



NOTICE

A Regular Meeting of the Board of Trustees of Metrocare Services will be held on Thursday, June 30, 2022, at approximately 1:30 p.m. Prior to the regular session, an Executive Session will begin at 1:00 p.m., (Closed to the Public). The meeting will take place at 1345 River Bend Dr., Dallas, TX 75247 (Mustangs Conference Rm.)

If you need additional assistance to effectively participate in or observe this meeting, please notify the Administrative Office at 214.743.1201, at least 72 hours prior to this meeting so that reasonable accommodations can be made to assist you.

A portion of the meeting may be closed for purposes permitted by Chapter 551, Open Meetings, Texas Government Code, Sections: 551.071, 551.072, 551.073, 551.074 and 551.076. Metrocare Services reserves the right to exercise its discretion and convene in closed/executive session as authorized by the Texas Government Code Section 551.071, et seq, on any of the items listed on its agenda, and as a result to take any necessary action in Open Session.

Kenneth Bernstein, Chairman
Metrocare Board of Trustees

Anthony Farmer., Vice Chair
Metrocare Board of Trustees

John W. Burruss, M.D.
Chief Executive Officer

BOARD OF TRUSTEES

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Chairman

Anthony Farmer
Vice Chairman

Dave Hogan
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Noel O. Santini, M.D.

Hon. Martin Lowy (Ret.)

Stacy Cantu

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Jaime Walkowiak

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1345 River Bend Dr.
Dallas, Texas 75247

Agenda

Thursday, June 30, 2022

BOARD EXECUTIVE SESSION – 1:00 PM

REGULAR BOARD MEETING

1:30 pm

EXECUTIVE SESSION: (Discussion only: Closed to the Public)

Mr. Bernstein

§ 551.071 – Consultation with attorney to seek advice on legal matters:

- Discussion regarding potential contractual agreements with Dallas County Hospital District (Parkland)

§ 551.074 – Personnel Matters:

- Discussion regarding FY23-27 CEO contract and bonus per the current contract

OPEN SESSION:

ACTION TAKEN AS A RESULT OF EXECUTIVE SESSION:

Consideration of:

- 1) Approval of the FY23 – 27 CEO Contract
- 2) Approval of Bonus payment per the current contract

I. REGULAR BOARD MEETING

Mr. Bernstein

CALL MEETING TO ORDER AND DECLARATION OF QUORUM

Citizen Comments: Limited to three minutes (*only those registered*)

Chairman Updates:

- FY22 Board Attendance:
- Annual Retreat – Saturday, September 10th, 2nd Saturday in September.
- Board Self-Assessment: CARF Certification requirement.
- Next board meeting: August 25th, there is no board meeting in July.

Board Liaison reports:

- Texas Council of Community Centers – Mr. Bernstein
- Mental Health Advisory Committee – Ms. Laos
- IDD Planning Network Advisory Committee – Ms. Thompson

II. CONSENT AGENDA:

Mr. Bernstein

All consent agenda items are considered to be routine by the Board and will be enacted with one motion. There will be no separate discussion of items unless a Board Member so requests, in which event, the item will be removed from consideration as an item of consent business and considered in its normal sequence with the other action items listed below in which case full discussion of the item may occur as necessary.

Approval of Minutes – Regular Board Meeting, May 26, 2022

Proposed Revision and Approval of Board Policy 3.02

- Open Door Policy for Compliance

Approval of the FY22 Third Quarter Reports on Finance

- Quarterly Investment Report
- Community Service Contracts over \$100,000 & Non-Community Service Contracts over \$25,000
- Lease Obligations over \$25,000
- Legal Expenses
- Purchases of Goods, Services and Equipment over \$15,000
- Participation by Historically Underutilized Businesses (HUB)

Approval of the Human Resource Report for May 2022

Approval of the FY22 Third Quarter Reports on Salary Adjustments over \$5,000.

Approval of the Quality and Authority Report for May 2022

Approval of the FY22 Third Quarter Reports on Service Delivery

Approval of the FY22 Third Quarter Reports on Quality Management and Research

Approval of the Strategic Initiatives Report for May 2022

III. Chief Executive Officer – Service Presentation

Dr. Burruss

Cohen Clinic – Dr. Marlon Beach

Dr. Hunter

IV. ACTION AGENDA:

Mr. Bernstein

Chief Executive Officer Report

- a. Approval of the Chief Executive Officer Report for the FY22 Key Performance Indicator Progress through May 2022

Dr. Burruss

The chief executive officer will present an overview of the performance of the center and specific key highlights from the preceding month.

- b. Consideration of DDP Group Home parameters for board pre-approval for the Chief Executive Officer to enter into purchase contracts.

Dr. Burruss

V. Finance and Administration Reports

- a. Acceptance of the Financial Report for May 2022 (Unaudited) Mr. Buckley
 The chief administrative officer/CFO will review the statement of net position, the statement of activities and the statement of cash flow for the prior month and discuss plans to address deficiencies therein relative to plan.
- b. Approval of Resolution Delineating the Board’s Awareness of the Chief Executive Officer to negotiate, execute and sign certain collateralized Amended and Restated Loan Agreement dated December 26, 2019, by and between Metrocare Services and UMB Bank, N.A. Mr. Buckley
- c. Approval of the Facilities Department Report for May 2022 Mr. Buckley
 The chief administrative officer will present a report of the status of current and future major projects for the facilities department relative to plan.

VI. Quality and Authority Services - Compliance Report

- a. Approval of the FY22 Third Quarter Report on Compliance Ms. Moore
 The chief compliance officer will present the Quarterly report highlighting compliance awareness and training, compliance culture and management plan to address deficiencies therein.

VII. Provider Services Reports

- a. Approval of the Clinical Services Division Report for May 2022 Dr. Hunter
 The chief medical officer will report on the performance of the medical staff services, and the clinical outcome measures, the developmental disabilities provider division of the center, including management plans to address deficiencies therein.
- b. Approval of the Mental Health Division Report for May 2022 Ms. Laos
 The chief clinical officer will present a report of monthly measures for the Mental Health Division, including management plans to address deficiencies therein.

VIII. Adjournment:

Mr. Bernstein