

**METROCARE SERVICES**

**BOARD OF TRUSTEES  
MEETING MINUTES OF**

**February 28, 2013**

# METROCARE SERVICES

## REGULAR MONTHLY MEETING of the BOARD OF TRUSTEES

### MINUTES OF February 28, 2013

A Regular Meeting of the Board of Trustees of Metrocare Services convened on Thursday, February 28, 2013 at 1360 River Bend Dr, Dallas, Texas 75247 in the Charles Cooper Board Room.

#### **I. Call To Order/Roll Call**

Ms. Noble, Madame Chair, declared a quorum present and called the meeting to order at 1:30 pm.

The following Trustees were present:

Ms. Julia P. Noble, Madame Chair  
Ms. Verlean Walton-Brooks  
Dr. Carol S. North  
Ms. Judy N. Myers  
Mr. David Gutierrez  
Ms. Brenda K. Richardson

**Board members not present:** Ms. Jill Martinez.

**Staff Present:** Linda Thompson, Dr. Judith Hunter, Tom Clark, Kyle Munson, Sandy Stephens and other Metrocare staff.

**Guest Present:** Germaine White, aide to Commissioner Daniel; Doug Barnes, Attorney for the Center.

**II. CITIZENS' COMMENTS:** The procedure for public comments was available at the meeting for those interested. No public comment was received.

#### **III. ISSUES TO BE CONSIDERED:**

**Consideration of Approval of the Minutes of the Metrocare Services Board Meeting for January 24, 2013.** The Board minutes of January 24, 2013 were made a part of the packet. Ms. Noble called for any changes or corrections to the January 24, 2013 Board minutes.

Motion: Mr. Gutierrez moved for the Approval of the Board meeting minutes of January 24, 2013 as presented. All were in favor, and the motion carried.

#### **Ad hoc CEO Search Committee Update:**

Ms. Walton-Brooks provided a brief report on the progress of the CEO Search. She said negotiations are presently on-going with the candidate.

More information will be provided in Closed Session. There were no questions posed for this item.

### **Madame Chairs' Report**

Ms. Noble asked the Board members to mark their calendars for two events taking place in March and April. She said Metrocares' Annual Auxiliary Membership Event will take place next Tuesday, March 5<sup>th</sup>, and the 5K Run with Metrocare will take place on Saturday, April 6<sup>th</sup> at Bachman Lake.

### **Next Committee and Board meeting schedule:**

- On Tuesday, March 19<sup>th</sup> the Provider Services Committee will meet at 11:30 am with the Philanthropy Committee meeting following immediately after at approximately 12:15 pm and the Finance and Administration Committee following at approximately 12:45 pm. The meetings will be held at 1360 River Bend Dr., in the Charles Cooper Board Rm.
- On the fourth Thursday, March 28<sup>th</sup> the Quality and Authority Committee will meet at 12:45 pm with a Board training following at approximately 1:00 pm, and the Board meeting following immediately after at approximately 1:30. The Legislative Action Committee will meet as a committee of the whole. All the meetings will be held at this same location.
- ❖ Consideration of Adoption of Resolution in Support of the Dallas County Commissioners Court Resolution regarding Medicaid expansion.

Ms. Noble said this resolution expresses the Board's support of the Resolution adopted by the Dallas County Commissioners Court on the 12<sup>th</sup> day of February, 2013, in an effort to call on all federal, state, local and healthcare leaders to work collaboratively to craft a Texas plan to improve Medicaid delivery and provide for full expansion.

Motion: Ms. Richardson moved for the Adoption of the Resolution in Support of the Dallas County Commissioners Court Resolution regarding Medicaid expansion. Mr. Gutierrez seconded. All were in favor, and the motion carried.

### **Interim Chief Executive Officer's Report:**

**Services Presentation:** Ms. Katherine Byler, Service Coordinator at our Local Authority Program presented the success story of a 7 year old little girl diagnosed with down-syndrome. She said when she took over this case this little girl's family reported the child had started to show behaviors and the family did not know why. Ms. Byler made a classroom visit and that's when she realized that this school did not offer the kind of classroom set up needed by a child with special needs. Ms. Byler was able to advocate for the

relocation of this little girl to a different school and the parents reported that her behaviors were improved and doing much better at this school.

**Consideration of Acceptance of Interim Chief Executive Officer's Report:** Ms. Thompson presented a brief summary of the center-wide indicators for the month of January 2013.

