



A Regular Meeting of the Board of Trustees of Metrocare Services will be held on Friday, July 7, 2023, at 1:00 p.m. The meeting will take place at 1345 River Bend Dr., Dallas, TX 75247 in the Mustangs Conference Rm.

If you need additional assistance to effectively participate in or observe this meeting, please notify the Administrative Office at 214.743.1201, at least 72 hours prior to this meeting so that reasonable accommodations can be made to assist you.

A portion of the meeting may be closed for purposes permitted by the Texas Open Meetings Act, Texas Government Code, Section 551.001 et seq., including but not limited to the following sections and purposes:

- Tex. Gov't Code § 551.071 – Consultation with attorney to seek advice on legal matters.
- Tex. Gov't Code § 551.072 – Discussion purchase, exchange, lease, or value of real property.
- Tex. Gov't Code § 551.073 – Deliberations regarding gifts and donations.
- Tex. Gov't Code § 551.074 – Deliberations regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.
- Tex. Gov't Code § 551.076 – Deliberations regarding security devices or security audits.

Kenneth R. Bernstein, Chairman  
Metrocare Board of Trustees

Anthony Farmer, Vice Chair  
Metrocare Board of Trustees

John W. Burruss, M.D.  
Chief Executive Officer

**BOARD OF TRUSTEES**

Kenneth R. Bernstein  
*Chairman*

Anthony Farmer  
*Vice Chairman*

Dave Hogan  
*Secretary*

Noel O. Santini, M.D.

Stacy Cantu

Jaime Walkowiak

Vickie Rice

Dr. Sam Yang



1345 River Bend Dr.  
Dallas, Texas 75247  
(Mustangs Rm.)

**Regular Meeting of the Board of Trustees**

**Friday, July 7, 2023 at 1:00 pm**

**Special Representative**

Linda Secrest

**AGENDA**

Mr.

Bernstein **Call Meeting to Order & Declaration of Quorum:**

**Public Comment:** Limited to three minutes (*only those registered*)

**Chairman Updates:**

- FY23 Board Attendance
- Board Retreat – August 19, 2023
- Next board meeting: August 29, 2023

Mr.

Bernstein **Consent Agenda: April 2023 Reports**  
*All consent agenda items are considered to be routine by the Board and will be enacted with one motion. There will be no separate discussion of items unless a Board Member so requests, in which event, the item will be removed from consideration as an item of consent business and considered in its normal sequence with the other action items listed below in which case full discussion of the item may occur as necessary.*

**Pg. Number**

	1. Acceptance of the April 27, 2023 Regular Board Meeting Minutes	148213
	2. Acceptance of the CEO Report for April 2023	148219
	3. Acceptance of the Human Resources Report for April 2023	148221
	4. Acceptance of the Facilities Services Report for April 2023	148224
	5. Acceptance of the Information Technology Report for April 2023	148225
	6. Acceptance of the Clinical Services Division Report for April 2023	148227
	7. Acceptance of the Mental Health Division Report for April 2023	148230
	8. Acceptance of the Housing Division Report for April 2023	148234
	9. Acceptance of the Quality Management and Compliance Services Report for	148236

	April 2023	
	10. Acceptance of the Local Intellectual and Developmental Disability Report for April 2023	148239
	11. Acceptance of the Strategic Initiatives Report for April 2023	148242
	<b>Consent Agenda: May 2023 Reports</b>	
	12. Acceptance of the FY23 Third Quarter Reports on Finance	148257
	13. Quarterly Investment Report	148258
	14. Community Service Contracts over \$100,000 & Non-Community Services Contracts over \$25,000	148259
	15. Lease Obligations over \$25,000	148260
	16. Legal Expenses	148261
	17. Purchases of Goods, Services and Equipment over \$15,000	148262
	18. Participation by Historically Underutilized Businesses (HUB)	148263
	19. FY23 Third Quarter Report on Salary Adjustments over \$5,000	148264
	20. Acceptance of the Clinical Services Division Report for May 2023	148265
	21. Acceptance of the Housing Division Report for May 2023	148268
	22. Acceptance of the Local Intellectual and Developmental Disability Report for May 2023	148271
	23. Acceptance of the FY23 Third Quarter Reports on Service Delivery (To be submitted under separate cover)	148274
	24. Acceptance of the FY23 Third Quarter Reports on Quality Management and Research	148275
	25. Acceptance of the Governmental Entity Plan	148278
	26. Acceptance of the Strategic Initiatives Report for May 2023	148293
	27. Acceptance of the Human Resources Report for May 2023	148310
	28. Acceptance of the Facilities Services Report for May 2023	148313
	29. Acceptance of the Information Technology Report for May 2023	148314
	30. Acceptance of the Mental Health Division Report for May 2023	148316
	31. Acceptance of the Quality Management and Compliance Services Division Reports for May 2023	148320
Mr. Bernstein	<b>Action Agenda:</b>	148323
Dr. Burruss	<b>Chief Executive Officer Report</b>	
	Acceptance of the Chief Executive Officer Report for the FY23 Key Performance Indicator Progress through May 2023 The Chief Executive Officer will present an overview of the performance of the center and specific key highlights from the preceding month.	148324

Dr. Burruss	Approval of Contract with Perry Guest Construction, LLC to Complete Renovation of 33 Units at the Rawlins Chateau Apartment Complex (verbal report)	148326
Dr. Burruss Mr. Mogbo	Consideration of Approval of Resolution Delineating the Board's Awareness and Approval of the Chief Executive Officer John W. Burruss, M.D. and/or Chief Financial Officer Lucas Wilson, on behalf of Dallas County Mental Health and Mental Retardation Center D/B/A Metrocare Services, is authorized to negotiate and execute a real estate refinance contract for the land and premises described as 3917-3929 Rawlins St, Dallas, Texas 75219 ("the Property") with the aggregate principal amount of \$6,150,000.00 (the "Loan") from Dallas Housing Opportunity Fund LLC, ("Lender"), relating to the land and premises described as 3917-3929 Rawlins St, Dallas, Texas 75219.	148327
	<b>Finance and Administration Reports</b>	
Mr. Wilson	Acceptance of the Financial Report for April 2023 (Unaudited)  The Chief Financial Officer will review the statement of net position, the statement of activities and the statement of cash flow for the month of April and discuss plans to address deficiencies therein relative to departmental plans.	148330
Mr. Wilson	Acceptance of the Financial Report for May 2023 (Unaudited)  The Chief Financial Officer will review the statement of net position, the statement of activities and the statement of cash flow for the prior month and discuss plans to address deficiencies therein relative to departmental plans.	148337
Mr. Bernstein	<b>EXECUTIVE SESSION: (Discussion only – Closed to the Public)</b> Announcement of Closed Session in Accordance with Subchapter D., Texas Government Code Section 551.072 – Discussion of purchase, exchange, lease, or value of real property: <ul style="list-style-type: none"> <li>• Discuss the Purchase Contract of 2 pieces of Real Property</li> </ul>	148343
	<b>RETURN TO OPEN SESSION:</b>	148344
	<b>ACTION TAKEN AS A RESULT OF EXECUTIVE SESSION:</b> <ul style="list-style-type: none"> <li>• Consideration of Approval of the Purchase Contract for the 2 pieces of Real Property Discussed in Executive Session</li> </ul>	148345
	<b>ADJOURNMENT:</b>	148346