



NOTICE

Metrocare Services, Board of Trustees, will meet in regular session on Thursday, December 6, 2018. Prior to the regular session, a Board Training Session will begin at 1:00 pm. The meeting will take place at 1345 River Bend Drive, Dallas, TX 75247 in the Mustangs Conference Room. The board meeting will follow immediately after at approximately 1:30 pm.

If you need additional assistance to effectively participate in or observe this meeting, please notify the Administrative Office at 214.743.1201, at least 72 hours prior to this meeting so that reasonable accommodations can be made to assist you.

A portion of the meeting may be closed for purposes permitted by Chapter 551, Open Meetings, Texas Government Code, Sections: 551.071, 551.072, 551.073, 551.074 and 551.076. Metrocare Services reserves the right to exercise its discretion and may convene in closed/executive session as authorized by the Texas Government Code Section 551.071, et seq, on any of the items listed on its agenda, and as a result to take any necessary action in Open Session.

Terry A. James, Chairman
Metrocare Board of Trustees

Corey Golomb, Vice Chair
Metrocare Board of Trustees

John W. Burruss, M.D.
Chief Executive Officer

BOARD OF TRUSTEES

Terry A. James
Chairman
Corey Golomb
Vice Chairman
Dee Salinas Gutierrez
Secretary
Jill Martinez
Leslie Secrest, MD
Jasmine Crockett
Lane Conner
Ken Bernstein



1345 River Bend Dr.
Dallas, TX 75247

(Mustangs Conference Rm.)

Agenda

Thursday, December 6, 2018

Board Training - 1:00 PM

Texas Council Risk Management Fund

Richard Wigzell

REGULAR BOARD MEETING

1:30 pm

- 1. **Call Meeting to Order & Declaration of a Quorum** Mr. James
- 2. **Citizen Comments** (Limited to 3 minutes - *only those registered*)
- 3. **Chairman Updates:**
 - ❖ Appointment of an Ad Hoc Committee to review the Center’s Mission, Vision statement
 - Board Liaison Reports:
 - Texas Council of Community Centers – Terry James, Board Liaison
- 4. ❖ **Consent Agenda Items** Mr. James

All consent agenda items are considered to be routine by the Board and will be enacted with one motion. There will be no separate discussion of items unless a Board Member so requests, in which event, the item will be removed from consideration as an item of consent business and considered in its normal sequence with the other action items listed below in which case full discussion of the item may occur as necessary.

 - Acceptance of the October 25, 2018 regular board meeting minutes
 - Acceptance of the Mental Health division report
 - Acceptance of the Marketing and Development Report for October 2018
 - Acceptance of the Legislative Action Report for October 2018

Chief Executive Officer Report Dr. Burruss
- 5. Service Presentation: Veterans Services Andrea Lewis
 - ❖ **Action Agenda Items:** Mr. James
- 6. ❖ Acceptance of the Chief Executive Officer Report for FY18 Key Performance Indicator Progress through October 2018 Dr. Burruss

The chief executive officer will present an overview of the performance of the center and specific key highlights from the preceding month.

Strategy 1: Fiduciary Responsibility

- Finance and Administration Reports** Dr. Secret
7. ❖ Acceptance of Financial Report for October 2018 (Unaudited) Mr. Buckley
The chief administrative officer will review the statement of net position, the statement of activities and the statement of cash flow for the prior month and discuss plans to address deficiencies therein relative to plan.
8. ❖ Acceptance of Revisions to the FY19 Budget
The chief administrative officer will review the proposed adjustments to the FY19 budget
9. ❖ Acceptance of Resolution Delineating the Board's Awareness and Approval of the Chief Executive Officer and the Chief Administrative Officer's Execution of a Collateralized Loan with UMB Bank. Mr. Buckley
10. ❖ Acceptance of the Human Resource Report for October 2018 Ms. Allen
The chief human resource officer will present a report on the performance of the department for the prior month and describe plans to address deficiencies therein relative to plan.
11. ❖ Acceptance of an Interlocal Agreement between Metrocare Services and the City of Grapevine, Texas Ms. Allen

Strategy 2: Customer Focus

- Clinical Services Report** Mr. James
12. ❖ Acceptance of the Clinical Services Division Reports for October 2018 Dr. Hunter
The chief medical officer will present the performance of the medical staff services and the clinical outcome measures, the performance of the behavioral health provider division, the developmental disabilities provider division of the center, and the clinical outcome measures, including management plans to address the deficiencies in each division.
- Quality and Authority Services Report** Ms. Salinas Gutierrez
13. ❖ Acceptance of Quality Management Report for October 2018 Ms. Thompson
The chief operating officer will present the performance of the Dallas County Local Authority (LA), a part of the Center, including its financial performance, its clinical performance, and its performance on quality oversight, and also management plans to address deficiencies therein.
14. **Executive Session:** Announcement of Closed Session in Accordance with Subchapter D. Section §551.071 of the Texas Open Meetings Act (Chapter 551 of the Texas Government Code) to receive advice from counsel about pending or contemplated litigation and/or settlement: Mr. James
- Update on Information Privacy and Security Incidents
15. **Reconvene from Executive Session**
16. **Action Taken as a Result of Executive Session**
17. **Adjournment**
❖ *Designates items on which the Board may take action*