

**METROCARE SERVICES**

**BOARD OF TRUSTEES  
MEETING MINUTES OF**

**February 25, 2010**

# METROCARE SERVICES

## REGULAR MONTHLY MEETING of the BOARD OF TRUSTEES

### MINUTES OF February 25, 2010

A Regular Meeting of the Board of Trustees of Metrocare Services convened at 1:35 p.m. on Thursday, February 25, 2010 at 1360 River Bend Drive, Dallas, Texas 75247.

#### **I. Call To Order/Roll Call**

Ms. Noble, Madame Chair, called the meeting to order at 1:35 pm. A quorum was present.

The following Trustees were present:

Ms. Julia P. Noble, Madame Chair  
Ms. Verlean Walton-Brooks, Secretary  
Mr. Craig Jeffery  
Dr. Carol S. North  
Ms. Sue Ringle  
Ms. Candy Sheehan

The following Trustee(s) were not present: Mr. Greg Allbright

**Staff Present:** Dr. James Baker, Linda Thompson, Kyle Munson, Dr. Judith Hunter, Sandy Stephens, Tom Clark, Sandy Stephens, John Luna and other Metrocare staff.

**Guest Present:** Marilyn Little-Commissioner Mayfield's office.

**II. CITIZENS' COMMENTS:** The procedure for public comments was available at the meeting for those interested. No public comment was received.

#### **III. ISSUES TO BE CONSIDERED:**

**Consideration of approval of the Minutes of the Metrocare Services Board meeting for January 28, 2010.** Mr. Jeffery moved to approve the meeting minutes of January 28, 2010. Ms. Walton-Brooks seconded the motion. The motion carried.

#### **Madame Chair's Report**

**Announcement of Appointment of Mr. Herbert Kamm to the Metrocare Board:** Ms. Noble introduced Mr. Herbert Kamm to the Metrocare Board. Mr. Kamm is a joint appointment and will fill the void left by Mr. Charles Cooper.

**Board Presentation to Mr. Charles M. Cooper:** Ms. Noble presented a plaque from the staff and Board members of Metrocare to Mr. Cooper in honor of his years of timeless commitment to the Center and the people we serve. Ms. Noble said that Metrocare wanted to further honor Mr. Cooper by renaming the Board Room to "The Charles M. Cooper, Board Room". Mr. Cooper thanked the Board and staff from

Metrocare for the opportunity given to him to serve on this board and for the honor bestowed on him by renaming the Board room.

**Board Liaison reports:**

**MH Advisory Committee (Chairman: Mr. Leonard Keesee; Board Liaison: Mr. Greg Allbright):** Mr. Keesee presented a recap of the Mental Health Advisory meeting which convened on February 1<sup>st</sup>, 2010. He said Dr. Susana Mendez joined the committee for the first time. Dr. Mendez is responsible for the oversight of the Homeward Bound Crisis clinic and has over eleven years experience. Ms. Fee, another member of this committee, discussed in detail her experience at the Pathways clinic and said the most effective model she has experience in this Center was the “Mindy Model”. She said the flow in consumer care with this model was effective. Mr. Clark provided the committee with a report of the Behavioral Health Programs.

**Texas Council of Community MHMR Center’s Meeting (Board Liaison: Ms. Noble):** Ms. Noble presented a written report of the activities that she took part of at the Texas Council meeting on February 5<sup>th</sup> and 6<sup>th</sup>. Included in her report was information on the April 16-17 Texas Council Conference and the upcoming Legislative Directions Committee. This committee will begin work on legislative priorities for the 82<sup>nd</sup> legislative session. Ms. Noble included a second report on the “Top 10 Ideas for Building a Relationship” with elected officials which was handed out at the Texas Council meeting.

**Announcements:**

Ms. Noble said that on February 16<sup>th</sup> the County Commissioners reappointed Mr. Craig Jeffery, Dr. Carol North and Mrs. Noble to serve for two-year terms that will run from February 16, 2010 through January 31, 2012.

**Next month’s meetings:**

Tuesday, March 16, 2010 here at the River Bend facility in the Board Room

- 11:30 am - Provider Services Committee
- Immediately follow at approximately 12:15pm by the Finance and Administration Committee.

