

# AGENDA

## METROCARE SERVICES

August 22, 2013

BOARD TRAINING  
(Charles Cooper, Board Rm)

“Eligibility Determination Unit”  
Jason Mishalanie, PhD  
(1:00 pm)

REGULAR MEETING OF THE BOARD OF TRUSTEES  
starting at 1:30 pm

Ms. Noble

I. **Call to Order & Roll Call**

II. **Citizen Comments** (Limited to 3 minutes)

III. **Issues to be Considered**

- ❖ Consideration of Approval of the June 20th, 2013 Board Meeting Minutes

**Madame Chair Report**

Board Liaison reports:

- MH Advisory Committee (Madame Chairman: Marilu Velez Thorn, Board Liaison: Brenda K. Richardson).
- Texas Council of Community Center’s (Ms. Julia P. Noble, Board Liaison)

**Chief Executive Officer Report**

**Services Presentation:** Altshuler Family Center, Jill Farley, LMSW, presenter

Consideration of Acceptance of CEO Report for FY13 Business Plan Progress through July 2013

Dr. Burruss

❖

The chief executive officer will present a summary of the performance of the center that includes its financial performance, its performance on clinical outcomes, its performance on strategic measures, its contract compliance, its performance on governance measures, and its performance on measures related to stakeholder relationships, as well as management’s plans to address deficiencies therein.

**[Strategy 1: Assure Adequate funding for Our Mission](#)**

Ms. Myers

**Report of the Finance and Administration Committee**

Consideration of Acceptance of Financial Report for June 2013 (unaudited)

Kyle Munson ❖ The chief financial officer will review the income statement, cash flow, receivable and payables report for the prior month and describe plans to address deficiencies therein relative to plan

Consideration of Acceptance of Financial Report for July 2013 (Unaudited)

Kyle Munson ❖ The chief financial officer will review the income statement, cash flow, receivable and payables report for the prior month and describe plans to address deficiencies therein relative to plan

Consideration of Acceptance of FY14 Budget Plan

Kyle Munson ❖ The chief financial officer will present management recommendations for the FY13 budget for approval.

Consideration of Approval of DADS Contract Amendment, Allocation and Summary for FYs 2014 and 2015

Kyle Munson  
Linda Thompson ❖ The chief financial officer will present the FYs 2014 and 2015 performance contract amendment, allocation and summary with the Department of Aging and Disability Services

Consideration of Acceptance of the Internal Audit Report

Kyle Munson ❖ The chief financial officer will present the Audit Report relating to patient billing and collections processes.

**Strategy 2: Assure That Our Focus Is On Our Consumers**

**Dr. North**

**Report of the Provider Services Committee**

Consideration of Acceptance of Medical Staff Services Report for July 2013

Dr. Hunter ❖ The executive medical director will present the performance of medical staff services and the clinical outcome measures, including management plans to address deficiencies therein.

Consideration of Acceptance of Behavioral Health Service Delivery Report for July 2013

Tom Clark ❖ Management will present the performance of the behavioral health provider division of the center, including its financial performance and its clinical performance, as well as management plans to address deficiencies therein.

Consideration of Acceptance of Developmental Disability Provider Service Report for July 2013

Tom Clark ❖ Management will present the performance of the developmental disabilities providers division of the center, including its financial Performance and its clinical performance, as well as management plans to address deficiencies therein.

**Mr. Aston**

**Report of the Quality and Authority Services Committee**

## Consideration of Approval of Quality Management Report for July 2013

Linda Thompson



The deputy chief executive officer will present the performance of the Dallas County Local Authority (LA), a part of the Center, including its financial performance, its clinical performance, and its performance on quality oversight, and also management plans to address deficiencies therein.

### [Strategy 3: Assure The Visibility of Our Mission Through Our Board](#)

**Ms. Martinez**

#### **Report of the Philanthropy Committee**

Consideration of Approval of Development and Community Education Report for July 2013

Sandy Stephens



The director of philanthropy will present a report on the performance of the department with regard to development, community education, and oversight of grant funding, and also present management plans to address deficiencies therein.

**Mr. Gutierrez**

#### **Report of the Legislative Action Committee**

Consideration of Approval of Legislative Action Report for July 2013

Abel Hernandez



The public affairs coordinator will present a report on community and stakeholder education activities during the reporting month.

**Mrs. Noble**

#### **Announcement of Closed Session**

Announcement of Closed Session in Accordance with Subchapter D. Section 551.074 of the Texas Open Meetings Act (Chapter 551 of the Government Code) for the purpose of discussing personnel matters:

**IV.**

- Provision in CEO's contract

**V.**

#### **Return to Open Session**



Consideration of Approval of Provision in CEO's Contract

**VI.**

#### **Meeting Adjournment**

- ❖ *Designates items on which the Board may take action*



## NOTICE

Metrocare Services, Board of Trustees, will meet in Regular Session at approximately 1:30 pm on Thursday, August 22, 2013. Prior to the regular session, a Board training session will be held, beginning at 1:00 pm. The meeting will be held at 1360 River Bend Drive/Dallas, Texas 75247 (Charles M. Cooper, Board Room).

If you need additional assistance to effectively participate in or observe this meeting, please notify the Administrative Office at 214.743.1201, at least 72 hours prior to this meeting so that reasonable accommodations can be made to assist you.

A portion of the meeting may be closed pursuant to Chapter 551 of the Texas Government Code to receive advise from counsel; to deliberate the purchase or lease of real estate; to deliberate the contract for a gift; to deliberate personnel issues; or, to deliberate regarding security.

Julia P. Noble, Madame Chair  
Metrocare Board of Trustees

By: Martha L. Toscano  
Assistant to the CEO/Board