



A Regular Meeting of the Board of Trustees of Metrocare Services will be held on Thursday, September 28, 2023, at approximately 1:30 p.m. Prior to the regular Board Meeting a Board Training session will begin at 1:00 p.m. The meeting will take place at 1345 River Bend Dr., Dallas, TX 75247 in the Mustangs Conference Rm.

If you need additional assistance to effectively participate in or observe this meeting, please notify the Administrative Office at 214.743.1201, at least 72 hours prior to this meeting so that reasonable accommodations can be made to assist you.

A portion of the meeting may be closed for purposes permitted by the Texas Open Meetings Act, Texas Government Code, Section 551.001 et seq., including but not limited to the following sections and purposes:

- Tex. Gov't Code § 551.071 – Consultation with attorney to seek advice on legal matters.
- Tex. Gov't Code § 551.072 – Discussion purchase, exchange, lease, or value of real property.
- Tex. Gov't Code § 551.073 – Deliberations regarding gifts and donations.
- Tex. Gov't Code § 551.074 – Deliberations regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.
- Tex. Gov't Code § 551.076 – Deliberations regarding security devices or security audits.

Kenneth R. Bernstein, Chairman  
Metrocare Board of Trustees

Anthony Farmer, Vice Chair  
Metrocare Board of Trustees

John W. Burruss, M.D.  
Chief Executive Officer

**BOARD OF TRUSTEES**

Kenneth R. Bernstein  
*Chairman*

Anthony Farmer  
*Vice Chairman*

Dave Hogan  
*Secretary*

Noel O. Santini, M.D.

Stacy Cantu

Jaime Walkowiak

Vickie Rice

Dr. Sam Yang

# Agenda

Thursday, September 28, 2023

1345 River Bend Dr.  
Dallas, Texas 75247  
(Mustangs Room)

**Board Training - 1:00 pm**

“The Stephen A. Cohen Military Family Clinic at Metrocare and  
Military Veteran Peer Network.  
Dr. Ashton Steele

**REGULAR BOARD MEETING**

**1:30 PM**

**Special Representative**

Linda Secrest

Mr. **Call Meeting to Order & Declaration of Quorum:**  
Bernstein

**Public Comment:** Limited to three minutes (*only those registered*)

**Chairman Updates:**

**Board Liaison Report:**

Dr. Santini Update from the Ad hoc Committee to Review the CEO’s Compensation

Mr. Farmer Update from the Ad hoc Committee to Review the Center’s Board Policies and Bylaws

Ms. Wadsworth Mental Health Advisory Committee

Mr. **Consent Agenda: August 2023 Reports** 148520  
Bernstein

*All consent agenda items are considered to be routine by the Board and will be enacted with one motion. There will be no separate discussion of items unless a Board Member so requests, in which event, the item will be removed from consideration as an item of consent business and considered in its normal sequence with the other action items listed below in which case full discussion of the item may occur as necessary.*

- 1. Acceptance of the August 24, 2023 Regular Board Meeting Minutes 148521
- 2. Proposed Revision and Approval of Board Policies: 148528 -
  - BP 1.05 Trustees Relationship with County Commissioners 148549
  - BP 1.08 Advisory Committees Involvement
  - BP 1.09 Service Recipients Family on Center Committees
  - BP 2.01 Client Service Delivery
  - BP 2.08 Records Management
- 3. Acceptance of the FY23 Fourth Quarter Reports on Finance 148550-
  - Quarterly Investment Report 148556

**148516**

	<ul style="list-style-type: none"> <li>• Community Service Contracts over \$100,000 &amp; Non-Community Service Contracts over \$25,000</li> <li>• Lease Obligations over \$25,000</li> <li>• Legal Expenses</li> <li>• Purchases of Goods, Services and Equipment over \$15,000</li> <li>• Participation by Historically Underutilized Businesses (HUB)</li> </ul>	
	4. Acceptance of the Human Resources Report for August 2023	148557
	5. Acceptance of the FY23 Fourth Quarter Report on Salary Adjustments over \$5,000	148560
	6. Acceptance of the Facilities Division Report for August 2023	148561
	7. Acceptance of the Housing Division Report	148562
	8. Acceptance of the Local Intellectual and Developmental Disability Authority Report	148564
	9. Acceptance of LIDDA FY23 Fourth Quarter Performance Measure Report	148567
	10. Acceptance of the Quality Management and Compliance Reports	148569
	11. Acceptance of the FY23 Fourth Quarter Reports on Internal Review Board Approvals	148573
	12. Acceptance of the Strategic Initiatives Report for August 2023	148574
Dr. Burruss	<b>Chief Executive Officer – Service Presentation</b> Integrated Treatment for Complex Trauma Program - Devin Foster, LPC	
Mr. Bernstein	<b>Action Agenda:</b>	
Dr. Burruss	Acceptance of the Chief Executive Officer Report for the FY23 Key Performance Indicator Progress through August 2023	148592
	The Chief Executive Officer will present an overview of the performance of the center and specific key highlights from the preceding month.	
	<b>Finance and Administration Reports</b>	
Mr. Wilson	Acceptance of the Financial Report for June 2023 (Unaudited)	148594
	The Chief Financial Officer will review the statement of net position, the statement of activities and the statement of cash flow for the month of April and discuss plans to address deficiencies therein relative to departmental plans.	
Mr. Wilson	Acceptance of the Financial Report for August 2023 (Unaudited)	148600
	The Chief Financial Officer will review the statement of net position, the statement of activities and the statement of cash flow for the month of April and discuss plans to address deficiencies therein relative to departmental plans.	
Mr. Wilson	Approval of New Banking Relationship with Raymond James Investments	148605
Mr. Wilson	Acceptance of the Information Technology Report for August 2023	148606
	The Chief Financial Officer will present a report on the achievements of the information technology department for the previous month.	
	<b>Provider Services Reports</b>	
Dr. Hunter	Acceptance of the Clinical Services Division Reports for August 2023	148607

The Chief Medical Officer will present a report on the performance of the medical staff services, and the clinical outcome measure, the developmental disabilities provider division of the center and discuss plans to address deficiencies relative to departmental plans.

Ms. Wadsworth	Acceptance of the Mental Health Division Report for August 2023  The Chief Clinical Officer will present a report of monthly measures for the Mental Health Division, including management plans to address deficiencies relative to departmental plans.	148610
Mr. Bernstein	<b>EXECUTIVE SESSION:</b>  Announcement of Closed Session in Accordance with Texas Government Code:  § 551.074 – CEO’s FY23 incentive payment as outlined in the August 2022 contract  <b>RETURN TO OPEN SESSION:</b>  <b>ACTION TAKEN AS A RESULT OF EXECUTIVE SESSION:</b> <ul style="list-style-type: none"><li>• Approval of the CEO’s FY23 contractual incentive payment</li></ul>	148614
Mr. Bernstein	<b>Adjournment:</b>	148615