



## NOTICE

Metrocare Services, Board of Trustees, will hold a meeting of the **Finance and Administration Committee** on Tuesday, February 18, 2014 immediately following the Development and Corporate Communications Committee at approximately 12:45 p.m. The meeting will be held at 1360 River Bend Drive - Dallas, Texas (Charles M. Cooper, Board Room).

If you need additional assistance to effectively participate in or observe this meeting, please notify the Administrative Office at 214.743.1201, at least 72 hours prior to this meeting, so that reasonable accommodations can be made to assist you.

The attached agenda items will be discussed/acted upon. A portion of the meeting may be closed as allowed by Subchapter D, Sections 551.071 - 551.075 to discuss personnel matters, litigation, acquisition of real property, for the purpose of discussing negotiated contracts for prospective gifts or donations to the Center when such discussions would have a detrimental effect on the negotiating position of the Center and a third person, firm or corporation, and to receive information from and/or question employee(s) without deliberating on the subject matter.

Ms. Judy N. Myers, Madame Chairman  
Finance and Administration Committee

Ms. Julia P. Noble, Madame Chairman  
Board of Trustees

By: Martha L. Toscano  
Executive Assistant to the CEO/Board Liaison

# AGENDA METROCARE SERVICES

## Finance and Administration Committee

Tuesday, February 18, 2014

At approximately 12:45 pm in the Charles Cooper Board Rm.

(Immediately following the Development and Corporate Communications Committee)

Committee members:  
Judy N. Myers, Madame Chair  
David Gutierrez  
Julie P. Noble, ex officio

Ms. Myers

**I. CALL TO ORDER**

**II. CITIZEN COMMENTS** (Please limit to 3 minutes)

**III. ISSUES TO BE CONSIDERED**

1. ❖ Approval of the January 21, 2014 Finance and Administration Committee Meeting Minutes

**FISCAL MANAGEMENT REPORTS**

Recommendation of Acceptance of Financial Report for January 2014 (Unaudited)

Kyle Munson

2. ❖ The chief financial officer will review the income statement, cash flow, receivable and payables report for the prior month and describe plans to address deficiencies therein relative to plan

Kyle Munson

3. ❖ Recommendation of Approval of FY14 Revised Budget Plan  
The chief financial officer will present management recommendations for the FY14 revised budget for approval.

**IV. MEETING ADJOURNMENT**

- ❖ *Designated items on which the Board may take action*