



## NOTICE

Metrocare Services, Board of Trustees, will meet in Regular Session at approximately 1:30 pm on Thursday, May 24, 2018. Prior to the regular session, a Board training session will be held, beginning at 1:00 pm. The meeting will be held at 1345 River Bend Dr., Dallas, TX 75247 (Mustangs conference room.)

If you need additional assistance to effectively participate in or observe this meeting, please notify the Administrative Office at 214.743.1201, at least 72 hours prior to this meeting, so that reasonable accommodations can be made to assist you.

A portion of the meeting may be closed pursuant to Chapter 551 of the Texas Government Code to receive advice from counsel; to deliberate the purchase or lease of real estate; to deliberate the contract for a gift; to deliberate personnel issues; or, to deliberate regarding security.

Terry A. James, Chairman  
Metrocare Board of Trustees

Corey Golomb, Vice Chair  
Metrocare Board of Trustees

John W. Burruss, M.D.  
Chief Executive Officer

**BOARD OF TRUSTEES**

Terry A. James  
*Chairman*  
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Jasmine Crockett  
Dr. Irie L. Session  
Lane Conner  
Ken Bernstein



1345 River Bend Dr.  
Dallas, Texas 75247  
(Mustangs Conf Rm.)

# Board Agenda

Thursday, May 24, 2018

## REGULAR BOARD MEETING 1:30 pm

Dr. Burruss, M.D., CEO  
Mr. James

- I. **Board Training:** Where do Metrocare funds come from?
- II. **Call Meeting to Order & Declaration of a Quorum**
- III. **Citizen Comments** (Limited to 3 minutes - *only those registered*)
- Chairman’s Updates:**

- IV.
  - Recognition to Jane Hamilton

### CONSENT AGENDA ITEMS

*All consent agenda items are considered to be routine by the Board and will be enacted with one motion. There will be no separate discussion of items unless a Board Member so requests, in which event, the item will be removed from consideration as an item of consent business and considered in its normal sequence with the other action items listed below in which case full discussion of the item may occur as necessary.*

- V.
  - Acceptance of the Minutes of April 26, 2018 Regular Board Meeting
  - Acceptance of the Revision to Board Policy 5.02 on Equal Employment
  - Acceptance of the Mental Health division report under the Clinical Services report
  - Acceptance of the Marketing and Development Report for April 2018
  - Acceptance of the Legislative Action Report for April 2018

### ACTION AGENDA ITEMS

Dr. Burruss

- VI. **Chief Executive Officer Report**
  - ❖ Consideration of Acceptance of the Chief Executive Officer Report for FY18 Key Performance Indicator Progress through April 2018
 

The chief executive officer will present an overview of the performance of the center and specific key highlights from the preceding month.

**Service Presentation:** Continuity of Services Division, Tensa Davis, presenter.

### [Strategy 1: Fiduciary Responsibility](#)

Dr. Secrest

- VII. **Finance and Administration Reports**

Richard Buckley ❖ Consideration of Acceptance of Financial Report for April 2018 (Unaudited)  
The chief administrative officer will review the statement of net position, the statement of activities and the statement of cash flow for the prior month and discuss plans to address deficiencies therein relative to plan.

Norma Allen VIII. ❖ Consideration of Acceptance of the Human Resource Report for April 2018  
The human resource director will present a report on the performance of the department for the prior month and describe plans to address deficiencies therein relative to plan.

### Strategy 2: Customer Focus

Mr. James IX. **Clinical Services Report**

Dr. Hunter ❖ Consideration of Acceptance of the Clinical Services Division Reports for April 2018  
The chief medical officer will present the performance of the medical staff services and the clinical outcome measures, the performance of the behavioral health provider division, the developmental disabilities provider division of the center, and the clinical outcome measures, including management plans to address the deficiencies in each division.

Ms. Salinas Gutierrez X. **Quality and Authority Services Report**

Linda Thompson ❖ Consideration of Acceptance of Quality Management Report for April 2018  
The chief operating officer will present the performance of the Dallas County Local Authority (LA), a part of the Center, including its financial performance, its clinical performance, and its performance on quality oversight, and also management plans to address deficiencies therein.

### **Executive Session: (Discussion only – Closed to the Public)**

XI. Announcement of Closed Session in Accordance with Subchapter D. Section 551.074 of the Texas Open Meetings Act (Chapter 551 of the Texas Government Code) for the purpose of discussing personnel matters, i.e.:

- Update on the CEO Evaluation Process

XII. **Reconvene from Executive Session**

XIII. ❖ **Action Taken as a Result of Executive Session**

XIV. **Adjournment**

- ❖ *Designates items on which the Board may take action*