Motion: Mr. Gutierrez made a motion to accept the Interim Chief Executive Officer's Report for January 2013. Ms. Richardson seconded. All were in favor, and the motion carried.

**Finance and Administration Committee:** Ms. Myers called on Mr. Munson to present his report.

**Consideration of Acceptance of the Financial Report for January 2013 (unaudited):**

Motion: Ms. Noble said the committee recommended the acceptance of the Financial Report for January 2013 and a second is not required, as the recommendation came from the committee. All were in favor, and the motion carried.

**Report of the Provider Services Committee:** Ms. Noble referred to Dr. Hunter to present her report.

**Consideration of Acceptance of Medical Staff Services Report for January 2013:** Dr. Hunter said her report was provided in detail at the Provider Services committee meeting.

Motion: Ms. Noble said this comes as a committee recommendation and a second is not required, as the recommendation came from the committee. All were in favor. Motion carried.

**Consideration of Acceptance of Behavioral Health Service Delivery Report for January 2013:** Mr. Clark said there were no changes to his report. His report was provided in detail at the Provider Services committee meeting.

Motion: Ms. Noble said this comes as a committee recommendation and a second is not required, as the recommendation came from the committee. All were in favor. Motion carried.

**Consideration of Acceptance of the Developmental Disabilities Report for January 2013:** Mr. Clark said there were no changes to his report. His report was provided in detail at the Provider Services committee meeting.

Motion: Ms. Noble said this comes as a committee recommendation and a second is not required, as the recommendation came from the committee. All were in favor. Motion carried.

**Report of the Quality and Authority Services Committee:** Ms. Walton-Brooks said the Quality and Authority Committee met right before the Board meeting. She asked if anyone had any questions for this report.

**Consideration of Approval of the Quality Management Report for January 2013:** There were no questions posed for this item.

Motion: Ms. Noble said this comes as a committee recommendation and a second is not required, as the recommendation came from the committee. All were in favor. Motion carried.

**Report of the Philanthropy Committee:** Ms. Martinez referred to Ms. Stephens for the Philanthropy Committee report.

**Consideration of Acceptance of the Development and Community Education Report for January 2013:** Ms. Stephens said her report was presented in detail at the Philanthropy Committee.

Motion: Ms. Noble said this comes as a committee recommendation and a second is not required, as the recommendation came from the committee. All were in favor. Motion carried.

**Consideration of Approval of Revision to Board Policy 1.09 on Support of Families and Consumers Serving on the Center Committees:** Ms. Stephens said there were no substantive changes to Board Policy 1.09.

Motion: Ms. Noble said this comes as a committee recommendation and a second is not required, as the recommendation came from the committee. All were in favor, and the motion carried.

**Report of the Legislative Action Committee:** Mr. Gutierrez referred to Mr. Hernandez to provide the Legislative Action Committee report.

**Consideration of Acceptance of the Legislative Action Committee Report for January 2013:** Mr. Hernandez presented a brief summary of the Legislative Action Committee report for the month of January 2013.

Motion: Ms. Walton-Brooks moved to accept the Legislative Action Committee Report for January 2013. Dr. North seconded. All were in favor, and the motion carried.

**IV. ANNOUNCEMENT OF CLOSED SESSION/TIME: 2:10 PM**

Ms. Noble announced a Closed Session in Accordance with Subchapter D, Section 551.074 of the Texas Open Meetings Act (Chapter 551 of the Government Code) for the purpose of discussing personnel matters, i.e.:

- CEO Search

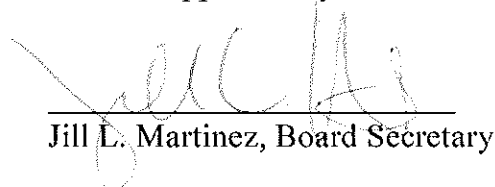
**V. RETURN TO OPEN SESSION/TIME: 2:20 PM**

Ms. Noble announced that there was no action taken during Closed Session. Upon returning to Open Session Ms. Noble said a contract will be sent to

Candidate C. Ms. Noble scheduled a Special Called meeting of the Board for Wednesday, March 6th at 3 30 pm related to the CEO Contract.

- VI. MEETING ADJOURNMENT:** There being no further business to come before the Board, Ms. Noble moved to adjourn the meeting. The meeting adjourned at 2:25 pm.

Minutes approved by:



Jill L. Martinez, Board Secretary

Minutes distributed by:

Martha L. Toscano

Assistant to the CEO and Metrocare's Board of Trustees