



NOTICE

Metrocare Services, Board of Trustees, will meet in Regular Session at approximately 1:30 pm on Thursday, December 7, 2017. Prior to the regular session, a Board training session will be held, beginning at 1:00 pm. The meeting will be held at 1345 River Bend Dr., Dallas, TX 75247 (Mustangs conference room.)

If you need additional assistance to effectively participate in or observe this meeting, please notify the Administrative Office at 214.743.1201, at least 72 hours prior to this meeting, so that reasonable accommodations can be made to assist you.

A portion of the meeting may be closed pursuant to Chapter 551 of the Texas Government Code to receive advice from counsel; to deliberate the purchase or lease of real estate; to deliberate the contract for a gift; to deliberate personnel issues; or, to deliberate regarding security.

Jill L. Martinez, Madame Chairman
Metrocare Board of Trustees

Leslie H. Secrest, Vice Chairman
Metrocare Board of Trustees

John W. Burruss, MD.
Chief Executive Officer



1345 River Bend Drive
Dallas, TX 75247-6943

AGENDA

Thursday, December 7, 2017

Mustangs Conference Room

BOARD OF TRUSTEES

Jill L. Martinez

Madame Chairman

Leslie H. Secrest, MD

Vice Chairman

Corey Golomb

Board Secretary

Dee Salinas Gutierrez

Terry A. James

Jane Hamilton

Jasmine Crockett

Dr. Irie Session

Lane Conner

BOARD TRAINING - 1:00 pm

“Altshuler Center for Education and Research”

Carol S. North, MD, presenter

REGULAR BOARD MEETING

1:30 pm

Jill Martinez

I. Call Meeting to Order

II. Citizen Comments (Limited to 3 minutes)

III. Issues to be Considered

- ❖ Consideration of Acceptance of the October 26, 2017 Board Meeting Minutes

Madame Chairman’s Report

- ❖ Consideration of Acceptance of Appointment of AdHoc Committee for the Meal for the Minds:
- ❖ Consideration of Acceptance of Committee Appointments

Board Liaison Reports:

- Mental Health Advisory Committee (MHAC): Chairman: Mr. Jay Medlin, Board Liaison: Dr. Irie Session
- Intellectual and Developmental Disability Planning and Network Advisory Committee (IDD PNAC), Chairman: Sharlann Adams, Board Liaison, Corey Golomb.
- TX Council of Community Centers, Board Liaison: Jill Martinez.

Dr. John Burruss

Chief Executive Officer Report

Services Presentation:

Developmental Disability Crisis, Carrie Parks, presenter

- ❖ Consideration of Acceptance of Chief Executive Officer Report for FY18 Key Performance Indicators through October 2017

Overview of the performance of the center and specific key highlights from the preceding month.

Richard Buckley

- ❖ Consideration of Acceptance of Resolution Delineating the Board's Awareness and Approval of the Chief Executive Officer and the Chief Administrative Officer's Execution of a Revenue Anticipation Note with JP Morgan Chase Bank.

The chief administrative officer will review the proposed resolution with JP Morgan Chase Bank.

Strategy 1: Assure Adequate Funding for Our Mission

Dr. Leslie Secrest

Finance and Administration Report

Richard Buckley

- ❖ Consideration of Acceptance of the Financial Report for October 2017 (Unaudited)

The chief administrative officer will review the statement of net position, the statement of activities and the statement of cash flow for the prior month and discuss plans to address deficiencies therein relative to plan.

Richard Buckley

- ❖ Consideration of Acceptance of the FY18 Key Performance Indicators.

The chief administrative officer will present a report on the key performance indicators for FY18 based on the board's goals.

Richard Buckley

- ❖ Consideration of Acceptance of the Human Resource Report for October 2017

The chief administrative officer will present a report on the performance of the department for the prior month and plans to address deficiencies therein relative to plan.

Strategy 2: Assure That Our Focus Is On Our Consumers

Terry James

Clinical Services Report

Dr. Judith Hunter

- ❖ Consideration of Acceptance of the Clinical Services Division Reports for October 2017

The chief medical officer will present the performance of the medical staff services, the behavioral health provider division and the developmental disability provider division and their clinical outcome measures; including management plans to address the deficiencies in each division.

Dee Salinas Gutierrez

Quality and Authority Services Report

Linda Thompson

- ❖ Consideration of Acceptance of Quality Management Report for October 2017

The chief operating officer will present the performance of the Dallas County Local Authority (LA) a part of the Center, including its financial performance, its clinical performance, and its performance on quality oversight; including management plans to address deficiencies therein.

- Linda Thompson ❖ Consideration of Acceptance to Amend the Center Bylaws
The chief operating officer will review the proposed changes to the center bylaws.
- Ratana K. DeLuca ❖ Consideration of Acceptance of Resolution with Amendments to the Center Bylaws
The chief compliance officer will present the Resolution with the Amendments to the Center Bylaws.
- Linda Thompson ❖ Consideration of Acceptance of Revision to Board Policy 1.06
The chief operating officer will review the proposed changes to Board Policy 1.06 on Board Organizational Structure and Officers

Strategy 3: Assure The Visibility of Our Mission Through Our Board

Jane Hamilton

Marketing and Development Report

Charlene Stark

- ❖ Consideration of Acceptance of the Marketing and Development Report for October 2017

The vice president of marketing and development will present a report on the performance of the department regarding development, community education, and oversight of grant funding; including management plans to address deficiencies therein.

Corey Golomb

Legislative Action Report

Charlene Stark

- ❖ Consideration of Acceptance of the Legislative Action Report for October 2017

The vice president of marketing and development will present a report on community and stakeholder education activities during the reporting month.

- IV. Executive Session:** Announcement of Closed Session in Accordance with Subchapter D. Section 551.071 of the Texas Open Meetings Act (Chapter 551 of the Government Code) to receive advise from counsel about pending or contemplated litigation and/or settlement regarding:

- XenatiX – Tarrant/Harris County Contract

V. Return to Open Session

- VI.** ❖ Consideration of Acceptance of Response to Termination of the Tarrant-Harris Software Solution Development and License Agreement

VII. Meeting Adjournment

- ❖ *Designates items on which the Board may take action*