



NOTICE

Metrocare Services, Board of Trustees, will meet in Regular Session at approximately 1:30 pm on Thursday, October 20, 2016. Prior to the regular session, a Board training session will be held, beginning at 1:00 pm. The meeting will be held at 1345 River Bend Dr., Dallas, TX 75247 (Mustangs conference room.)

If you need additional assistance to effectively participate in or observe this meeting, please notify the Administrative Office at 214.743.1201, at least 72 hours prior to this meeting, so that reasonable accommodations can be made to assist you.

A portion of the meeting may be closed pursuant to Chapter 551 of the Texas Government Code to receive advice from counsel; to deliberate the purchase or lease of real estate; to deliberate the contract for a gift; to deliberate personnel issues; or, to deliberate regarding security.

Jill L. Martinez, Madame Chairman
Metrocare Board of Trustees

Leslie H. Secrest, Vice Chairman
Metrocare Board of Trustees

John W. Burruss, MD.
Chief Executive Officer

By: Martha L. Toscano
Executive Assistant to the CEO/Board



1345 River Bend Dr.
Dallas, TX 75247
(Mustangs Conference Rm.)

BOARD OF TRUSTEES

Jill L. Martinez
Madame Chairman
Leslie H. Secrest, MD
Vice Chairman
Chief Norman Seals
Secretary
Judy N. Myers
Dr. Brenda Richardson Rowe
Corey Golomb
Dee Salinas Gutierrez
Terry A. James

Agenda

REGULAR BOARD MEETING

Thursday, October 20, 2016

1:30 pm

Board Training

1:00 pm

“Strategic Planning Summary Report”

Jon Stigliano, presenter

Jill Martinez

- I. **Call Meeting to Order and Roll Call**
- II. **Citizen Comments** (Limited to 3 minutes)
- III. **Issues to be Considered**
 - ❖ Consideration of Acceptance of September 22, 2016 Board Meeting Minutes

Madame Chairman’s Report

Board Liaison reports:

- IDD Planning and Network Advisory Committee (IDD PNAC)
Madame Chairman: Sharlann Adams, Board Liaison: Chief Norman Seals.

Dr. Burruss

Chief Executive Officer Report

Services Presentation: Home and Community Based Services, Carrie Parks, presenter.

- ❖ Consideration of Acceptance of the Chief Executive Officer Report for FY16 Business Plan Progress through September 2016.

The chief executive officer will present a summary of the performance of the center that includes its financial performance, its performance on clinical outcomes, its performance on strategic measures, its contract compliance, its performance on governance measures, and its performance on measures related to stakeholder relationships, as well as management’s plans to address deficiencies therein. .

Strategy 1: Assure Adequate Funding for Our Mission

Dr. Secrest

Report of the Finance and Administration Committee

- Kyle Munson ❖ Consideration of Acceptance of Financial Report for September 2016 (unaudited)
- The chief financial officer will review the statement of net position, the statement of activities and the statement of cash flow for the prior month and discuss plans to address deficiencies therein relative to plan
- Kyle Munson ❖ Consideration\ of Acceptance of FY2017 Key Performance Indicators
- The chief financial officer will present the FY17 Key Performance Indicators as part of the budgeting process for approval.
- Linda Thompson ❖ Consideration\ of Acceptance of DADS Contract Amendment, Allocation and Summary for FY2017.
- Management will present the FY2017 performance contract amendment, allocation and summary with the Department of Aging and Disability Services.
- Jennifer Bell ❖ Consideration of Acceptance of Human Resources Report for September 2016
- The vice president of human resources will present a report on the performance of the department for the prior month and describe plans to address deficiencies therein relative to plan.

Strategy 2: Assure That Our Focus Is On Our Consumers

Ms. Myers

Report of the Provider Services Committee

- Dr. Hunter ❖ Consideration of Acceptance of Clinical Services Division Reports for September 2016
- The chief medical officer will present the performance of the medical staff services and the clinical outcome measures, the performance of the behavioral health provider division, the developmental disabilities provider division of the center, and the clinical outcome measures, including management plans to address the deficiencies in each division.

Dr. Richardson Rowe

Report of the Quality and Authority Committee

- Linda Thompson ❖ Consideration of Acceptance of Quality Management Report for September 2016
- The chief operating officer will present the performance of the Dallas County Local Authority (LA), a part of the Center, including its financial performance, its clinical performance, and its performance on quality oversight, and also management plans to address deficiencies therein.

Strategy 3: Assure The Visibility of Our Mission Through Our Board

Ms. Salinas Gutierrez

Report of the Marketing and Development Committee

- Charlene Stark ❖ Consideration of Acceptance of the Marketing and Development Report for September 2016
- The vice president of marketing and development will present a report on the performance of the department with regard to development, community education, and oversight of grant funding, and also present management plans to address deficiencies therein.

Ms. Golomb

Report of the Legislative Action Committee

- ❖ Consideration of Acceptance of the Legislative Action Report for September 2016

The public affairs coordinator will present a report on community and stakeholder education activities during the reporting month.

IV. Executive Session: This portion of the meeting may be closed pursuant to a specified section of Chapter 551 of the Texas Government Code including:

- A. Section 551.071, to receive advice from counsel about pending or contemplated litigation and/or settlement
- B. Section 551.072, to deliberate the purchase, exchange, lease, or value of real property
- C. Section 551.073 to deliberate on a contract for a prospective gift
- D. Section 551.074, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee
- E. Section 551.076, to deliberate regarding security services.

V. MEETING ADJOURNMENT

- ❖ *Designates Items on which the Board may take action*