



## NOTICE

Metrocare Services, Board of Trustees, will meet in Regular Session at approximately 1:30 pm on Thursday, October 25, 2018. Prior to the regular session, a Board Training Session will begin at 1:00 pm. The meeting will take place at 1345 River Bend Drive, Dallas, TX 75247 in the Mustangs Conference Room. The board meeting will follow immediately after at approximately 1:30 pm.

If you need additional assistance to effectively participate in or observe this meeting, please notify the Administrative Office at 214.743.1201, at least 72 hours prior to this meeting so that reasonable accommodations can be made to assist you.

A portion of the meeting may be closed for purposes permitted by Chapter 551, Open Meetings, Texas Government Code, Sections: 551.071, 551.072, 551.073, 551.074 and 551.076. Metrocare Services reserves the right to exercise its discretion and may convene in closed/executive session as authorized by the Texas Government Code Section 551.071, et seq, on any of the items listed on its agenda, and as a result to take any necessary action in Open Session.

Terry A. James, Chairman  
Metrocare Board of Trustees

Corey Golomb, Vice Chair  
Metrocare Board of Trustees

John W. Burruss, M.D.  
Chief Executive Officer

**BOARD OF TRUSTEES**

Terry A. James  
Chairman  
Corey Golomb  
Vice Chairman  
Dee Salinas Gutierrez  
Secretary



1345 River Bend Dr.  
Dallas, TX 75247  
(Mustangs Conference Rm.)

Jill Martinez  
Leslie Secrest, MD  
Jasmine Crockett  
Lane Conner  
Ken Bernstein  
D'Andrala Alexander

**Agenda**

Thursday, October 25, 2018

**BOARD TRAINING - 1:00 PM**

Satisfaction Survey Results  
Michael Egan, presenter

**REGULAR BOARD MEETING**

**1:30 pm**

- I. **Call Meeting to Order & Declaration of a Quorum** **Mr. James**
- II. **Citizen Comments** (Limited to 3 minutes - *only those registered*)
- III. **Chairman Updates:**
  - Update on the Finance and Audit Ad hoc committee Ms. Golomb
  - Discussion: Mission, Vision, Statement Mr. James and Dr. Secrest
- IV. ❖ **Consent Agenda Items** **Mr. James**

*All consent agenda items are considered to be routine by the Board and will be enacted with one motion. There will be no separate discussion of items unless a Board Member so requests, in which event, the item will be removed from consideration as an item of consent business and considered in its normal sequence with the other action items listed below in which case full discussion of the item may occur as necessary.*

  - Acceptance of the September 30, 2018 Regular Board Meeting Minutes
  - Acceptance of Revision to Board Policy 5.11 on Safety
  - Acceptance of the Mental Health division report under the Clinical Services report
  - Acceptance of Revision to Board Policy 2.02 on Service Recipient Privacy & Protected Health Information (PHI)
  - Acceptance of the Legislative Action Report for September 2018

**Chief Executive Officer Report** Dr. Burruss
- V. **Service Presentation: Forensics Assertive Community Team (FACT)** Kristoffer Criswell & Jeremiah Lin

- ❖ **Action Agenda Items:** ..... **Mr. James**
- VI. ❖ Acceptance of the Chief Executive Officer Report for FY18 Key Performance Indicator Progress through September 2018 **Dr. Burruss**

The chief executive officer will present an overview of the performance of the center and specific key highlights from the preceding month.

**Strategy 1: Fiduciary Responsibility**

- Finance and Administration Reports** ..... **Dr. Secrest**
- VII. ❖ Acceptance of Financial Report for September 2018 (Unaudited) **Mr. Buckley**

The chief administrative officer will review the statement of net position, the statement of activities and the statement of cash flow for the prior month and discuss plans to address deficiencies therein relative to plan.
- VIII. ❖ Acceptance of the Human Resource Report for September 2018 **Ms. Allen**

The chief human resource officer will present a report on the performance of the department for the prior month and describe plans to address deficiencies therein relative to plan.

**Strategy 2: Customer Focus**

- Clinical Services Report** ..... **Mr. James**
- IX. ❖ Acceptance of the Clinical Services Division Reports for September 2018 **Dr. Hunter**

The chief medical officer will present the performance of the medical staff services and the clinical outcome measures, the performance of the behavioral health provider division, the developmental disabilities provider division of the center, and the clinical outcome measures, including management plans to address the deficiencies in each division.
- Quality and Authority Services Report** ..... **Ms. Salinas Gutierrez**
- X. ❖ Acceptance of Quality Management Report for September 2018 **Ms. Thompson**

The chief operating officer will present the performance of the Dallas County Local Authority (LA), a part of the Center, including its financial performance, its clinical performance, and its performance on quality oversight, and also management plans to address deficiencies therein.
- XI. ❖ Acceptance of the Marketing and Development Report for September 2018 **Mr. Medlock**

The vice president of business development will present a report on the performance of the department with regard to development, community education, and oversight of grant funding, and also present management plans to address deficiencies therein.
- XII. **Adjournment**
  - ❖ *Designates items on which the Board may take action*

