

**METROCARE SERVICES**

**BOARD OF TRUSTEES  
MEETING MINUTES OF**

**December 2, 2010**

# METROCARE SERVICES

## REGULAR MONTHLY MEETING of the BOARD OF TRUSTEES

### MINUTES OF December 2, 2010

A Regular Meeting of the Board of Trustees of Metrocare Services convened at 1:30 p.m. on Thursday, December 2, 2010 at 1360 River Bend Drive, Dallas, Texas 75247.

#### **I. Call To Order/Roll Call**

Ms. Noble, Madame Chair, called the meeting to order at 1:30 pm. A quorum was present.

The following Trustees were present:

Ms. Julia P. Noble, Madame Chair  
Ms. Sue Ringle, Vice-chair  
Ms. Verlean Walton-Brooks, Secretary  
Mr. Greg Allbright  
Mr. Craig Jeffery  
Mr. Herbert Kamm  
Ms. Jill Martinez  
Ms. Candy Sheehan

The following Trustee was absent: Dr. Carol S. North.

**Staff Present:** Dr. James Baker, Linda Thompson, Kyle Munson, Dr. Judith Hunter, Tom Clark, Brenda Cosens, Sandy Stephens and other Metrocare staff.

**II. CITIZENS' COMMENTS:** The procedure for public comments was available at the meeting for those interested. No public comment was received.

#### **III. ISSUES TO BE CONSIDERED:**

##### **Consideration of Approval of the Minutes of the Metrocare Services Board Meeting for October 28, 2010.**

Motion: Mr. Greg Allbright moved approval of the minutes of October 28, 2010, board meeting. The motion was seconded by Ms. Walton-Brooks, Ms. Ringle made one correction – page 3, first paragraph second sentence under “Ms. Ringle said the Behavioral Committee is wrapping up, but the planning process is to continue.” should be changed to “the consultant phase is wrapping up, but the Behavioral Task Force will continue to meet and plan”. The minutes, as corrected, were approved.

##### **Madame Chair's Report**

##### **Board Liaison Report(s):**

**Mental Health Advisory Committee (Chairperson: Leonard Keese, Board Liaison: Jill Martinez).** Mr. Keese provided a recap of the MH Advisory Committee that convened on November 1<sup>st</sup>. Mr. Keese said Tom Clark presented a brief overview of the 9-point system redesign proposed by ValueOptions, the managed care organization for NorthSTAR. Mr. Keese said the proposed cuts to services were not acceptable to the members of the committee and they plan to attend the public forums that ValueOptions and the Mental Health Association of Greater Dallas will host to obtain consumer and professional input into the decision making. There were no questions posed for this item.

**Texas Council of Community MHMR Centers Meeting (Board Liaison: Ms. Noble).** Ms. Noble presented a recap of the Texas Council of Community MHMR Centers meeting of November 5 & 6, 2010. She said Ms. Peggy Perry from the State Hospital Division of the Department of State Health Services (DSHS) talked about the probability of losing 192 state hospital beds as legislators work to get a balanced budget. Dr. David Lakey, DSHS Commissioner, warned that funding for both education and health services would be cut severely. He said most of the 10% reductions proposed by the governor will come from mental health because it is the majority of the DSHS budget. He also warned of possible mid-year cuts in the current budget. Mr. Chris Taylor, Department of Aging and Disability Services (DADS) Commissioner, said to expect another HCS rate cut of 3.64% as well as reductions in general revenue (GR) allocations to the Centers. He said as many as 13,000 consumers could lose their HCS waivers if more cuts are mandated.

Ms. Noble said that two significant actions were approved at the Saturday meeting of the Texas Council Board of Directors meeting:

- 1) "Rosa's Law," was signed in law by President Obama on October 5<sup>th</sup>. This law changes references in many Federal statutes currently using the term "mental retardation" to refer, instead, to "intellectual disability."
- 2) Ms. Noble said the Board voted to hire a healthcare policy director whose job will be to educate members, monitor developments, and advocate for the Centers within HHSC as Texas policy is developed. To facilitate the hiring of this specialized staff position, Center dues will increase.

MHMR Centers are encouraged to be visible, to educate the new legislators with both statistics and personal visits.

**Madame Chair Report(s):** Ms. Noble presented a brief summary of the activities she took part of during the month of November and gave some examples of how Metrocare is implementing its strategic plan. She said Dr. Baker met with the Executive Director of Planned Living Assistance Network of North Texas (PLAN), Mr. Jeremy Cassius. Mr. Cassius talked about the Cognitive Enhancement Therapy (CET) program, an evidence-based practice that helps people with schizophrenia and related mental illnesses improve their mental processing speed, their cognition (attention, memory and problem solving) and their social cognitions (the awareness to interact wisely with others/on their relationships). Staff attended a seminar on November 11<sup>th</sup> which explained the CET program. Our psychiatrists will see if CET is an appropriated program for our clients. Ms. Noble gave a recap on the November 20<sup>th</sup> Board retreat. Ms. Noble placed a handout on each of the Board members folder on the 82<sup>nd</sup> legislative priorities for appropriations.

