

**METROCARE SERVICES**

**BOARD OF TRUSTEES  
MEETING MINUTES OF**

**April 23, 2009**

# METROCARE SERVICES

## REGULAR MONTHLY MEETING of the BOARD OF TRUSTEES

### MINUTES OF April 23, 2009

A Regular Meeting of the Board of Trustees of Metrocare Services convened at 2:00 p.m. on Thursday, April 23, 2009 at 1360 River Bend Drive, Dallas, Texas 75247

#### I. Call To Order/Roll Call

Mrs. Noble, Madame Chair, called the meeting to order at 2:00 pm. A quorum was present.

The following Trustees were present:

Mrs. Julie Noble, Madame Chair  
Ms. Verlean Walton-Brooks, Secretary  
Mr. Charles M. Cooper  
Mr. Craig Jeffery  
Mr. Fred Orr  
Mrs. Sue Ringle

The following Trustees were absent:

Ms. Elsa Rodriguez, Vice Chair  
Mr. Greg Allbright  
Dr. Carol S. North

**Staff Present:** Dr. James Baker, Kyle Munson, Sandy Stephens, Tom Clark, and other Metrocare staff.

II. **CITIZENS' COMMENTS:** The procedure for public comments was available at the meeting for those interested. No public comment was received.

#### III. ISSUES TO BE CONSIDERED:

Consideration was given for approval of the Minutes of the Metrocare Services Board meeting for March 26, 2009. Mr. Charles Cooper made a motion to approve and Mr. Fred Orr seconded the motion. The motion carried and the Minutes of the Metrocare Board meeting for March 26, 2009 were approved as printed.

#### Madame Chair's Report:

Consideration of Approval of Advisory Committee Board Liaison Appointments in Accordance with Board Policy 1.08: Mrs. Noble thanked Mr. Greg Allbright for accepting to serve as Board Liaison to the Mental Health Advisory Committee. Ms. Verlean Walton-Brooks moved to approve Mr. Allbrights appointment to the MH Advisory Liaison position. All were in favor. Motion carried.

Mrs. Noble said she will continue to look for a Liaison to the Quality Management Committee.

**Next Committee/Board Meetings:** Mrs. Noble said the next Board meeting would be held on May 26<sup>th</sup> 28<sup>th</sup> at 1:30 and a week prior to that the committee meetings.

#### **Chief Executive Officer's Report:**

**Consideration of Acceptance of Chief Executive Officer's Report:** Dr. Baker referred to page 11131 of his report and provided a summary of the same. (A copy of this report was provided via e-mail to Board Members and Management staff).

Mr. Craig Jeffery made a motion to accept the Chief Executive Officer's Report for March 2009 and Mr. Charles Cooper seconded the motion. The motion carried and the Chief Executive Officer's Report for March 2009 was approved as presented.

#### **Finance and Administration Committee**

Mr. Craig Jeffery asked Mr. Munson to present the Financial Report for March 2009.

#### **Consideration was given for the acceptance of the Financial Report for March 2009 (unaudited):**

Mr. Craig Jeffery said this was a committee recommendation and moved to accept the Financial Report for March 2009. Mrs. Noble said a second is not required, as the recommendation came from the committee. Motion carried.

**Review of Progress on Analysis of Proposed Sale of Hillside Campus:** Mr. Munson presented a brief summary of the evaluation performed to determine the replacement cost for the Hillside Campus. This is for information only and no action is required.

**Review of Internal Audit Report for March 2009:** Mr. Munson provided a summary of the Internal Audit Report and said this is for information only and no Board action is required.

#### **Report of the Provider Services Committee**

Ms. Elsa Rodriguez said that the committee had met the prior Thursday.

#### **Consideration was given for the acceptance of Behavioral Health Service Delivery Report for March 2009:**

Ms. Elsa Rodriguez said this was a committee recommendation and moved to accept the Behavioral Health Service Delivery Report for March 2009. Mrs. Noble said a second is not required, as the recommendation came from the committee. Motion carried.

#### **Consideration was given for the acceptance of the Developmental Disabilities Provider Services Report for March 2009:**

Ms. Rodriguez said this was a committee recommendation and moved to accept the Developmental Disabilities Provider Services Report for March 2009. Mrs. Noble

said a second is not required, as the recommendation came from the committee. Motion carried.

#### **Report of the Quality and Authority Services Committee**

Ms. Walton-Brooks said that the committee met the on April 16<sup>th</sup>.

#### **Consideration was given to accept the Quality Management Report for March 2009:**

Ms. Verlean Walton-Brooks said this was a committee recommendation and moved to accept the Quality Management Report for March 2009. Mrs. Noble said a second is not required, as the recommendation came from the committee. Motion carried.

#### **Consideration was given for the Approval of Revision to Board Policy 2.01:**

Ms. Verlean Walton-Brooks said this was a committee recommendation and moved to approve the Revision to Board Policy 2.01. Mrs. Noble said a second is not required, as the recommendation came from the committee. Motion carried.

#### **Report of the Philanthropy Committee**

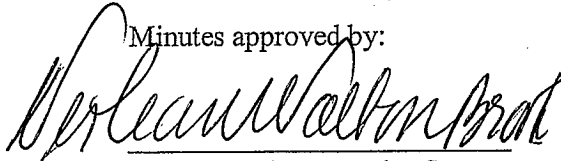
Ms. Ringle said that the committee had met the prior week.

#### **Consideration was given for the acceptance of the Development and Community Education Report for March 2009:**

Ms. Ringle said this report comes as a committee recommendation. Ms. Noble said this was a committee recommendation and does not require a second. All were in favor. Motion carried.

**IV. MEETING ADJOURNMENT:** There being no further business to come before the Board, on motion duly made, seconded and carried, the meeting adjourned at 2:38 pm.

Minutes approved by:



Verlean Walton-Brooks, Secretary

Minutes recorded, transcribed and distributed by:  
Martha L. Toscano  
Assistant to the CEO and Metrocare Board of Trustees