



A Regular Meeting of the Board of Trustees of Metrocare Services will be held on Thursday, June 29, 2023, at approximately 1:30 p.m. Prior to the regular session, a Board Training session will begin at 1:00 pm. The meeting will take place at 1345 River Bend Dr., Dallas, TX 75247 in the Mustangs Conference Rm.

If you need additional assistance to effectively participate in or observe this meeting, please notify the Administrative Office at 214.743.1201, at least 72 hours prior to this meeting so that reasonable accommodations can be made to assist you.

A portion of the meeting may be closed for purposes permitted by the Texas Open Meetings Act, Texas Government Code, Section 551.001 et seq., including but not limited to the following sections and purposes:

- Tex. Gov't Code § 551.071 – Consultation with attorney to seek advice on legal matters.
- Tex. Gov't Code § 551.072 – Discussion purchase, exchange, lease, or value of real property.
- Tex. Gov't Code § 551.073 – Deliberations regarding gifts and donations.
- Tex. Gov't Code § 551.074 – Deliberations regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.
- Tex. Gov't Code § 551.076 – Deliberations regarding security devices or security audits.

Kenneth R. Bernstein, Chairman
Metrocare Board of Trustees

Anthony Farmer, Vice Chair
Metrocare Board of Trustees

John W. Burruss, M.D.
Chief Executive Officer



BOARD OF TRUSTEES

Kenneth R. Bernstein
Chairman
Anthony Farmer
Vice Chairman
Dave Hogan
Secretary
Noel O. Santini, M.D.
Stacy Cantu
Jaime Walkowiak
Vickie Rice
Dr. Sam Yang

1345 River Bend Dr.
Dallas, Texas 75247
(Mustangs Rm.)

Regular Meeting of the Board of Trustees

Thursday, June 29, 2023

Board Training - 1:00 PM

"ACER Strategic Direction"
Dr. Jamaica Chapple

Board Meeting - 1:30 pm

Special Representative

Linda Secrest

AGENDA

Mr.
Bernstein

Call Meeting to Order & Declaration of Quorum:

Public Comment: Limited to three minutes (*only those registered*)

Chairman Updates:

- FY23 Board Attendance
- Board Retreat – August 19, 2023
- Next board meeting: August 29, 2023

Mr.
Bernstein

Consent Agenda: April 2023 Reports

All consent agenda items are considered to be routine by the Board and will be enacted with one motion. There will be no separate discussion of items unless a Board Member so requests, in which event, the item will be removed from consideration as an item of consent business and considered in its normal sequence with the other action items listed below in which case full discussion of the item may occur as necessary.

Pg. Number

- | | |
|---|--------|
| a) Acceptance of the April 27, 2023 Regular Board Meeting Minutes | 148213 |
| b) Acceptance of the CEO Report for April 2023 | 148220 |
| c) Acceptance of the Human Resources Report for April 2023 | 148222 |
| d) Acceptance of the Facilities Services Report for April 2023 | 148225 |
| e) Acceptance of the Information Technology Report for April 2023 | 148226 |
| f) Acceptance of the Clinical Services Division Report for April 2023 | 148228 |
| g) Acceptance of the Mental Health Division Report for April 2023 | 148231 |
| h) Acceptance of the Housing Division Report for April 2023 | 148235 |

- i) Acceptance of the Quality Management and Compliance Services Report for April 2023 148237
- j) Acceptance of the Local Intellectual and Developmental Disability Report for April 2023 148240
- k) Acceptance of the Strategic Initiatives Report for April 2023 148243

Consent Agenda: May 2023 Reports

- l) Acceptance of the FY23 Third Quarter Reports on Finance 148258
- m) Quarterly Investment Report 148259
- n) Community Service Contracts over \$100,000 & Non-Community Services Contracts over \$25,000 148260
- o) Lease Obligations over \$25,000 148261
- p) Legal Expenses 148262
- q) Purchases of Goods, Services and Equipment over \$15,000 148263
- r) Participation by Historically Underutilized Businesses (HUB) 148264
- s) FY23 Third Quarter Report on Salary Adjustments over \$5,000 148265
- t) Acceptance of the Clinical Services Division Report for May 2023 148266
- u) Acceptance of the Housing Division Report for May 2023 148269
- v) Acceptance of the Local Intellectual and Developmental Disability Report for May 2023 148272
- w) Acceptance of the FY23 Third Quarter Reports on Service Delivery (To be submitted under separate cover) 148275
- x) Acceptance of the FY23 Third Quarter Reports on Quality Management and Research 148276
- y) Acceptance of the Governmental Entity Plan 148279
- z) Acceptance of the Strategic Initiatives Report for May 2023 148294

