



Metrocare
SERVICES

BOARD MINUTES
April 28, 2022

METROCARE SERVICES
Board Meeting Minutes

A Regular Meeting of the Board of Trustees of Metrocare Services convened on Thursday, April 28, 2022. The meeting was held at 1345 River Bend Dr., Dallas, TX 75247 (Mustangs Run.)

CALL TO ORDER:

Mr. Bernstein called the meeting to order at 1:36 A quorum of the Board was in attendance.

Board Members Present:

Kenneth Bernstein	Anthony Farmer	Dave Hogan
Honorable Martin Lowy (Ret.)	Stacy Carr	Janine Walkowiak
Vickie Rice		

Excuse Absence: Dr. Noel Santini and Alejandro Zavala

Staff Present:

John Burruss, M.D.	Linda Thompson	Judith Hunter, M.D.
Richard Buckley	Keta Lans	Tate Ringer
Ariana Guilford	Karen Moore	

Guest: Joel Geary, Tseggabrian Kidane, Blanca Gonzalez, Shannon Rust and other staff were present.

CITIZEN COMMENTS: No public comment was received.

CHAIRMAN UPDATES:

Board Recognition: Mr. Bernstein recognized our Past Chairman, Mr. Terry James saying that he helped him get acclimated to the Board and learn how it worked and how the organization worked, he was very supportive, and he would also like to call him a friend as well and it was a great pleasure to have worked with him.

Dr. Burruss addressed Mr. James saying that it was hard to recognize how much Mr. James did and all that we accomplished with his help and leadership over the past six years. The graphs and numbers are impressive, but the qualitative nature of how much better Metrocare is doing for so many people across Dallas County because of Mr. James is extraordinary. He helped find the way through some very difficult times and then enable the agency to find its stride. Dr. Burruss thanked Mr. James for everything he did and for all of the professional and personal advice as well as the directness in which he helped navigate the hard times.

Mr. Bernstein presented Mr. James with a Service Award on Behalf of The Board of Trustees and Employees of Metrocare Services.

Mr. James thanked Commissioner Price and the Commissioners for allowing him to be able to serve, he thanked his fellow board members for allowing him to be a Board Chair and work alongside them to do something he really believes in. He thanked Dr. Burruss and the Executive Team for educating him and guiding him and helping him be the best Board Chair he could

possibly be. He always said that all those working at Metrocare are the hands and feet doing the Lord's work. It was very easy for him to do this because this was part of something that is bigger than him and that he knows was extremely important. To all the people we serve and the people of this county, thank you both. He thanked Mr. Bernstein and Dr. Burruss for their kind words.

Mr. Bernstein said he hopes that he can at least hold his own relative to everything that Mr. James has done for the organization. He really provided a real sense of vision, direction, and real commitment and a fearlessness dealing with the Commissioners and others.

Things Every Board Member Should be Talking About Back Home: Mr. Bernstein referred to the Board members folder and this article provided by the Texas Council. He said this is a good recap of the Legislative Funding Activities, some of which were presented at the Board training today. He said that one of the things that Covid has done is energize focus on mental health. He said that it is worthwhile to take a minute to go over them.

Dr. Burruss discussed this document in detail. He referred to the part of the article that refers to TeleHealth implementation and said that the reply we received from our consumers when given the choice is that the great majority prefer and are back to in-person visits. He said that Ms. Laos will share additional information under her Mental Health Advisory Committee report on this.

Texas Council Annual Conference:

Mr. Bernstein encourages all board members to attend this year's Texas Council Annual Conference and to contact Martha by or before May 10th so that she can take advantage of the Early Bird Registration. He said that our own Jill Martinez is being recognized with the Gladie Fowler Board Service Award by the Texas Council. Ms. Martinez served on our board for eleven years. She will be honored on Wednesday, June 22nd in a special ceremony. He asked the board to be there to provide their support in this recognition not only to Ms. Martinez but also Metrocare. She also made a great difference on how the Organization was seen and operated, etc.

Dr. Burruss said that we never had a chance at this award because Dallas County has term limits and many of the other jurisdictions do not. Other Boards in other jurisdictions can serve 20 – 40 years and we never got a chance to be competitive. This is an unusual situation for Metrocare and we are happy to have received it.

Joint Appointments:

Mr. Bernstein announced that on March 8th Dallas County Commissioners Court re-appointed the following joint appointments for a two-year term, Judge Levy, Mr. Faunter, Ms. Carli, and Dr. Santini to serve on the Metrocare Services Board effective March 8, 2022 and expiring on January 31, 2024.

Update from the Ad hoc Committee to Review the Center Board Policies and Bylaws:

Mr. Bernstein said the Committee met a week ago and they reviewed Board policies 1.01, 3.03 and 4.02 which is the final Board policy under the financial policies. These have been placed under the Consent agenda for approval.

