



## NOTICE

Metrocare Services, Board of Trustees, will hold a meeting of the **Business and Finance Committee on Thursday, February 21, 2008 at approximately 12:30 p.m.** The meeting will be held at 1360 River Bend Drive - Dallas, Texas (Board Room).

The attached agenda items will be discussed/acted upon. A portion of the meeting may be closed as allowed by Subchapter D, Sections 551.071 - 551.075 to discuss personnel matters, litigation, acquisition of real property, for the purpose of discussing negotiated contracts for prospective gifts or donations to the Center when such discussions would have a detrimental effect on the negotiating position of the Center and a third person, firm or corporation, and to receive information from and/or question employee(s) without deliberating on the subject matter.

Fred Orr, Chairperson  
Business and Finance Committee

Charles M. Cooper, Chairperson  
Board of Trustees

By: Martha L. Toscano  
Executive Administrative Assistant

# AGENDA

## METROCARE SERVICES

**Business and Finance Committee Meeting**  
**Thursday, February 21, 2008**  
**At approximately 12:30 pm**  
**(Immediately following the Service & Program Meeting)**

### Board Room

Fred Orr, Chairperson  
(vacant), Vice Chair  
Charles M. Cooper, ex officio

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#### I. CALL TO ORDER

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#### II. CITIZEN COMMENTS (Please limit to 3 minutes)

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#### III. ISSUES TO BE CONSIDERED

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**Mr. Orr**

1. ❖ Approval of January 17, 2008 Business and Finance Committee Meeting Minutes
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#### **Chief Executive Officer Report**

Dr. Baker

2. ❖ Recommendation of Acceptance of Chief Executive Officer Report
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#### **FISCAL MANAGEMENT REPORTS**

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Kyle Munson

3. ❖ Recommendation of Acceptance of Financial Report for January 2008 (Unaudited)
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Kyle Munson

4. ❖ Recommendation of Approval of Revision to Board Policy 1.01
- Policy on Conflict of Interest/Trustees
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Kyle Munson

5. ❖ Recommendation of Approval of Revision to Board Policy 4.08
- Policy on Lease Property
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Sandy Stephens

6. ❖ Recommendation of Approval of Revision to Board Policy 1.06
- Policy on Organizational Structure
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Sandy Stephens

7. ❖ Recommendation of Approval of Revision to Board Policy 1.14
- Policy on Administrative and General Management of the Center
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#### IV. MEETING ADJOURNMENT

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- ❖ *Designates items on which the Board may take action*
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