



NOTICE

A Regular Meeting of the Board of Trustees of Metrocare Services will be held on Thursday, January 27, 2022, at approximately 1:30 p.m. Prior to the regular session, a Board Training will begin at 1:00 pm. The meeting will take place at the Hillside Campus Conference Rm., 1353 N. Westmoreland, Dallas, TX 75211.

If you need additional assistance to effectively participate in or observe this meeting, please notify the Administrative Office at 214.743.1201, at least 72 hours prior to this meeting so that reasonable accommodations can be made to assist you.

A portion of the meeting may be closed for purposes permitted by Chapter 551, Open Meetings, Texas Government Code, Sections: 551.071, 551.072, 551.073, 551.074 and 551.076. Metrocare Services reserves the right to exercise its discretion and convene in closed/executive session as authorized by the Texas Government Code Section 551.071, et seq, on any of the items listed on its agenda, and as a result to take any necessary action in Open Session.

Kenneth R. Bernstein, Chairman
Metrocare Board of Trustees

Anthony Farmer, Vice Chair
Metrocare Board of Trustees

John W. Burruss, M.D.
Chief Executive Officer

BOARD OF TRUSTEES

Kenneth R. Bernstein

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Anthony Farmer

Vice Chairman

Dave Hogan

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(Hon.) Martin Lowy, (Ret.)

Stacy Cantú

Alejandro Zavala

Jaime Walkowiak



1353 N. Westmoreland
Dallas, Texas 75211

Agenda

Thursday, January 27, 2022

BOARD TRAINING - 1:00 PM

“Tour of the HS Campus”

Dr. Burruss

REGULAR BOARD MEETING

1:30 pm

I. Call Meeting to Order & Declaration of a Quorum:

Mr. Bernstein

A. **Citizen Comments:** Limited to three minutes (*only those registered*)

B. **Chairman Updates:**

Welcome New Board Member: Alejandro Zavala

C. Update from the Ad Hoc Committee to Review the Center Board Policies and Bylaws

❖ Proposed revision and Approval of Board Policies:

- BP 4.01 Fiscal Management
- BP 4.04 Mileage and Travel Expenses
- BP 4.07 Real Property Acquisition and Disposition and Facility Construction
- BP 4.08 Leasing of Real and Personal Property
- BP 4.10 Contributions to Metrocare Services

D. **Board Liaison Reports:**

Mental Health Advisory Committee (MHAC)

Ms. Laos

II. Consent Agenda Items

Mr. Bernstein

❖ *Designates items on which the Board may take action*

All consent agenda items are considered to be routine by the Board and will be enacted with one motion. There will be no separate discussion of items unless a Board Member so requests, in which event, the item will be removed from consideration as an item of consent business and considered in its normal sequence with the other action items listed below in which case full discussion of the item may occur as necessary.

❖ Approval of the December 2, 2021, Board Meeting Minutes

III. Chief Executive Officer – Service Presentation

Dr. Burruss

A. General Revenue – Theresa Reyes

Ms. Thompson

147298

IV. Action Agenda Items

Mr. Bernstein

Chief Executive Officer Report

- A. ❖ Approval of the Chief Executive Officer Report for the FY22 Key Performance Indicator Progress through December 2021 Dr. Burruss
- The chief executive officer will present an overview of the performance of the center and specific key highlights from the preceding month.
- B. ❖ Approval of Contract: Dr. Burruss
- “T. Howard and Associates (th+a) Architects Notice of Additional Services.”

V. Finance and Administration Reports

- A. ❖ Consideration to Receive the FY21 Audited Financial Statements Mr. Buckley
- The chief administrative officer/chief financial officer and BKD, LLP will present the Financial Audit for the year ending August 31, 2021.
- B. ❖ Approval of Bond Reimbursement Resolution Dr. Burruss
- C. ❖ Acceptance of the Financial Report for November 2021 (Unaudited) Mr. Buckley
- The chief administrative officer/CFO will review the statement of net position, the statement of activities and the statement of cash flow for the prior month and discuss plans to address deficiencies therein relative to plan.
- D. ❖ Acceptance of the Financial Report for December 2021 (Unaudited) Mr. Buckley
- The chief administrative officer/CFO will review the statement of net position, the statement of activities and the statement of cash flow for the prior month and discuss plans to address deficiencies therein relative to plan.
- E. ❖ Approval of the Human Resources Report for December 2021 Ms. Guilford
- The director of Human Resources will present a report on the performance of the department for the prior month and describe plans to address deficiencies therein relative to plan.
- F. ❖ Approval of the Facilities Services Report for December 2021 Mr. Buckley
- The chief administrative officer will present a report of the status of current and future major projects for the facilities department relative to plan.

VI. Quality and Authority Services Report

- A. ❖ Approval of the Quality and Authority Services Report for December 2021 Ms. Thompson
- The chief operations officer will present a report on the performance of the Dallas County Local Authority (LA), a part of the Center, including its financial performance, its clinical performance,

and its performance on quality oversight, and management plans to address deficiencies therein.

VII. Provider Services Reports

- A. ❖ Approval of the Clinical Services Division Report for December 2021 Dr. Hunter
The chief medical officer will report on the performance of the medical staff services, and the clinical outcome measures, the developmental disabilities provider division of the center, including management plans to address deficiencies therein.
- B. ❖ Approval of the Mental Health Division Report for December 2021 Ms. Laos
The chief clinical officer will present a report of monthly measures for the Mental Health Division, including management plans to address deficiencies therein.

VIII. Strategic Initiatives Report

- A. ❖ Approval of the Strategic Initiatives Report for December 2021 Ms. Ringer
The chief strategy officer will present a report on the performance of the department regarding development, community education, grant funding and community and stakeholder education activities during the preceding month and oversight of grant funding, including management plans to address deficiencies therein.

- IX. Adjournment: Mr. Bernstein