



NOTICE

Metrocare Services, Board of Trustees, will meet in Regular Session at approximately 1:30 pm on Thursday, January 23, 2020. Prior to the regular session, a Board Training Session will begin at 1:00 pm. The meeting will take place at 1345 River Bend Drive, Dallas, TX 75247 in the Mustangs Conference Room.

If you need additional assistance to effectively participate in or observe this meeting, please notify the Administrative Office at 214.743.1201, at least 72 hours prior to this meeting so that reasonable accommodations can be made to assist you.

A portion of the meeting September be closed for purposes permitted by Chapter 551, Open Meetings, Texas Government Code, Sections: 551.071, 551.072, 551.073, 551.074 and 551.076. Metrocare Services reserves the right to exercise its discretion and convene in closed/executive session as authorized by the Texas Government Code Section 551.071, et seq, on any of the items listed on its agenda, and as a result to take any necessary action in Open Session.

Terry A. James, Chairman
Metrocare Board of Trustees

Leslie H. Secrest, M.D., Vice Chair
Metrocare Board of Trustees

John W. Burruss, M.D.
Chief Executive Officer

BOARD OF TRUSTEES

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1345 River Bend Dr.
Dallas, Texas 75247
(Mustangs Rm.)

Agenda

Thursday, January 23, 2020

BOARD Training - 1:00 PM

FY19 Audit

Chris Clark, Partner – BKD CPAs & Advisors, LLP, presenter

REGULAR BOARD MEETING

1:30 pm

Call Meeting to Order & Declaration of a Quorum:

Mr. James

- **Citizen Comments:** Limited to three minutes (*only those registered*)

Chairman Updates:

Mr. James

- **Board Liaison Reports:**
 - MH Advisory Committee: Ms. Laos
 - IDD Planning Network Advisory Committee: Ms. Thompson
 - Tx Council of Community Centers Report: Board Liaison, Mr. James

Consent Agenda Items:

Mr. James

All consent agenda items are considered to be routine by the Board and will be enacted with one motion. There will be no separate discussion of items unless a Board Member so requests, in which event, the item will be removed from consideration as an item of consent business and considered in its normal sequence with the other action items listed below in which case full discussion of the item September occur as necessary.

- ❖ *Designates items on which the Board may take action*
- ❖ Acceptance of the December 5, 2019 Regular Board Meeting Minutes
- ❖ Acceptance of the Clinical Division Reports for December 2019
- ❖ Acceptance of the Mental Health Division Reports for December 2019
- ❖ Acceptance of Revision to Board Policy 2.03 on Abuse, Neglect and Exploitation
- ❖ Acceptance of Revision to Board Policy 8.04 on Contingency Planning
- ❖ Acceptance of the Strategic Initiatives Report for December 2019

Action agenda items:

Mr. James

Dr. Burruss

Chief Executive Officer Report:

Service Presentation: GR Service Coordination – Tanya Sanders

- ❖ Consideration to Accept the Chief Executive Officer Report for the FY20 Key Performance Indicator Progress through December 2019 Dr. Burruss
The chief executive officer will present an overview of the performance of the center and specific key highlights from the preceding month.

Finance and Administration Reports

- ❖ Consideration to Accept the Financial Report for November 2019 (Unaudited) Dr. Secret
Mr. Buckley
The chief administrative officer will review the statement of net position, the statement of activities and the statement of cash flow for the prior month and discuss plans to address deficiencies therein relative to plan.
- ❖ Consideration to Accept the Financial Report for December 2019 (Unaudited) Mr. Buckley
The chief administrative officer/chief financial officer will review the statement of net position, the statement of activities and the statement of cash flow for the prior month and discuss plans to address deficiencies therein relative to plan.
- ❖ Consideration to Receive the FY19 Audited Financial Statements Mr. Buckley
The chief administrative officer/chief financial officer and BKD, LLP will present the Financial Audit for the year ending August 31, 2019.
- ❖ Consideration of Acceptance of the Human Resources Report for December 2019 Ms. Guilford
The director of human resources will present a report on the performance of the department for the prior month and describe plans to address deficiencies therein relative to plan.

Quality and Authority Reports

- ❖ Consideration of Acceptance of the Quality and Authority Division Reports for December 2019 Ms. Thompson
The chief operating officer will present the performance of the Dallas County Local Authority (LA), a part of the Center, including its financial performance, its clinical performance, and its performance on quality oversight, and management plans to address deficiencies therein.

Adjournment:

Mr. James