Thursday, March 23<sup>rd</sup> (this should read as the 25<sup>th</sup>) Committee and Board meetings here at the River Bend facility in the Board Room.

- 1:15 pm - Quality and Authority Committee
- 1:30 pm - Board meeting. The Philanthropy Committee and the Legislative Committee will be presented as committees of the whole during the Board meeting.

**The Source:** Ms. Noble referred to the book “The Source”, and asked if the Board members had had an opportunity to read Chapter 8. At the request of the Board the discussion on this chapter was postponed until the next Board meeting.

Behavioral Health System Redesign Task Force. Ms. Ringle referred to the Mental Health Task Force with Commissioner Price as its Chairman. She said the main target of this Task Force is to have one voice to address the under funding problems that exists in the North Texas area as the next Legislative Session approaches. She asked for input which she will share at the next Task Force meeting. Ms. Noble said

this is another opportunity to unified as a single voice and present a stronger message with input from doctors, staff, family members and consumers.

#### **Chief Executive Officer's Report:**

**Consideration of Acceptance of Chief Executive Officer's Report:** Dr. Baker presented a verbal summary of his report.

A motion was made by Ms. Walton-Brooks to accept the Chief Executive Officer's Report for January 2010. Mr. Jeffery seconded. The motion carried.

#### **Finance and Administration Committee**

**Consideration of Approval of the Financial Report for January 2010 (unaudited):** Mr. Munson presented a verbal summary of the written financial statements for the month of January 2010.

Mr. Jeffery said acceptance of the Financial Report for January 2010 comes as a committee recommendation. Ms. Noble said a second is not required. Motion carried.

#### **Report of the Provider Services Committee**

**Consideration of Acceptance of Medical Staff Services Report for January 2010:** Dr. Hunter presented a verbal summary of the Medical Staff Services report for January 2010.

Dr. North moved for the acceptance of the Medical Staff Services Report for January 2010. Ms. Noble said a second is not required, as the recommendation came from the committee. Motion carried.

**Consideration of Acceptance of Behavioral Health Service Delivery Report for January 2010:** Mr. Clark presented a verbal summary of the Behavioral Health Service Delivery report for the month of January 2010.

Dr. North said the committee recommended the acceptance of the Behavioral Health Service Delivery Report for January 2010. Ms. Noble said a second is not required, as the recommendation came from the committee. Motion carried.

**Consideration of Acceptance of the Developmental Disabilities Provider Services Report for January 2010:** Dr. Baker presented a verbal summary of the Developmental Disability Provider Services report for January 2010.

Dr. North said the committee recommended the acceptance of the Developmental Disabilities Provider Services Report for January 2010. Ms. Noble said a second is not required, as the recommendation came from the committee. Motion carried.

#### **Report of the Quality and Authority Services Committee**

**Consideration of Acceptance of the Quality Management Report for January 2010:** Ms. Thompson said this report was presented in its entirety at the Quality and

Authority Committee. She asked if there were any questions. There were no questions posed for Ms. Thompson.

Ms. Walton-Brooks said this comes as a committee recommendation. Ms. Noble said a second is not required, as the recommendation comes from the committee. Motion carried.

**Consideration of Approval of Revision to Board Policy 2.03:** Ms. Thompson said there are no changes except for the date this was reviewed.

Ms. Walton-Brooks said this comes as a committee recommendation. Ms. Noble said a second is not required, as the recommendation comes from the committee. Motion carried.

