



NOTICE

Metrocare Services, Board of Trustees, will meet in Regular Session at approximately 1:30 pm on Thursday, September 28, 2017. Prior to the regular session, a Board training session will be held, beginning at 1:00 pm. The meeting will be held at 1345 River Bend Dr., Dallas, TX 75247 (Mustangs conference room.)

If you need additional assistance to effectively participate in or observe this meeting, please notify the Administrative Office at 214.743.1201, at least 72 hours prior to this meeting, so that reasonable accommodations can be made to assist you.

A portion of the meeting may be closed pursuant to Chapter 551 of the Texas Government Code to receive advice from counsel; to deliberate the purchase or lease of real estate; to deliberate the contract for a gift; to deliberate personnel issues; or, to deliberate regarding security.

Jill L. Martinez, Madame Chairman
Metrocare Board of Trustees

Leslie H. Secret, Vice Chairman
Metrocare Board of Trustees

John W. Burruss, MD.
Chief Executive Officer



1345 River Bend Dr.
Mustangs Conf Rm
Dallas, TX 75247-6943

BOARD OF TRUSTEES

Jill L. Martinez
Madame Chairman
Leslie H. Secrest, MD
Vice Chairman
Corey Golomb
Board Secretary
Dee Salinas Gutierrez
Terry A. James
Jane Hamilton
Jasmine Crockett
Dr. Irie Session

Jill Martinez
Madame Chairman

Dr. John Burruss

Agenda

REGULAR BOARD MEETING
Thursday, September 28, 2017
1:30 pm

Board Training
1:00 pm

“Compliance”
Ratana DeLuca, presenter

- I. **Call Meeting to Order & Roll Call**
- II. **Citizen Comments (Limited to 3 minutes)**
- III. **Issues to be Considered**
 - ❖ Consideration of Acceptance of the August 24, 2017 Board Meeting Minutes
 - Madame Chairman’s Report –**
Review Strategic Plan from the FY17 Board Retreat.
 - ❖ Consideration of Acceptance of the FY18 Strategic Plan
Board Liaison reports:
 - Mental Health Advisory Committee (MHAC): Chairman: Mr. Jay Medlin, Board Liaison: Dr. Irie Session
 - Chief Executive Officer Report**
 - Services Presentation:** Metrocare Medical Reserve Core Responders: Jennifer Torres, Jessica Martinez and Chad Anderson, presenters
 - Consideration of Acceptance of Chief Executive Officer Report for FY17 Key Performance Indicators through August 2017
 - ❖ The chief executive officer will present an overview of the performance of the center and specific key highlights from the preceding month.

Strategy 1: Assure Adequate Funding for Our Mission

Report of the Finance and Administration Committee

Consideration of Acceptance of Financial Report for August 2017 (Unaudited)

- Richard Buckley ❖ The chief financial officer will review the statement of net position, the statement of activities and the statement of cash flow for the prior month and discuss plans to address deficiencies therein relative to plan.

Consideration of Acceptance of FY17 Fourth Quarter Reports on Finance.

The chief administrative officer will present the following quarterly reports in accordance with specific Board Policies

- Richard Buckley ❖
- Quarterly Investment Report, Board Policy 4.01.02
 - Salary Adjustments > \$5,000, Board Policy 5.10
 - Community Services Contract >\$100,000 & Non-Community Service Contracts > \$25,000, Board Policy 4.02
 - Lease Obligations > \$25,000, Board Policy 4.02
 - Legal Expenses, Board Policy 4.02
 - Purchases of Goods, Services and Equipment > \$15,000, Board Policy 4.02
 - Participation by Historically Underutilized Businesses (HUB)

Consideration of Acceptance of Human Resource Report for August 2017

- Richard Buckley ❖ The chief administrative officer will present a report on the performance of the department for the prior month and describe plans to address deficiencies therein relative to plan.

Strategy 2: Assure That Our Focus Is On Our Consumers

Report of the Clinical Services Committee

Consideration of Acceptance of the Clinical Services Division Reports for August 2017

- Dr. Hunter ❖ The chief medical officer will present the performance of the medical staff services and the clinical outcome measures, the performance of the behavioral health provider division, the developmental disabilities provider division of the center, and the clinical outcome measures, including management plans to address the deficiencies in each division.

Report of the Quality and Authority Services Committee

Consideration of Acceptance of Quality Management Report for August 2017

- Linda Thompson ❖ The chief operating officer will present the performance of the Dallas County Local Authority (LA), a part of the Center, including its financial performance, its clinical performance, and its performance on quality oversight, and also management plans to address deficiencies therein.

Consideration of Acceptance of FY17 Fourth Quarter Reports on Services Delivery:

Linda Thompson



- Local Plan
- Medical Records

Consideration of Acceptance of FY17 Fourth Quarter Reports on Quality Management and Research:

Linda Thompson



- DADS Performance Contract Requirements
- Research Activities

Consideration of Acceptance of FY17 Fourth Quarter Report on Compliance

Ratana K. DeLuca



The chief operating officer will present a report on the activities of the compliance department.

Consideration of Acceptance of Revision to Board Policy 1.03.

Ratana K. DeLuca



The chief compliance officer will present the recommended changes to Board Policy 1.03 on Board Training.

Strategy 3: Assure The Visibility of Our Mission Through Our Board

Jane Hamilton

Report of the Marketing and Development Committee

Consideration of Acceptance of the Marketing and Development Report for August 2017

Charlene Stark



The vice president of marketing and development will present a report on the performance of the department with regard to development, community education, and oversight of grant funding, and also present management plans to address deficiencies therein.

Corey Golomb

Report of the Legislative Action Committee

Consideration of Acceptance of Legislative Action Report for August 2017

Charlene Stark



The vice president of marketing and development will present a report on community and stakeholder education activities during the reporting month.

IV.

Executive Session: Announcement of Closed Session in Accordance with Subchapter D. Section 551.071 of the Texas Open Meetings Act (Chapter 551 of the Government Code) to receive advise from counsel about pending or contemplated litigation and/or settlement regarding:

- Discussion of Contemplated Litigation

V.

Return to Open Session

VI.

Meeting Adjournment

❖ Designates items on which the Board may take action