



NOTICE

Metrocare Services, Board of Trustees, will meet in Regular Session at approximately 1:30 pm on Thursday, February 22, 2018. Prior to the regular session, a Board training session will be held, beginning at 1:00 pm. The meeting will be held at 1345 River Bend Dr., Dallas, TX 75247 (Mustangs conference room.)

If you need additional assistance to effectively participate in or observe this meeting, please notify the Administrative Office at 214.743.1201, at least 72 hours prior to this meeting, so that reasonable accommodations can be made to assist you.

A portion of the meeting may be closed pursuant to Chapter 551 of the Texas Government Code to receive advice from counsel; to deliberate the purchase or lease of real estate; to deliberate the contract for a gift; to deliberate personnel issues; or, to deliberate regarding security.

Jill L. Martinez, Madame Chairman
Metrocare Board of Trustees

Leslie H. Secret, Vice Chairman
Metrocare Board of Trustees

John W. Burruss, MD.
Chief Executive Officer

BOARD OF TRUSTEES

- Jill L. Martinez
Madame Chairman
- Leslie H. Secrest, MD
Vice Chairman
- Corey Golomb
Secretary
- Dee Salinas Gutierrez
- Terry A. James
- Jasmine Crockett
- Jane Hamilton
- Dr. Irie L. Session
- Lane Conner

1345 River Bend Dr.
Mustangs Conference Rm.
Dallas, TX 75247



Board Agenda
Thursday, February 22, 2018

Board Training at 1:00 pm
"Human Resources"
Norma Allen, presenter

REGULAR BOARD MEETING
1:30 pm

Jill Martinez

- I. Call Meeting to Order & Declaration of a Quorum**
- II. Citizen Comments (Limited to 3 minutes)**
- III. Issues to be Considered**

- ❖ Consideration of Acceptance of the January 25, 2018 Board Meeting Minutes
- ❖ Consideration of Acceptance of the November 21, 2017 Clinical Services Committee Meeting Minutes
- ❖ Consideration of Acceptance of the November 21, 2017 Finance and Administration Committee Meeting Minutes
- ❖ Consideration of Acceptance of the November 21, 2017 Marketing and Development Committee Meeting Minutes

Dr. Burruss
(Linda Thompson)

Madame Chairman’s Report

Chief Executive Officer Report

Services Presentation: Samuel Adult Out Patient Clinic, Peter Mburu, presenter.

Consideration of Acceptance of the Chief Executive Officer Report for FY18 Key Performance Indicators Progress through January 2018

- ❖ The chief executive officer will present an overview of the performance of the center and specific key highlights from the preceding month.

Strategy 1: Fiduciary Responsibility

Dr. Secrest

Finance and Administration Report

Consideration of Acceptance of Financial Report for December 2017 (Unaudited)

- Richard Buckley ❖ The chief administrative officer will review the statement of net position, the statement of activities and the statement of cash flow for the prior month and discuss plans to address deficiencies therein relative to plan.

Consideration of Acceptance of Financial Report for January 2018 (Unaudited)

- Richard Buckley ❖ The chief administrative officer will review the statement of net position, the statement of activities and the statement of cash flow for the prior month and discuss plans to address deficiencies therein relative to plan.

- Richard Buckley ❖ Consideration of Acceptance of Revision to Board Policy 4.02 on Administration, Purchasing of Goods, Supplies, Service Equipment and Capital Assets.

Consideration of Acceptance of Human Resource Report for January 2018

- Norma Allen ❖ The director of Human Resources will present a report on the performance of the department for the prior month and describe plans to address deficiencies therein relative to plan.

- Norma Allen ❖ Consideration of Acceptance of Revision to Board Policy 5.06 on Productive Work Environment

Strategy 2: Customer Focus

Terry James **Clinical Services Report**

Consideration of Acceptance of the Clinical Services Division Reports for January 2018

- Kelli Laos / Dr. Hunter ❖ The chief medical officer will present the performance of the medical staff services and the clinical outcome measures, the performance of the behavioral health provider division, the developmental disabilities provider division of the center, and the clinical outcome measures, including management plans to address the deficiencies in each division.

Dee Salinas Gutierrez **Quality and Authority Services Report**

Consideration of Acceptance of Quality Management Report for January 2018

- Linda Thompson ❖ The chief operating officer will present the performance of the Dallas County Local Authority (LA), a part of the Center, including its financial performance, its clinical performance, and its performance on quality oversight, and also management plans to address deficiencies therein.

- Linda Thompson ❖ Consideration of Acceptance of Revision to Board Policy 1.09 on Support of Families and Consumers Serving on Center Committees.

Strategy 3: Organizational Visibility

Jane Hamilton **Marketing and Development Report**

Consideration of Acceptance of the Marketing and Development Report for January 2018

Charlene Stark

- ❖ The vice president of marketing and development will present a report on the performance of the department with regard to development, community education, and oversight of grant funding, and also present management plans to address deficiencies therein.

Corey Golomb

Legislative Action Report

Consideration of Acceptance of Legislative Action Report for January 2018

Charlene Stark

- ❖ The vice president of marketing and development will present a report on community and stakeholder education activities during the reporting month.

Executive Session: This portion of the meeting may be closed pursuant to a specified section of Chapter 551 of the Texas Government Code including:

- IV.
 - A. Section 551.071, to receive advice from counsel about pending or contemplated litigation and/or settlement
 - B. Section 551.072, to deliberate the purchase, exchange, lease, or value of real property
 - C. Section 551.073 to deliberate on a contract for a prospective gift
 - D. Section 551.074, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee
 - E. Section 551.076, to deliberate regarding security services.

V. **Meeting Adjournment**

- ❖ *Designates items on which the Board may take action*