



## NOTICE

A Regular Meeting of the Board of Trustees of Metrocare Services will be held on Thursday, July 23, 2020 at approximately 1:30 p.m., via a zoom conference. To join the zoom meeting please go to <https://zoom.us/j/7729589382> and use Meeting ID: **772 958 9382**. Prior to the regular session, a Board Training Session will begin at 1:00 pm.

A portion of the meeting may be closed for purposes permitted by Chapter 551, Texas Government Code, Sections: 551.071, 551.072, 551.073, 551.074 and 551.076 pertaining to Open Meetings. Metrocare Services reserves the right to exercise its discretion and convene in closed/executive session as authorized by the Texas Government Code Section 551.071, et seq, on any of the items listed on its agenda, and as a result to take any necessary action in Open Session.

Terry A. James, Chairman  
Metrocare Board of Trustees

Leslie H. Secrest, M.D., Vice Chair  
Metrocare Board of Trustees

John W. Burruss, M.D.  
Chief Executive Officer

**BOARD OF TRUSTEES**

Terry A. James  
*Chairman*  
Leslie Secrest, M.D.  
*Vice Chairman*  
Dee Salinas Gutierrez  
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Noel O. Santini, M.D.  
Anthony Farmer



1345 River Bend Dr.  
Dallas, Texas 75247  
(Mustangs Rm.)

# Agenda

Thursday, July 23, 2020

**BOARD Training - 1:00 PM**  
BoardEffect Software application

## REGULAR BOARD MEETING - 1:30 pm

To join this Zoom Meeting go to:

<https://zoom.us/j/7729589382> Meeting ID: 772 958 9382

❖ *Designates items on which the board may take action*

**Call Meeting to Order & Declaration of a Quorum:**

Mr. James

**Citizen Comments:**

In light of Dallas County Shelter in place order, citizen comments can be submitted via e-mail at: [martha.toscano@metrocareservices.org](mailto:martha.toscano@metrocareservices.org) 24 hours prior to the meeting. Limited to two minutes (*only those registered*)

**Chairman Updates:**

Mr. James

**Consent Agenda Items:**

Mr. James

*All consent agenda items are considered to be routine by the Board and will be enacted with one motion. There will be no separate discussion of items unless a Board Member so requests, in which event, the item will be removed from consideration as an item of consent business and considered in its normal sequence with the other action items listed below in which case full discussion of the item September occur as necessary.*

- ❖ Acceptance of the May 28, 2020 Regular Board Meeting Minutes
- ❖ Acceptance of the Human Resources Report for June 2020
- ❖ Acceptance of Revision to Board Policies:
  - 2.04 – Fees for Services
  - 5.03 – Nepotism
- ❖ Acceptance of the Strategic Initiative Reports for June 2020

**Chief Executive Officer Report:**

Dr. Burruss

**Service Presentation:** Cohen Clinic, LaTiffany Coleman, LMSW

**Action Agenda Items:**

**Mr. James**

- ❖ Consideration to Accept the Chief Executive Officer’s Report for the FY20 Key Performance Indicator Progress through June 2020

Dr. Burruss

The chief executive officer will present an overview of the performance of the center and specific key highlights from the preceding month.

## Finance and Administration Reports

- ❖ Consideration to Accept the Financial Report for May 2020 (Unaudited) Mr. Buckley

The chief administrative officer will review the Statement of Net Position, the Statement of Activities and the Statement of Cash Flow for the prior month and discuss plans to address deficiencies relative to plan.
- ❖ Consideration to Accept the Financial Report for June 2020 (Unaudited)

The chief administrative officer will review the Statement of Net Position, the Statement of Activities and the Statement of Cash Flow for the prior month and discuss plans to address deficiencies relative to plan.
- ❖ Consideration of Acceptance of Engagement Letter for the External Audit Firm of BKD, LLP for FY20 Dr. Burruss

## Provider Services Reports

- ❖ Consideration of Acceptance of the Clinical Services Division Reports for June 2020 Dr. Hunter

The chief medical officer will present a report on the performance of the medical staff services, the clinical outcome measures, and the developmental disabilities provider division of the Center, including management's plans to address deficiencies therein.
- ❖ Consideration of Acceptance of the Mental Health Division Reports for June 2020 Ms. Laos

The chief clinical officer will present the performance of the mental health division of the Center, including its financial performance, as well as management's plans to address deficiencies therein.

## Quality and Authority Reports

- ❖ Consideration of Acceptance of the Quality and Authority Division Reports for June 2020 Ms. Thompson

The chief operating officer will present a report of the performance of the Dallas County Local Authority (LA), including its financial performance, its clinical performance, and its performance on quality oversight, and management plans to address deficiencies therein.

### **Executive Session:**

Mr. James

Announcement of Closed Session in accordance with Subchapter D., Sections 551.072 and 551.074 of the Texas Open Meetings Act (Chapter 551 of the Government Code) for the purpose of discussing the purchase, exchange, lease, or value of real property and discussing personnel matters, i.e.

- Discussion and Consideration of Real Property
- CEO Evaluation Review and Compensation

### **Return to Open Session**

- ❖ **Action Taken as a Result of Executive Session** Mr. James
  - Approval of CEOs compensation

### **Adjournment:**