Mental Health Advisory Committee:

Ms. Laus said the committee met on April 18th and we had a quorum which gave us the opportunity to elect officers. Mr. Glen Billingsley will be rotating out as he has served his 2nd six-year term and we will Acknowledge him with a Service Award at our June meeting. This will be twelve years he has served in this committee. The committee also discussed their prefer method for service delivery and this were the answers: 1) Face to Face; 2) Video or Telehealth; 3) Audio only. The reply for audio only was that some consumers prefer to speak to someone without having to look at someone face to face. They also talked about many of our consumers preferring to come to the clinic and have that contact and familiarity that they find with staff and other consumers.

CONSENT AGENDA ITEMS:

Mr. Bernstein read the following: All consent agenda items are considered to be routine by the Board and will be enacted with one motion. There will be no separate discussion of items unless a Board Members so request, in which event, the item will be removed from consideration as an item of consent business and considered in its normal sequence with the other action items listed below in which case full discussion of the item may occur as necessary.

- ❖ Approval of the March 24, 2022, Board Minutes.
- ❖ Approval of Board Policies:
 - 1.01 Conflict of Interest
 - 1.03 Code of Conduct
 - 4.02 Purchase of Goods, Supplies, Services
- ❖ Approval of the Quality and Authority Report for March 2022
- ❖ Approval of the Clinical Services Division Report for March 2022
- ❖ Approval of the Mental Health Division Report for March 2022
- ❖ Approval of the Strategic Initiatives Report for March 2022

Motion: Mr. Panner moved Approval of the Consent Agenda Items and Ms. Walkowiak second. The motion carried unanimously.

CHIEF EXECUTIVE OFFICER

SERVICE PRESENTATION:

Home and Community Based Services: Dr. Burtuss and Ms. Thoutipson introduced Ms. Carolina Lasso who presented the success story of a 51-year-old female and all the services which the Interdisciplinary Team wrapped around her to accomplish their goals for her.

ACTION ITEMS:

Approval of the Chief Executive Officer Report for the FY21 Key Performance Indicator Progress through March 2022:

This report was made a part of the Board Packet. Dr. Burtuss presented his report with emphasis on Dallas County's commitment, from American Rescue Plan Act funds. This support is divided into two components, Two million dollars to help restore PPE that was exhausted during the

pandemic as well as an additional five million in funding to expand Metrocare's housing stock to increase available options for the County's homeless population.

Motion: Ms. Cantú moved Acceptance of the Chief Executive Officer Report and Mr. Hogan second. The motion carried unanimously.

FINANCE AND ADMINISTRATION REPORTS:

Acceptance of the Financial Report for March 2022 (unaudited):

This report was made a part of the Board Packet. Mr. Buckley began his report by referring to the Statement of Changes in Net Assets and stated that Metrocare is performing positively in relation to both current budget and prior year, inclusive of Philanthropic donations, as well as exclusive of Philanthropic donations. Mr. Buckley then stated that the DPP program collections are now being received timely; however, most of the insurance companies are short paying amounts. This issue is not unique to Metrocare as Metrocare reports its collections for DPP to HHSC quarterly, as are all MHMR Centers. Metrocare and HHSC are both monitoring this situation. Less than 5% of collections are impacted by this issue. There were no questions posed for this item.

Motions: Judge Levy moved Acceptance of the Financial Reports for March 2022 (unaudited), and Mr. Hogan second. The motion carried unanimously.

Approval of the Human Resources Report for March 2022:

This report was made a part of the Board Packet. Ms. Gilford noted a correction to Training Compliance: actual training Compliance for March was 92% and KPI benchmark is 95%. This was an improvement from 88% reported in February. HR will work with Management to encourage staff to ensure training is up to date.

Motion: Ms. Rice moved Acceptance of the Human Resources Report for March 2022 and Ms. Cantú second. The motion carried unanimously.

Approval of the Facilities Report for March 2022:

This report was made a part of the Board Packet. Mr. Buckley referred to page 167326 and said that the move has begun to move everyone to the Sylvan/Chase Bank facility. He thanked Dr. Burruss for covering all of the Facilities items in his CEO report. There were no questions posed for this item.

Motion: Judge Levy moved Acceptance of the Facilities Report for March 2022, and Ms. Cantú second. The motion carried unanimously.

EXECUTIVE SESSION:

Announcement of Closed Session in Accordance with Texas Government Code § 551.072 – Deliberation Regarding Real Property: Closed Meeting.

Mr. Bernstein excused staff and guests from the meeting and closed the meeting at 2:43 pm.

Return to Open Session:

Mr. Bernstein resumed open session at 2:26 pm, and said that there was no action taken as a result of the session.

Action Taken as a Result of Executive Session:

Motion: Judge Lowy Move that the Board authorize Dr. Burruss on behalf of Metrocare to notify Dallas County and the HTJC of Metrocare's intention to purchase the real property located at 4202 and 4227 Bowser Avenue located in Dallas, Texas. Mr. Hogan second, and the motion carried unanimously.

Meeting Adjournment: There being no further business to come before the Board, Mr. Bernstein adjourned the meeting at 3:09 pm.

Minutes approved by:



Dave Hogan, Secretary