



## NOTICE

A Regular Meeting of the Board of Trustees of Metrocare Services will be held on Thursday, March 26, 2020 at approximately 1:30 p.m., via a zoom conference. A zoom link will be provided on the Metrocare web page on the day of the meeting: [www.metrocareservices.org](http://www.metrocareservices.org)

Prior to the regular session, a Board Training Session will begin at 1:00 pm.

A portion of the meeting may be closed for purposes permitted by Chapter 551, Texas Government Code, Sections: 551.071, 551.072, 551.073, 551.074 and 551.076 pertaining to Open Meetings. Metrocare Services reserves the right to exercise its discretion and convene in closed/executive session as authorized by the Texas Government Code Section 551.071, et seq, on any of the items listed on its agenda, and as a result to take any necessary action in Open Session.

Terry A. James, Chairman  
Metrocare Board of Trustees

Leslie H. Secrest, M.D., Vice Chair  
Metrocare Board of Trustees

John W. Burruss, M.D.  
Chief Executive Officer

**BOARD OF TRUSTEES**

Terry A. James  
*Chairman*

Leslie Secrest, M.D.  
*Vice Chairman*

Dee Salinas Gutierrez  
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Dave Hogan

Noel O. Santini, M.D.

Anthony Farmer



1345 River Bend Dr.  
Dallas, Texas 75247  
(Mustangs Rm.)

# Agenda

Thursday, March 26, 2020

## **BOARD Training - 1:00 PM**

Local Intellectual and Developmental Disability Authority [LIDDA]  
Linda Thompson, presenter

## **REGULAR BOARD MEETING - 1:30 pm**

A zoom link will be provided on the Metrocare web-page on the day of the meeting. [www.metrocareservices.org](http://www.metrocareservices.org)

❖ *Designates items on which the board may take action*

### **Call Meeting to Order & Declaration of a Quorum:**

Mr. James

**Citizen Comments:** In light of Dallas County Shelter in place order, citizen comments can be submitted via e-mail at: [martha.toscano@metrocareservices.org](mailto:martha.toscano@metrocareservices.org) 24 hours ahead.

Limited to two minutes (*only those registered*)

### **Chairman Updates:**

- ❖ Annual Election of Officers in Accordance with Board Policy 1.06
  - Chairman
  - Vice Chairman
  - Secretary

### **Consent Agenda Items:**

Mr. James

*All consent agenda items are considered to be routine by the Board and will be enacted with one motion. There will be no separate discussion of items unless a Board Member so requests, in which event, the item will be removed from consideration as an item of consent business and considered in its normal sequence with the other action items listed below in which case full discussion of the item September occur as necessary.*

- ❖ Acceptance of the February 27, 2020 Regular Board Meeting Minutes
- ❖ Acceptance of FY19 Second Quarter Reports on Finance.
- ❖ Acceptance of the Quality and Authority Report for February 2020
- ❖ Acceptance of the FY19 Second Quarter Reports on Service Delivery
- ❖ Acceptance of the FY19 Second Quarter Reports on Quality Management and Research
- ❖ Acceptance of the FY19 Second Quarter Report on Compliance
- ❖ Acceptance of Revision to Board Policy 3.01 on Compliance

<b>Action agenda items:</b>	Mr. James
<b>Chief Executive Officer Report:</b>	Dr. Burruss
<b>Service Presentation: Dr. Hunter's Group _____presenter</b>	
❖ Consideration to Accept the Chief Executive Officer's Report for the FY20 Key Performance Indicator Progress through February 2020	Dr. Burruss
The Chief Executive Officer will present an overview of the performance of the center and specific key highlights from the preceding month.	
<b>Finance and Administration Reports</b>	
❖ Consideration to Accept the Financial Report for February 2020 (Unaudited)	Mr. Buckley
The Chief Administrative Officer will review the Statement of Net Position, the Statement of Activities and the Statement of Cash Flow for the prior month and discuss plans to address deficiencies relative to plan.	
❖ Consideration to Receive the FY19 Audited Financial Statements	Mr. Buckley
The Chief Administrative Officer/Chief Financial Officer and the Audit Firm of BKD, LLP will present the external Financial and Single Audit for the year ending August 31, 2019.	
❖ Consideration of Acceptance of the Human Resources Report for February 2020	Ms. Guilford
The Director of Human Resources will present a report on the performance of the department for the prior month and describe plans to address deficiencies therein relative to plan.	
<b><u>Provider Services Reports</u></b>	
❖ Consideration of Acceptance of the Clinical Services Division Reports for February 2020	Dr. Hunter
The Chief Medical Officer will present a report on the performance of the medical staff services, the clinical outcome measures, and the developmental disabilities provider division of the Center, including management's plans to address deficiencies therein.	
❖ Consideration of Acceptance of the Mental Health Division Reports for February 2020	Ms. Laos
The Chief Clinical Officer will present the performance of the mental health division of the Center, including its financial performance, as well as management's plans to address deficiencies therein.	
<b><u>Strategic Action Reports</u></b>	
❖ Consideration of Acceptance of the Strategic Initiative Reports for February 2020	Ms. Ringer
The Chief Strategy Officer will present a report of the performance of the department with regard to development, community education, and oversight of grant funding, and also present management's plan to address deficiencies therein.	
<b>Adjournment:</b>	Mr. James