



## NOTICE

Metrocare Services, Board of Trustees **Philanthropy Committee**, will meet on **Tuesday, November 15, 2011 immediately following the Provider Services Committee at approximately 12:15 pm.** The meeting will be held at 1360 River Bend Dr/Dallas, Texas 75247 (Charles M. Cooper, Board Room).

If you need additional assistance to effectively participate in or observe this meeting, please notify the Administrative Office at 214.743.1201, at least 72 hours prior to this meeting, so that reasonable accommodations can be made to assist you.

The attached agenda items will be discussed/acted upon. A portion of the meeting may be closed as allowed by Subchapter D, Sections 551.071 - 551.075 to discuss personnel matters, litigation, acquisition of real property, for the purpose of discussing negotiated contracts for prospective gifts or donations to the Center when such discussions would have a detrimental effect on the negotiating position of the Center and a third person, firm or corporation, and to receive information from and/or question employee(s) without deliberating on the subject matter.

Jill Martinez, Chair  
Philanthropy Committee

Mrs. Julia P. Noble, Madame Chair  
Board of Trustees

By: Martha L. Toscano  
Administrative Assistant to Board/CEO

# AGENDA

## METROCARE SERVICES

### Philanthropy Committee Meeting

Tuesday, November 15, 2011 at approximately 12:15 pm  
(Immediately following the Provider Services Committee)

Charles M. Cooper, Board Room

#### Committee Members:

Jill Martinez, Chair

Carol North, MD

Mrs. Julia P. Noble, ex officio

Jill Martinez

- I. CALL TO ORDER
- II. CITIZEN COMMENTS (Please limit to 3 minutes)
- III. ISSUES TO BE CONSIDERED

1. ❖ Approval of the October 18, 2011 Philanthropy Committee Meeting Minutes

#### DEVELOPMENT AND COMMUNITY EDUCATION REPORT(S)

Recommendation of Acceptance of Development and Community Education Report for October 2011

Sandy Stephens

2. ❖ The director of philanthropy will present a report on the performance of the department with regard to development, community education, and oversight of grant funding, and also present management plans to address deficiencies therein

Sandy Stephens

3. ❖ Recommendation of Approval of Revision to Board Policy 1.06  
The director of philanthropy will present the recommended changes to the Board Policy on Organizational Structure

#### IV. MEETING ADJOURNMENT

- ❖ *Designates items on which the Board may take action*