 to the Action agenda.

Motion: Ms. Cantú moved to Accept the Consent agenda for October 2023 as amended and Dr. Santini second. The motion carried unanimously.

Next board meeting: January 25, 2024.

Chief Executive Officer – Service Presentation:

Local Intellectual and Developmental Disability-Mentorship Hours: Kaitlin Berg, IDD Waiver Trainer.

ACTION AGENDA

Staff Recognition:

Eva Chow, Jagan Reddy, MD., and Ikechukwu Ofamata, MD.

CHIEF EXECUTIVE OFFICER REPORT:

Acceptance of the Chief Executive Officer Report for the FY24 Key Performance Indicator Progress through October 2023:

After a Success Story presentation from the LIDDA Mentorship Program, Dr. Burruss recognized two 20-year employees and one 40-year team member. He pointed out that Metrocare would be closing on the purchase of the Elam Rd property on the 19th and closed his presentation as there were no further questions or comments.

Motion: Ms. Rice moved Acceptance of the October 2023 Chief Executive Officer Report and Ms. Cantú seconded. The motion carried unanimously.

FINANCE AND ADMINISTRATION REPORTS

Acceptance of the Center’s Financial Statements for the period ending October 2023 (unaudited):

Mr. Wilson discussed the actual financial performance for the month of October & YTD for fiscal year 2024. Revenues for the month of October were slightly less than budget, but higher than budget for the fiscal year. Expenses for both October & the fiscal year are both lower than budget. Based on this trend, Metrocare is expected to have a favorable year.

Mr. Wilson also discussed the Statement of Net Position calling attention to current Cash Assets of \$19.4 million which equates to 52.19 Days Cash on Hand. He also introduced the Long-Term Debt Statement & Investment Statement to the board for the first time.

Motion: Mr. Hogan moved to Accept the Financial Statements for October 2023 and Dr. Santini seconded. The motion carried unanimously.

Approval of Resolution to Allow Tax Exempt Financing:

Mr. Wilson presented a resolution to approve the intent for Metrocare to evaluate Tax Exempt Financing for current and future projects for Metrocare. After discussion, the

decision was made to table the approval of the resolution until January. Mr. Wilson & Mr. Geary were asked to follow up with Kendal Hauke from Municipal Capital Markets Group on some of the language prior to in the meeting in January.

Acceptance of the Facilities Division Report for October 2023:

Mr. Kevin Boyd, Chief Facilities Planning & Construction Officer provided an update on the projects taking place at the Hillside Campus, the Lancaster Kiest Clinic, and the Special Needs Offenders Program. He provided information on the work going in the interior and exterior of the Samuell Child and Adolescent clinic (C&A) indicating that the work will be completed by the end of November. The furniture for both the Samuell C&A and the Samuell Adult Clinics should be arriving by mid-December. A proposal to replace the HVAC at the C&A clinic was posted and the deadline to submit the proposals is December 1st.

Motion: Mr. Hogan moved Acceptance of the Facilities Division Report for October 2023 and Ms. Rice seconded. The motion carried unanimously.

PROVIDER SERVICES REPORTS

Acceptance of the Mental Health Division Report for October 2023:

The Mental Health Division report was pulled from the consent agenda by Dr. Santini who asked about adding an average to the KPI related to follow up after hospital admission. Ms. Wadsworth explained that the measure is based on a rolling 12 months. There were no further questions posed.

Motion: Mr. Hogan moved Acceptance of the Mental Health Division Report for October 2023 and Dr. Santini seconded. The motion carried unanimously.

Acceptance of the Housing Division Report for October 2023:

Mr. Mogbo, spoke about the Bowser property achieving 95% occupancy. He said that there is one vacancy that is undergoing renovations, but the apartment has already been pre-leased by the Stewpot.

Mr. Mogbo fielded questions from Ms. Ortega related to the demographic make-up of the Bowser residents. Ms. Cantú provided additional information on the makeup of the residents of these properties. Mr. Mogbo also updated the Board on the ongoing renovations at the Rawlins property.

Motion: Ms. Cantú moved Acceptance of the Housing Division Report for October 2023 and Mr. Farmer seconded. The motion carried unanimously.

STRATEGIC INITIATIVES REPORT

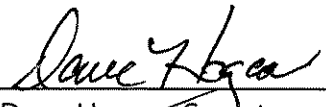
Acceptance of the Strategic Initiatives Report for October 2023:

Ms. Ringer presented the Strategic Initiatives report as presented in the board packet. Additionally, she covered details on recent events with special mention of Metrocare participating in the Dallas Housing Coalition presentation to City Council in support of \$200 million bond funding for affordable and permanent supported housing. Ms. Ringer also noted that next week Metrocare will be filming five videos funded by a unique grant from the Texas Council on Developmental Disabilities. The videos will tell the history of treatment and services for those with Intellectual and Developmental Disabilities (IDD) as well as will show what vibrant lives those with IDD can lead. Metrocare will be using the videos to train elected officials and students, so they are better informed and prepared to draft legislation for those with IDD.

Motion: Mr. Hogan moved Acceptance of the Strategic Initiatives Report for October 2023 and Dr. Santini seconded. The motion carried unanimously.

Meeting Adjournment: There being no further business to come before the Board, Mr. Bernstein adjourned the meeting at 3:14 p.m.

Minutes approved by:



Dave Hogan, Secretary

