

AGENDA

METROCARE SERVICES

June 18, 2009

REGULAR MEETING OF THE BOARD OF TRUSTEES
 starting at 1:30 pm (Conference Room)
 1360 River Bend Dr./Dallas, TX 75247-4914

Page

I. Call to Order & Roll Call

II. Citizen Comments (Limited to 3 minutes)

III. Issues to be Considered

- ❖ Consideration of Approval of May 28, 2009 Board Meeting Minutes 11293 – 11297

Madame Chair Report:

- ❖
 - Board Presentation to Mr. Fred Orr
 Board Liaison reports:
 - Intellectual and Development Disability Planning/Network Advisory Committee (Chairperson: Ms. Gracie Sifuentez, Board Liaison: Ms. Verlean Walton-Brooks).

Mrs. Noble

Chief Executive Officer Report

Consideration of Acceptance of Chief Executive Officer Report

- ❖

The chief executive officer will present a summary of the performance of the center that includes its financial performance, its performance on clinical outcomes, its performance on strategic measures, its contract compliance, its performance on governance measures, and its performance on measures related to stakeholder relationships, as well as management's plans to address deficiencies therein.

11298 – 11304

Dr. Baker

Mr. Jeffery

Report of the Finance and Administration Committee

Consideration of Approval of Financial Report for May 2009 (Unaudited)

- ❖

The chair and the chief financial officer will review the financial report for the prior month and describe plans to address deficiencies relative to plan.

11305 – 11307

Kyle Munson

Kyle Munson

- ❖ Consideration of Acceptance of FY09 3rd Quarter Reports on Finance, Human Resources and Information Systems

- Financial Investments
- Salary Adjustments>\$5,000
- Community Services Contracts>\$100,000 & Non-Community Service Contracts>\$25,000
- Leases>\$25,000
- Legal Expenses
- Goods, Services and Equipment>\$15,000
- Participation by Historically Underutilized Businesses
- Information Technology Project Update
- Human Resources

11308 – 11320

Consideration of Approval of Revision to Board Policy 4.04

Kyle Munson



The chair and chief financial officer will present the revised board policy relating to approval, reporting and reimbursement of travel expenses incurred by employees and trustee's while on Center business.

11321 – 11331

Consideration of Approval of Revision to Board Policy 4.08

Kyle Munson



The chair and chief financial officer will present the revised board policy relating to Lease Properties to reflect the correct Policy area to Fiscal Management.

11332 – 11336

Consideration of Approval of Revision to Board Policy 4.10

Kyle Munson



The chair and chief financial officer will present the policy on Contributions to the Center to reflect the correct Policy area to Fiscal Management.

11337 – 11339

Ms. Rodriguez

Report of the Provider Services Committee

Consideration of Acceptance of Behavioral Health Service Delivery Report for May 2009

Tom Clark



The chair and management will present the performance of the behavioral health provider division that includes its financial performance and its clinical performance, as well as management plans to address deficiencies therein.

11340 – 11343

Consideration of Acceptance of Developmental Disability Provider Service Report for May 2009

Brenda Cosens



The chair and management will present the performance of the developmental disabilities provider division that includes its financial performance and its clinical performance, as well as management plans to address deficiencies therein.

11344 – 11346

Ms. Walton - Brooks

Report of the Quality and Authority Services Committee

Consideration of Acceptance of Quality Management Report for May 2009

Linda Thompson



The chair and the deputy chief executive officer will present the performance of the Dallas County Mental Retardation Authority (MRA), a part of the Center,

11347 - 11349

including its financial performance, its clinical performance, and its performance on quality oversight, and also management plans to address deficiencies therein.

Consideration of Acceptance of FY09 Third Quarter Reports on Service Delivery

Linda Thompson



Board policy calls for regular reports on programs and services implemented as part of the local plan. It also calls for regular reports on records management. The deputy chief executive officer will present information regarding activities occurring during the first quarter in the following reports.

11350 – 11352

- Local Plan
- Medical Records

Consideration of Acceptance of FY09 Third Quarter Reports on Quality Management and Research:

Linda Thompson



The deputy chief executive officer will present information regarding Quality Management activities in meeting identified performance measures and targets identified in the Department of Aging and Disability Services Performance Contract pertaining to the MRA and to the Mental Health Division around Resiliency and Disease Management Fidelity occurring during the first quarter.

11353 – 11355

- DADS Performance Contract requirements
- Compliance
- Research activities

Consideration of Approval of Revision to Board Policy 1.08

Linda Thompson



The chair and the deputy CEO will present comments on recommended changes to the Policy on Advisory Committees and Community Involvement, to assure that the policy conforms to statutory references and actual practices of the committee.

11356 – 11362

Mrs. Ringle

Report of the Philanthropy Committee

Consideration of Acceptance of Development and Community Education Report for May 2009

Sandy Stephens



The chair and the director of philanthropy will present the performance of the department with regard to development, community education, and oversight of grant funding, and also management plans to address deficiencies therein.

11363 – 11367

Executive Session: This portion of the meeting may be closed pursuant to a specified section of Chapter 551 of the Texas Government Code including:

IV.

- A. Section 551.071, to receive advice from counsel about pending or contemplated litigation and/or settlement
- B. Section 551.072, to deliberate the purchase, exchange, lease, or value of real property

- C. Section 551.073, to deliberate on a contract for a prospective gift
- D. Section 551.074, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, or
- E. Section 551.076, to deliberate regarding security devices.

V. Return to Open Session

VI. Meeting Adjournment

❖ *Designates items on which the Board may take action*



NOTICE

Metrocare Services, Board of Trustees, will meet in Regular Session at approximately 1:30 pm on Thursday, June 18, 2009. The meeting will be held at 1360 River Bend Dr./Dallas, Texas 75247 - 4914 (Conference Room).

If you need additional assistance to effectively participate in or observe this meeting, please notify the Administrative Office at 214.743.1201, at least 72 hours prior to this meeting, so that reasonable accommodations can be made to assist you.

A portion of the meeting may be closed pursuant to Chapter 551 of the Texas Government Code to receive advise from counsel; to deliberate the purchase or lease of real estate; to deliberate the contract for a gift; to deliberate personnel issues; or, to deliberate regarding security.

Julia P. Noble, Madame Chair
Metrocare Board of Trustees

By: Martha L. Toscano
Assistant to the CEO/Board