



A Regular Meeting of the Board of Trustees of Metrocare Services will be held on Thursday, April 27, 2023, at approximately 1:30 p.m. Prior to the regular session, a Board Training session will begin at 1:00 pm. The meeting will take place at 1345 River Bend Dr., Dallas, TX 75247 in the Mustangs Conference Rm.

If you need additional assistance to effectively participate in or observe this meeting, please notify the Administrative Office at 214.743.1201, at least 72 hours prior to this meeting so that reasonable accommodations can be made to assist you.

A portion of the meeting may be closed for purposes permitted by the Texas Open Meetings Act, Texas Government Code, Section 551.001 et seq., including but not limited to the following sections and purposes:

- Tex. Gov't Code § 551.071 – Consultation with attorney to seek advice on legal matters.
- Tex. Gov't Code § 551.072 – Discussion purchase, exchange, lease, or value of real property.
- Tex. Gov't Code § 551.073 – Deliberations regarding gifts and donations.
- Tex. Gov't Code § 551.074 – Deliberations regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.
- Tex. Gov't Code § 551.076 – Deliberations regarding security devices or security audits.

Kenneth R. Bernstein, Chairman  
Metrocare Board of Trustees

Anthony Farmer, Vice Chair  
Metrocare Board of Trustees

John W. Burruss, M.D.  
Chief Executive Officer

## BOARD OF TRUSTEES

Kenneth R. Bernstein  
*Chairman*

Anthony Farmer  
*Vice Chairman*

Dave Hogan  
*Secretary*

Noel O. Santini, M.D.

(Hon.) Martin Lowy

Stacy Cantu

Jaime Walkowiak

Vickie Rice

Sam Yang

# Agenda

1345 River Bend Dr.  
Dallas, Texas 75247

Thursday, April 27, 2023

## Board Training - 1:00 PM

Metrocare Liability Coverage:

“The Role of the Texas Council Risk Management Fund”

Lucas Wilson, CFO

## REGULAR BOARD MEETING

1:30 pm

### 1. Call Meeting to Order & Declaration of Quorum:

Mr. Bernstein

- A. **Public Comment:** Limited to three minutes (*only those registered*)
- B. **Chairman Updates:**
  - FY23 Board Attendance
  - Welcome New Board Member – Mr. Sam Yang
  - Annual Election of Officers in Accordance with Board Policy 1.06:
    - Chairman
    - Vice chairman
    - Secretary

### C. Board Liaison Reports:

Update from the Ad hoc Committee to Review the Center Bylaws and Board Policies:

Mr. Farmer

- Recommendation to Approve the Removal of the Indicators of Quality from all the Existing Board Policies

### 2. Consent Agenda Items:

Mr. Bernstein

*All consent agenda items are considered to be routine by the Board and will be enacted with one motion. There will be no separate discussion of items unless a Board Member so requests, in which event, the item will be removed from consideration as an item of consent business and considered in its normal sequence with the other action items listed below in which case full discussion of the item may occur as necessary.*

- a) Approval of the March 23, 2023 Regular Board Meeting Minutes
- b) Proposed Revision and Approval of Board Policies:
  - BP 5.02 – Equal Employment

**148040**

- BP 5.03 – Nepotism
- BP 5.04 – Conflict of Interest Employees
- BP 5.06 – Productive Work Environment
- BP 5.07 – Drug Free Workplace
- BP 5.08 – Employee at Will
- BP 5.10 – Salary Administration
- BP 5.11 – Safety

- c) Approval of the Clinical Division Report for March 2023
- d) Approval of the Mental Health Division Report for March 2023
- e) Approval of the Housing Division Report for March 2023
- f) Approval of the Strategic Initiatives Report for March 2023

**3. Chief Executive Officer – Service Presentation**

Forensic ACT Team (FACT): Cynthia Tamez, Program Assistant.

Dr. Burruss  
Ms. Laos

**4. Action Agenda:**

**Chief Executive Officer Report**

Mr. Bernstein  
Dr. Burruss

**Staff Recognition 25+** Gregory Graves, M.D., Will Taylor and Kamran Hidari

- A. Approval of the Chief Executive Officer Report for the FY23 Key Performance Indicator Progress through March 2023

The chief executive officer will present an overview of the performance of the center and specific key highlights from the preceding month.

**5. Finance and Administration Reports**

- A. Acceptance of the Financial Report for March 2023 (Unaudited)

The chief financial officer will review the statement of net position, the statement of activities and the statement of cash flow for the prior month and discuss plans to address deficiencies therein relative to departmental plans.

Mr. Wilson

- B. Approval of the Human Resources Report for March 2023

The chief operating officer will present a report on the performance of the department for the prior month and describe plans to address deficiencies relative to departmental plans.

Ms. Guilford  
Ms. Laos

- C. Approval of the Facilities Services Report for March 2023

The chief financial officer will present a report of the status of current and future major projects for the facilities department relative to departmental plans.

Mr. Wilson

- D. Approval of the Information Technology Report for March 2023

Ms. Lopez

The chief information officer will present a report on the achievements of the information technology department for March 2023.

**6. Quality and Compliance Services Reports**

- A. Approval of the Quality and Compliance Division Report for March 2023 Ms. Laos
- The chief operating officer will present a report of monthly measures for the Quality and Compliance Division and discuss plans to address deficiencies therein relative to departmental plans.

**7. Local Intellectual and Developmental Disability Authority Reports**

- A. Approval of the Local Intellectual and Developmental Disability Authority Report (LIDDA) for March 2023 Ms. Lasso
- The chief authority officer will present a report of monthly measures for the LIDDA, including management plans to address deficiencies therein relative to departmental plans.

**8. Adjournment:**

Mr. Bernstein