### **Report of the Philanthropy Committee**

**Consideration of Acceptance of the Development and Community Education Report for January 2010:** Ms Stephens presented a verbal summary of her written report for January. She said grant applications continue to be submitted. The center is approaching several foundations for funds to help in the renovations taking place at the Altshuler clinic. These renovations are for both the new Child and Adolescent clinic at the front of the building and the Adult Clinic being relocated to the back of the building. On Saturday, January 30<sup>th</sup> Metrocare was host to the Altrusa International Women's Chapter and eight women from our own Transitional Housing program. These two women's group helped prepare approximately 70 bedding packets with fresh linens, towels, blankets and pillows to be given to every woman transitioning into our Transitional Housing program. This program helps women diagnosed with mental illness and who have been incarcerated stay focus and find a goal for themselves. We also try to help them find jobs and apartments of their own. Ms. Stephens spoke of the grand opening of the Kids Kloset. A ten thousand dollar gift was received from Speedway's Children's Charities to stock the Kids Kloset with uniforms bought at the Levine's store at a reduced price. Other children stores are also donating cloths. Volunteers from the Auxiliary Committee are manning the store. The Kids Kloset will help families in a low-income bracket to dress their children warmly and receive a supply of school uniforms. Ms. Stephens thanked Mr. Allbright in his assistance in obtaining access to materials for the Census 2010. She said Mr. Frank Delgado is the point person at Metrocare educating staff in assisting consumers with questions regarding this process. Ms. Stephens invited everyone to next Thursday's event at the Whimsey Shop, she also handed out information on the upcoming March for Respect event taking place at the West End on Saturday, March 27<sup>th</sup>.

Ms. Ringle moved for the approval of the Development and Community Education Reports for January 2010. Mr. Jeffery seconded. Motion carried.

### **Report of the Legislative Committee**

**Consideration of Acceptance of the Legislative Action Report for January 2010:** Ms. Sheehan provided this report in Mr. Luna's absence. Ms. Sheehan said that on February 1<sup>st</sup> Mr. Luna and Ms. Noble met with State Representative Kirk England. On February 8<sup>th</sup> Dr. Baker, Ms. Noble and Mr. Luna met with State Senator Robert Deuell. On February 9<sup>th</sup> Mr. Luna communicated with State Representative

candidate Eric Johnson's media staff person. A decision was made to hold the Legislative Breakfast on November 16<sup>th</sup> and this will be held from 7: 30 – 9:30 am at the Sterling Hotel in Dallas, this is located off of Regal Row. An invitation for a round table was received from Representative Angie Chen Button to help on health and human activities and issues. Mr. Sheehan said Mr. Luna plans to continue to set meetings with elected officials after the primary elections.

Ms. Sheehan moved for the approval of the Legislative Action Report for January 2010. Ms. Walton-Brooks seconded. Motion carried.

**IV. EXECUTIVE SESSION:** Ms Noble announced that a Closed Session would be held in Accordance with Subchapter D. Section §551.072 of the Texas Open Meetings Act (Chapter 551 of the Government Code) to deliberate the purchase, exchange, lease, or value of real property; specifically, Metrocare property at 1353 North Westmoreland, Dallas, Texas 75211 because deliberation in an open meeting would have a detrimental effect on the position of the center in negotiations with a third person. The Board went into closed session at 2:42 pm.

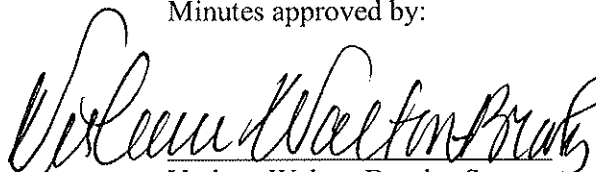
**V. RECONVENE INTO OPEN SESSION:** At 3:08 pm the presiding officer reconvened the Board into Open Session and said that no action requiring a vote was taken during Closed Session.

**Consideration of Acceptance of Board Resolution Authorizing the Agreement between Grubb & Ellis and Metrocare Services Concerning the Hillside Campus.** Mr. Jeffery moved for the approval of the Board Resolution Authorizing the Agreement between Grubb & Ellis and Metrocare Services. Ms. Noble said a second is not required, as the recommendation comes from the committee. Motion carried.

**Consideration of Approval of Board Resolution to Accept the Engagement of Grubb and Ellis to Assist in the Location of Replacement Space for the Hillside Campus.** Mr. Jeffery moved for the approval of the Board Resolution to Accept the Engagement of Grubb and Ellis to Assist in the Location of Replacement Speace for the Hillside Campus. Ms. Noble said a second is not required, as the recommendation comes from the committee. Motion carried.

**VI. MEETING ADJOURNMENT:** There being no further business to come before the Board, the meeting adjourned at 3:10 pm.

Minutes approved by:

  
Verlean Walton-Brooks, Secretary

Minutes recorded, transcribed and distributed by:  
Martha L. Toscano  
Assistant to the CEO and Metrocare Board of Trustees