



NOTICE

A Regular Meeting of the Board of Trustees of Metrocare Services will be held on Thursday, June 24, 2021 at approximately 1:30 p.m., via a zoom videoconference in accordance with section 418.016 of the Texas Government Code.

To join this meeting please go to <https://zoom.us/j/7729589382> and use Meeting ID: **772 958 9382 / Toll-free Teleconference line: 888-475-4499.**

Prior to the regular session, a Board Training Session will begin at 1:00 pm.

To submit a public comment request please call 214.743.1201 at least 24 hours prior to this meeting. Those wanting to make public comment are asked to join the conference via video or teleconference.

A portion of the meeting may be closed for purposes permitted by Chapter 551, Open Meetings, Texas Government Code, Sections: 551.071, 551.072, 551.073, 551.074 and 551.076. Metrocare Services reserves the right to exercise its discretion and convene in closed/executive session as authorized by the Texas Government Code Section 551.071, et seq, on any of the items listed on its agenda, and as a result to take any necessary action in Open Session.

Terry A. James, Chairman
Metrocare Board of Trustees

Leslie H. Secrest, M.D., Vice Chair
Metrocare Board of Trustees

John W. Burruss, M.D.
Chief Executive Officer

BOARD OF TRUSTEES

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1345 River Bend Dr.
Dallas, Texas 75247

Agenda

Thursday, June 24, 2021

Board Training - 1:00 PM

“87th Texas Legislative Session”
John Burruss, M.D.

REGULAR BOARD MEETING 1:30 pm

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- I. **Call Meeting to Order & Declaration of a Quorum:** Mr. James
 - A. Citizen Comments: Limited to three minutes (*only those registered*)
 - B. Chairman Updates: Mr. James
 - 1. Branding Evaluation
 - 2. Board Policy – The Board use MetrocareServices.org for Board business
 - 3. Update from the Ad hoc committee on the CEO Evaluation and Compensation Dr. Secrest

- II. **Consent Agenda Items** Mr. James
 - ❖ *Designates items on which the Board may take action*
 - All consent agenda items are considered to be routine by the Board and will be enacted with one motion. There will be no separate discussion of items unless a Board Member so requests, in which event, the item will be removed from consideration as an item of consent business and considered in its normal sequence with the other action items listed below in which case full discussion of the item may occur as necessary.*
 - A. ❖ Approval of the May 27, 2021, Board Meeting Minutes
 - B. ❖ Approval of the FY21 Third Quarter Reports on Finance
 - Quarterly Investment Report
 - Community Service Contracts over \$100,000 & Non-Community Service Contracts over \$25,000
 - Lease Obligations over \$25,000
 - Legal Expenses
 - Purchases of Goods, Services and Equipment over \$15,000
 - Participation by Historically Underutilized Businesses (HUB)
 - C. ❖ Approval of the FY21 Third Quarter Report on Salary Adjustments

- Salary Adjustments over \$5,000
- D. ❖ Approval of the FY21 Third Quarter Reports on Quality Management
- Third Quarter Reports on Service Delivery
 - Third Quarter Reports on Quality Management and Research
- III. Chief Executive Officer - Service Presentation** Dr. Burruss
- A. DDP/Carrie Parks Dr. Hunter
- IV. Action Agenda Items** Mr. James
- Chief Executive Officer Report
- A. ❖ Approval of the Chief Executive Officer Report for the FY21 Key Performance Indicator Progress through May 2021 Dr. Burruss
- The chief executive officer will present an overview of the performance of the center and specific key highlights from the preceding month.
- V. Finance and Administration Reports**
- A. ❖ Acceptance of the Financial Report for May 2021 (Unaudited) Mr. Buckley
- The chief administrative officer/CFO will review the statement of net position, the statement of activities and the statement of cash flow for the prior month and discuss plans to address deficiencies therein relative to plan.
- B. ❖ Approval of the Human Resources Report for May 2021 Ms. Guilford
- The director of Human Resources will present a report on the performance of the department for the prior month and describe plans to address deficiencies therein relative to plan.
- C. ❖ Approval of the Facilities Services Report for May 2021 Mr. Buckley
- The chief administrative officer will present a report of the status of current and future major projects for the facilities department relative to plan.
- VI. Quality and Authority Services Report**
- A. ❖ Approval of the Quality and Authority Services Report for May 2021 Ms. Thompson
- The chief operations officer will present a report of the performance of the Dallas County Local Authority (LA), a part of the Center, including its financial performance, its clinical performance, and its performance on quality oversight, and management plans to address deficiencies therein.
- B. ❖ Approval of the FY21 Third Quarter Report on Compliance Ms. Moore
- Quarterly report highlighting compliance awareness and training, compliance culture and management plan to address deficiencies therein.
- VII. Provider Services Reports**
- A. ❖ Approval of the Clinical Services Division Report for May 2021 Dr. Hunter

The chief medical officer will report on the performance of the medical staff services, and the clinical outcome measures, the developmental disabilities provider division of the center, including management plans to address deficiencies therein.

- B. ❖ Approval of the Mental Health Division Report for May 2021 Ms. Laos
- The chief clinical officer will present a report of monthly measures for the Mental Health Division, including management plans to address deficiencies therein.

VIII. Strategic Initiatives Report

- A. ❖ Approval of the Strategic Initiatives Report for May 2021 Ms. Ringer
- The chief strategy officer will present a report on the performance of the department with regard to development, community education, grant funding and community and stakeholder education activities during the preceding month and oversight of grant funding, including management plans to address deficiencies therein.

- IX. A. Executive Session: (Discussion only – Closed to the Public)** Mr. James
- Announcement of Closed Session in Accordance with Subchapter D. Section 551.074 of the Texas Open Meetings Act (Chapter 551 of the Texas Government Code) to discuss personnel matters:
- Review and action regarding Year 2 considerations of the CEO's 2019-2022 contract

X. B. Reconvene from Executive Session

- XI. C. ❖ Consideration of Approval regarding Year 2 considerations of the CEO's 2019 – 2022 contract** Mr. James

Adjournment:

Mr. James