Dr. Burruss **Chief Executive Officer – Service Presentation**
Texas Home Living Waiver Program: Tiffani Dominguez

Mr. Bernstein **Action Agenda:** 148311

Chief Executive Officer Report

Dr. Burruss **Special Recognition** - 50 Year Anniversary: Marvin Williams

Acceptance of the Chief Executive Officer Report for the FY23 Key Performance Indicator Progress through May 2023 148312

The Chief Executive Officer will present an overview of the performance of the center and specific key highlights from the preceding month.

Dr. Burruss Approval of Contract with Perry Guest Construction, LLC to Complete Renovation of 33 Units at the Rawlins Chateau Apartment Complex (verbal report) 148314

Finance and Administration Reports

Mr. Wilson	Acceptance of the Financial Report for April 2023 (Unaudited) The Chief Financial Officer will review the statement of net position, the statement of activities and the statement of cash flow for the month of April and discuss plans to address deficiencies therein relative to departmental plans.	148315
Mr. Wilson	Acceptance of the Financial Report for May 2023 (Unaudited) The Chief Financial Officer will review the statement of net position, the statement of activities and the statement of cash flow for the prior month and discuss plans to address deficiencies therein relative to departmental plans.	148322
Ms. Laos	Acceptance of the Human Resources Report for May 2023 The Chief Operating Officer will present a report on the performance of the department for the prior month and describe plans to address deficiencies relative to departmental plans.	148328
Mr. Wilson	Acceptance of the Facilities Services Report for May 2023 The Chief Financial Officer will present a report on the status of current and future major projects for the facilities department relative to departmental plans.	148331
Mr. Wilson	Acceptance of the Information Technology Report for May 2023 The Chief Information Officer will present a report on the achievements of the information technology department for the previous month.	148332
Provider Services Reports		
Ms. Wadsworth	Acceptance of the Mental Health Division Report for May 2023 The Chief Clinical Officer will present a report of monthly measures for the Mental Health Division, including management plans to address deficiencies relative to departmental plans.	148334
Mr. Mogbo Dr. Burruss	Consideration of Approval of Resolution Delineating the Board's Awareness and Approval of the Chief Executive Officer John W. Burruss, M.D. and/or Chief Financial Officer Lucas Wilson, on behalf of Dallas County Mental Health and Mental Retardation Center D/B/A Metrocare Services, is authorized to negotiate and execute a real estate refinance contract for the land and premises described as 3917-3929 Rawlins St, Dallas, Texas 75219 ("the Property") with the aggregate principal amount of \$6,150,000.00 (the "Loan") from Dallas Housing Opportunity Fund LLC, ("Lender"), relating to the land and premises described as 3917-3929 Rawlins St, Dallas, Texas 75219.	148338
Quality Management and Compliance Services Reports		
Ms. Laos	Acceptance of the Quality Management and Compliance Services Division Reports for May 2023 The Chief Operations Officer will present a report on the monthly measures for the Quality Management and Compliance Divisions and discuss plans to address deficiencies relative to departmental plans.	148341
Mr. Bernstein	EXECUTIVE SESSION: (Discussion only – Closed to the Public)	148344

Announcement of Closed Session in Accordance with Subchapter D., Texas Government Code Section 551.072 – Discussion of purchase, exchange, lease, or value of real property:

- Discuss the Purchase Contract of 2 pieces of Real Property

RETURN TO OPEN SESSION:

148345

ACTION TAKEN AS A RESULT OF EXECUTIVE SESSION:

148346

- Consideration of Approval of the Purchase Contract for the 2 pieces of Real Property Discussed in Executive Session

ADJOURNMENT:

148347

CANCELLED