



## NOTICE

A Regular Meeting of the Board of Trustees of Metrocare Services will be held on Thursday, August 26, 2021 at approximately 1:30 p.m., via a zoom videoconference in accordance with section 418.016 of the Texas Government Code.

To join this meeting please go to <https://zoom.us/j/7729589382> and use Meeting ID: **772 958 9382 / Toll-free Teleconference line: 888-475-4499.**

Prior to the regular session, a Board Training Session will begin at 1:00 pm.

To submit a public comment request please call 214.743.1201 at least 24 hours prior to this meeting. Those wanting to make public comment are asked to join the conference via video or teleconference.

A portion of the meeting may be closed for purposes permitted by Chapter 551, Open Meetings, Texas Government Code, Sections: 551.071, 551.072, 551.073, 551.074 and 551.076. Metrocare Services reserves the right to exercise its discretion and convene in closed/executive session as authorized by the Texas Government Code Section 551.071, et seq, on any of the items listed on its agenda, and as a result to take any necessary action in Open Session.

Terry A. James, Chairman  
Metrocare Board of Trustees

Leslie H. Secrest, M.D., Vice Chair  
Metrocare Board of Trustees

John W. Burruss, M.D.  
Chief Executive Officer

**BOARD OF TRUSTEES**

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Anthony M. Farmer



1345 River Bend Dr.  
Dallas, Texas 75247

# Agenda

Thursday, August 26, 2021

## Board Training - 1:00 PM

“ECG Consultation Final Report”  
John Burruss, M.D.

## REGULAR BOARD MEETING 1:30 pm

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**Toll-free Teleconference line: 888-475-4499.**

- I. **Call Meeting to Order & Declaration of a Quorum:** Mr. James
  - A. Citizen Comments: Limited to three minutes (*only those registered*)
  - B. Chairman’s Report: Mr. James
    - ❖ Proposed revision to Board Policy 4.03 on Unreserved Net Assets. (To be submitted under separate cover)
  - C. Board Liaison Reports:
    - 1. Mental Health Advisory Committee (MHAC) Ms. Laos
    - 2. Intellectual and Developmental Disability Planning Advisory Committee (IDD PNAC) Ms. Thompson
- II. **Consent Agenda Items** Mr. James
  - ❖ *Designates items on which the Board may take action*
  - All consent agenda items are considered to be routine by the Board and will be enacted with one motion. There will be no separate discussion of items unless a Board Member so requests, in which event, the item will be removed from consideration as an item of consent business and considered in its normal sequence with the other action items listed below in which case full discussion of the item may occur as necessary.*
  - ❖ Approval of the June 24, 2021, Board Meeting Minutes
  - ❖ Approval of Appointment to the IDD PNAC
    - Maria Dominguez
    - Robert Myers
- III. **Chief Executive Officer - Service Presentation** Dr. Burruss
  - A. FACT- Kris Criswell, Clinical Manager Mr. Laos
- IV. **Executive Session: (Discussion only – Closed to the Public)** Mr. James

**147043**

Announcement of Closed Session in Accordance with Subchapter D. Section 551.074 of the Texas Open Meetings Act (Chapter 551 of the Texas Government Code) to discuss personnel matters:

- Update from the Ad hoc Committee on the CEO Evaluation and Compensation

**V. Return to Open Session:**

**VI. Action Taken as a Result of Executive Session:**

**VII. ACTION AGENDA ITEMS:**

Mr. James

Chief Executive Officer Report

- A. ❖ Approval of the Chief Executive Officer Report for the FY21 Key Performance Indicator Progress through July 2021

Dr. Burruss

The chief executive officer will present an overview of the performance of the center and specific key highlights from the preceding month.

**VIII. Finance and Administration Reports**

- A. ❖ Acceptance of the Financial Report for July 2021 (Unaudited)

Mr. Buckley

The chief administrative officer/CFO will review the statement of net position, the statement of activities and the statement of cash flow for the prior month and discuss plans to address deficiencies therein relative to plan.

- B. ❖ Approval of the FY22 Budget Plan

Mr. Buckley

The chief administrative officer/CFO will present the FY22 Budget Plan developed as part of the budgeting process for approval.

- C. ❖ Resolution Approving the sale of 1/3 interest in +/- 100 timber tract in Rusk County, Texas (previously gifted to Metrocare Services for the Estate of Clara Miller). (To be submitted under separate cover)

Dr. Burruss

- D. ❖ Approval of Engagement Letter for the External Audit Firm of BKD, LLP for FY21

Mr. Buckley

- E. ❖ Approval of the Human Resources Report for July 2021

Ms. Guilford

The director of Human Resources will present a report on the performance of the department for the prior month and describe plans to address deficiencies therein relative to plan.

- F. ❖ Approval of the Facilities Services Report for July 2021

Mr. Buckley

The chief administrative officer will present a report of the status of current and future major projects for the facilities department relative to plan.

**VI. Quality and Authority Services Report**

- A. ❖ Approval of the Quality and Authority Services Report for July 2021

Ms. Thompson

The chief operations officer will present a report of the performance of the Dallas County Local Authority (LA), a part of the Center, including its financial performance, its clinical performance, and its

performance on quality oversight, and management plans to address deficiencies therein.

**INFORMATION ONLY:**

Ms. Thompson

- Board Self-Assessment for FY22

**VII. Provider Services Reports**

- A. ❖ Approval of the Clinical Services Division Report for July 2021

Dr. Hunter

The chief medical officer will report on the performance of the medical staff services, and the clinical outcome measures, the developmental disabilities provider division of the center, including management plans to address deficiencies therein.

- B. ❖ Approval of the Mental Health Division Report for July 2021

Ms. Laos

The chief clinical officer will present a report of monthly measures for the Mental Health Division, including management plans to address deficiencies therein.

**VIII. Strategic Initiatives Report**

- A. ❖ Approval of the Strategic Initiatives Report for July 2021

Ms. Ringer

The chief strategy officer will present a report on the performance of the department with regard to development, community education, grant funding and community and stakeholder education activities during the preceding month and oversight of grant funding, including management plans to address deficiencies therein.

**XI. Adjournment**

Mr. James