**Next Committee and Board Meeting schedule:**

- There are no committee meetings during the month of December.
- Provider Services Committee meeting- Tuesday, January 18th at 11:30 am followed at approximately 12:15 pm by the Finance and Administration Committee at this same location.
- Quality and Authority Committee meeting – Thursday, January 27<sup>th</sup> at 12:45 pm immediately followed at 1:00 pm by a Board training on the Jail Diversion program provided by Judge Kristin Wade. The Board meeting will immediately follow at approximately 1:30 pm at this same site.
- The Philanthropy and Legislative Action Committees will meet as committees of the whole during the Board meeting on January 27th.

**Chief Executive Officer's Report:**

**Consideration of Acceptance of Chief Executive Officer's Report:**

Dr. Baker presented a verbal summary of the centerwide indicators for the month of October.

Motion: Ms. Walton-Brooks made a motion to accept the Chief Executive Officer's Report for October 2010. Ms. Martinez seconded, and the motion carried.

**Finance and Administration Committee:** Mr. Jeffery referred to Mr. Allbright to present this report. Mr. Allbright called on Mr. Munson to present his report.

**Consideration of Acceptance of the Financial Report for October 2010 (unaudited):** Mr. Munson presented a brief summary of the October 2010 financials.

Mr. Allbright said the committee recommended the acceptance of the Financial Reports for October 2010. Ms. Noble said a second is not required, as the recommendation came from the committee. Motion carried.

**Discussion of Potential Fundraising Initiatives:** Mr. Munson presented a brief summary of what he called a 5-year capital wish list for the Center which management prepared at the request of the Board to help the Board in their fundraising efforts. There were no questions posed for this item.

**Report of the Provider Services Committee:** Ms. Noble asked Dr. Hunter to present her report.

**Consideration of Acceptance of Medical Staff Services Report for October 2010:**

Dr. Hunter said her report was presented at the Provider Services committee and asked if there were any questions. There were no questions posed for this item.

Ms. Noble said the committee recommended the acceptance of the Medical Staff Services Report for October 2010. A second is not required, as the recommendation came from the committee. Motion carried.

**Consideration of Acceptance of Behavioral Health Service Delivery Report for October 2010:** Mr. Clark asked if there were any questions on the Behavioral Health Service Report. There were no questions posed for this item.

Ms. Noble said the committee recommended the acceptance of the Behavioral Health Service Delivery Report for October 2010. A second is not required, as the recommendation came from the committee. Motion carried.

**Consideration of Acceptance of the Developmental Disabilities Report for October 2010:** There were no questions posed for Ms. Cosens, Developmental Disabilities report.

Ms. Noble said the committee recommended the acceptance of the Developmental Disabilities Report for October 2010. A second is not required, as the recommendation came from the committee. Motion carried.

**Consideration of Approval of Appointment to the Mental Health Advisory Committee:**

- **Marilu Velez Thorn**

Ms. Noble said this comes as a committee recommendation and a second is not required. Motion carried.

**Report of the Quality and Authority Services Committee:** Ms. Walton-Brooks said the Quality and Authority Committee met earlier today and asked if there were any questions for the following reports. Ms. Walton-Brooks said the following reports were recommended for approval by the committee.

**Consideration of Approval of the Quality Management Report for October 2010:**

**Consideration of Approval of Revision to Board Policy on Notification of Client Deaths and Unusual Incidents 6.02:**

Ms. Noble said the Quality Management Report for October 2010 and the Approval of Revision to Board Policy 6.02 come as committee recommendations and a second is not required. Motion carried.

**Report of the Philanthropy Committee:** Ms. Ringle asked Ms. Stephens to provide the Philanthropy Committee report.

**Consideration of Acceptance of the Development and Community Education Report for October 2010:** Sandy Stephens presented a verbal summary of the Development and Community Education Report for the month of October.

Ms. Ringle made a motion to approve the Development and Community Education Report for October 2010. Ms. Walton-Brooks seconded. The motion carried.

**Progress on the Center for Education and Research:** This item was tabled until January 2011.

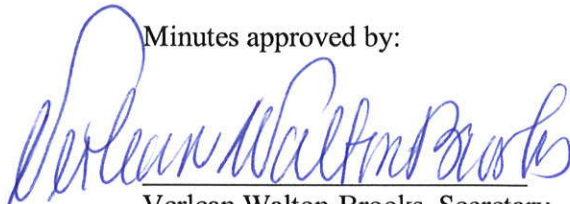
**Report of the Legislative Action Committee:**

**Consideration of Approval of Legislative Report for October 2010:** Mr. Luna presented a verbal summary of the legislative report for October 2010.

Ms. Sheehan made a motion to approve the Legislative Report for October 2010. Ms. Martinez seconded, and the motion carried.

- IV. EXECUTIVE SESSION:** Announcement of Closed Session in Accordance with Subchapter D. Section 551.074 of the Texas Open Meetings Act (Chapter 551 of the Government Code) for the purpose of discussing personnel matters, i.e: Time 3:50 pm
- CEO's Compensation Review and Recommendations
- V. RETURN TO OPEN SESSION:** The meeting reconvened at 4:35. No action taken during closed session.
- VI. MEETING ADJOURNMENT:** There being no further business to come before the Board, the meeting adjourned at 4:35pm.

Minutes approved by:



Verlean Walton-Brooks, Secretary

Minutes recorded, transcribed and distributed by:  
Martha L. Toscano  
Assistant to the CEO and Metrocare Board of Trustees