



******REVISED******

NOTICE

Metrocare Services, Board of Trustees, will hold a meeting of the **Finance and Administration Committee on Tuesday, August 15, 2017** immediately following the Marketing and Development committee at approximately 12:10 p.m. The meeting will be held at 1345 River Bend Drive, Dallas, Texas 75247 (Mustangs Conference Room).

If you need additional assistance to effectively participate in or observe this meeting, please notify the Administrative Office at 214.743.1212, at least 72 hours prior to this meeting, so that reasonable accommodations can be made to assist you.

The attached agenda items will be discussed/acted upon. A portion of the meeting may be closed as allowed by Subchapter D, Sections 551.071 - 551.075 to discuss personnel matters, litigation, acquisition of real property, for the purpose of discussing negotiated contracts for prospective gifts or donations to the Center when such discussions would have a detrimental effect on the negotiating position of the Center and a third person, firm or corporation, and to receive information from and/or question employee(s) without deliberating on the subject matter.

Leslie H. Secrest, MD, Chairman
Finance and Administration Committee

Ms. Jill L. Martinez, Madame Chairman
Board of Trustees

By: Glamaris Gonzalez
Assistant to Sr. Management

****REVISED****

AGENDA METROCARE SERVICES

Finance & Administration Committee
Tuesday, August 15, 2017 at approximately 12:10 pm
1345 River Bend Drive, Dallas, TX 75247
Mustangs Conference Room
(Immediately following the Marketing and Development Committee)

Committee Members:

Leslie H. Secrest, MD, Chairman
Terry James
Jane Hamilton
Jill L. Martinez, *ex officio*

Leslie Secrest, MD

CALL TO ORDER

CITIZEN COMMENTS (Please limit to 3 minutes)

ISSUES TO BE CONSIDERED

Leslie Secrest, MD

1. ❖ Recommendation of Acceptance of the June 20, 2017 Finance and Administration committee minutes.

FISCAL MANAGEMENT REPORTS

Richard Buckley

2. ❖ Recommendation of Acceptance of the Financial Report for June 2017 (Unaudited).

The chief administrative officer will review the statement of net positions, the statement of activities and the statement of cash flow for the prior month and discuss plans to address deficiencies therein relative to plan.

Richard Buckley

3. ❖ Recommendation of Acceptance of the Financial Report for July 2017 (Unaudited).

The chief administrative officer will review the statement of net positions, the statement of activities and the statement of cash flow for the prior month and discuss plans to address deficiencies therein relative to plan.

Dr. Burruss

4. ❖ Recommendation of Acceptance of the FY18 Budget Plan

The chief executive officer will present the FY18 Budget Plan developed as part of the budgeting process for approval

Richard Buckley

5. ❖ Recommendation of Acceptance to Open Bank Accounts with BB&T Bank

The chief administrative officer will present request of approval to open new bank accounts with BB&T Bank for: Master Account, Operating Account, Accounts Payable, Payroll, Senate Bill 55 and Steven A. Cohen Military Family Clinic at Metrocare.

Richard Buckley

6. ❖ Recommendation of Acceptance of the Human Resources Report for July 2017.

The chief administrative officer will present a report on the performance of the department for the prior month and describe plans to address deficiencies therein relative to plan.

MEETING ADJOURNMENT

❖ *Designates Items on which Board may take action*