



NOTICE

A Regular Meeting of the Board of Trustees of Metrocare Services will be held on Thursday, December 3, 2020 at approximately 1:30 p.m., via a zoom videoconference in accordance with section 418.016 of the Texas Government Code.

To join this meeting please go to <https://zoom.us/j/7729589382> and use Meeting ID: **772 958 9382 / Toll-free Teleconference line: 888-475-4499.**

Prior to the regular session, a Board Training Session will begin at 1:00 pm.

To submit a public comment request please call 214.743.1201 at least 24 hours prior to this meeting. Those wanting to make public comment are asked to join the conference via video or teleconference.

A portion of the meeting may be closed for purposes permitted by Chapter 551, Open Meetings, Texas Government Code, Sections: 551.071, 551.072, 551.073, 551.074 and 551.076. Metrocare Services reserves the right to exercise its discretion and convene in closed/executive session as authorized by the Texas Government Code Section 551.071, et seq, on any of the items listed on its agenda, and as a result to take any necessary action in Open Session.

Terry A. James, Chairman
Metrocare Board of Trustees

Leslie H. Secrest, M.D., Vice Chair
Metrocare Board of Trustees

John W. Burruss, M.D.
Chief Executive Officer

BOARD OF TRUSTEES

Terry A. James
Chairman
Leslie Secrest, M.D.
Vice Chairman
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Jill L. Martinez
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1345 River Bend Dr.
Dallas, Texas 75247

Agenda

Thursday, December 3, 2020

BOARD Training - 1:00 PM

Psychosis in Youth & Morale Agency
Dr. Neely Myers

REGULAR BOARD MEETING

1:30 pm

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- I. **Call Meeting to Order & Declaration of a Quorum:** Mr. James
 - A. Citizen Comments: Limited to three minutes (*only those registered*)
 - B. Chairman Updates:
 - C. Board Liaison Reports:
 - 1. Intellectual and Developmental Disability Planning Advisory Committee Ms. Thompson
 - 2. Texas Council of Community Centers Mr. James
- II. **Consent Agenda Items** Mr. James
 - ❖ *Designates items on which the Board make take action*
 - All consent agenda items are considered to be routine by the Board and will be enacted with one motion. There will be no separate discussion of items unless a Board Member so requests, in which event, the item will be removed from consideration as an item of consent business and considered in its normal sequence with the other action items listed below in which case full discussion of the item may occur as necessary.*
 - A. ❖ Approval of the October 22, 2020 Board Meeting Minutes
 - B. ❖ Approval of the Human Resources Report for October 2020
 - C. ❖ Approval of the Strategic Initiatives Report for October 2020
- III. **Chief Executive Officer - Service Presentation** Dr. Burruss
 - A. Continuity of Services: Chandra Nelson Ms. Thompson
- IV. ❖ **Action Agenda Items** Mr. James
- V. **Chief Executive Officer Report**

- A. ❖ Approval of the Chief Executive Officer Report for the FY21 Key Performance Indicator Progress through October 2020 Dr. Burruss
- The chief executive officer will present an overview of the performance of the center and specific key highlights from the preceding month.

VI. Finance and Administration Reports

- A. ❖ Acceptance of the Financial Report for October 2020 (Unaudited) Mr. Buckley
- The chief administrative officer/CFO will review the statement of net position, the statement of activities and the statement of cash flow for the prior month and discuss plans to address deficiencies therein relative to plan.
- B. ❖ Approval of the Facilities Services Report for October 2020 Mr. Buckley
- The chief administrative officer will present a report of the status of current and future major projects for the facilities department relative to plan.

VII. Provider Services Reports

- A. ❖ Approval of the Clinical Services Division Report for October 2020 Dr. Hunter
- The chief medical officer will present the performance of the medical staff services and the clinical outcome measures, the developmental disabilities provider division of the center, including management plans to address deficiencies therein.
- B. ❖ Approval of the Mental Health Division Report for October 2020 Ms. Laos
- The chief clinical officer will present the performance of the mental health division of the center, including its financial performance, as well as management plans to address deficiencies therein.
- C. ❖ Approval of the Quality and Authority Report for October 2020 Ms. Thompson
- The chief operating officer will present the performance of the Dallas County Local Authority (LA) including its financial performance, as well as management plans to address deficiencies therein.
- D. ❖ Proposed Review of the Board of Trustees By-Laws Ms. Thompson

- VIII. Adjournment: Mr. James