

REVISED



NOTICE

Metrocare Services, Board of Trustees, will meet in Regular Session at approximately 1:30 pm on Thursday, August 24, 2017. Prior to the regular session, a Board training session will be held, beginning at 1:00 pm. The meeting will be held at 1345 River Bend Dr., Dallas, TX 75247 (Mustangs conference room.)

If you need additional assistance to effectively participate in or observe this meeting, please notify the Administrative Office at 214.743.1201, at least 72 hours prior to this meeting, so that reasonable accommodations can be made to assist you.

A portion of the meeting may be closed pursuant to Chapter 551 of the Texas Government Code to receive advice from counsel; to deliberate the purchase or lease of real estate; to deliberate the contract for a gift; to deliberate personnel issues; or, to deliberate regarding security.

Jill L. Martinez, Madame Chairman
Metrocare Board of Trustees

Leslie H. Secrest, Vice Chairman
Metrocare Board of Trustees

John W. Burruss, MD.
Chief Executive Officer



Revised

1345 River Bend Dr.
Mustangs Conf Rm
Dallas, TX 75247-6943

BOARD OF TRUSTEES

Jill L. Martinez
Madame Chairman
Leslie H. Secrest, MD
Vice Chairman
Corey Golomb
Board Secretary
Dee Salinas Gutierrez
Terry A. James
Jane Hamilton
Jasmine Crockett
Dr. Irie L. Session

REGULAR BOARD MEETING
Thursday, August 24, 2017
at 1:30

Board Training at 1:00 pm

New Employee Orientation and Training
beginning FY 2018
Richard Buckley, CAO, presenter

Jill Martinez
Madame Chairman

- I. **Call Meeting to Order**
- II. **Citizen Comments (Limited to 3 minutes)**
- III. **Issues to be Considered**

- ❖ Consideration of Acceptance of the May 25, 2017 Board Meeting minutes.

Madame Chairman's Report

- ❖ Annual Assignments of board members to committees in accordance with Board Policy 1.06:

Board Liaison reports:

- Intellectual and Developmental Disability Planning and Network Advisory Committee (IDD PNAC), Chairman: Sharlann Adams, Board Liaison, Corey Golomb.
- TX Council of Community Centers, Board Liaison: Jill Martinez.

Chief Executive Officer Report

Services Presentation: Jail Diversion Program, Crystal Garland, presenter.

- ❖ Consideration of Acceptance of the Chief Executive Officer Report for FY17 Key Performance Indicators Progress through July 2017
- ❖ The chief executive officer will present an overview of the performance of the center and specific key highlights from the preceding month.

Recognition of LifeNet Community Behavioral Health for their gift to Metrocare Services

For information only: Netsmart Contract

Dr. Burruss

The chief executive officer will present an update on the contract with Netsmart.

Strategy 1: Assure Adequate Funding for Our Mission

Report of the Finance and Administration Committee

Consideration of Acceptance of the Financial Report for May 2017 (Unaudited)

Dr. Leslie Secrest

Rich Buckley



The chief administrative officer will review the statement of net position, the statement of activities and the statement of cash flow for the prior month and discuss plans to address deficiencies therein relative to plan.

Consideration of Acceptance of the Financial Report for June 2017 (Unaudited)

Rich Buckley



The chief administrative officer will review the statement of net position, the statement of activities and the statement of cash flow for the prior month and discuss plans to address deficiencies therein relative to plan.

Consideration of Acceptance of the Financial Report for July 2017 (Unaudited)

Rich Buckley



The chief administrative officer will review the statement of net position, the statement of activities and the statement of cash flow for the prior month and discuss plans to address deficiencies therein relative to plan.

Consideration of Acceptance of the FY18 Budget Plan

Dr. Burruss



The chief executive officer will present the FY18 Budget Plan developed as part of the budgeting process for approval.

Consideration of Acceptance of Human Resources Report for July 2017 (Unaudited)

Richard Buckley



The vice president of human resources will present a report on the performance of the department for the prior month and describe plans to address deficiencies therein relative to plan.

Strategy 2: Assure That Our Focus Is On Our Consumers

Report of the Clinical Services Committee

Consideration of Acceptance of the Clinical Services Division Reports for July 2017

Terry James

Dr. Hunter



The chief medical officer will present the performance of the medical staff services and the clinical outcome measures, the performance of the behavioral health provider division, the developmental disabilities provider division of the center, and the clinical outcome measures, including management plans to address the deficiencies in each division.

Report of the Quality and Authority Services Committee

Consideration of Acceptance of Quality Management Report for July 2017

Dee Salinas Gutierrez

Linda Thompson



The chief operating officer will present the performance of the Dallas County Local Authority (LA), a part of the Center, including

its financial performance, its clinical performance, and its performance on quality oversight, and also management plans to address deficiencies therein.

Consideration of Acceptance of Revision to Board Policy 1.06

Linda Thompson

- ❖ The chief operating officer will present the recommended changes to Board Policy 1.06 on Board Organizational Structure and Officers.

Consideration of Acceptance of Appointment to the Intellectual and Developmental Disability Planning and Network Advisory committee

Linda Thompson

- ❖
 - Saba Yoseph
 - Elvia Espino

Consideration of Acceptance of Engagement Letter for the External Firm of Davis Kinard and Co, PC for Fiscal Year 2017

Richard Buckley

- ❖ The chief administrative officer will present the engagement letter for the upcoming external audit for the Center's fiscal year ending August 31, 2017.

Strategy 3: Assure The Visibility of Our Mission Through Our Board

Jane Hamilton

Report of the Marketing and Development Committee

Consideration of Acceptance of the Marketing and Development Report for July 2017

Charlene Stark

- ❖ The vice president of marketing and development will present a report on the performance of the department with regard to development, community education, and oversight of grant funding, and also present management plans to address deficiencies therein.

Corey Golomb

Report of the Legislative Action Committee

Consideration of Acceptance of Legislative Action Report for July 2017

Charlene Stark

- ❖ The vice president of marketing and development will present a report on community and stakeholder education activities during the reporting month.

- IV.** **Executive Session:** Announcement of Closed Session in Accordance with Subchapter D. Section 551.074 of the Texas Open Meetings Act (Chapter 551 of the Government Code) for the purpose of discussing personnel matters, i.e:

- CEO's Compensation and 2016 Evaluation Review

V. **Return to Open Session:**

- ❖
 - Consideration of Acceptance of CEO's Compensation

VI. **Meeting Adjournment**

- ❖ *Designates items on which the Board may take action*