



Metrocare  
SERVICES

## NOTICE

Metrocare Services, Board of Trustees, will hold a meeting of the **Service and Program Committee on Thursday, January 17, 2008 at 11:30 a.m.** The meeting will be held at 1360 River Bend Drive - Dallas, Texas (Board Room).

The attached agenda items will be discussed/acted upon. A portion of the meeting may be closed as allowed by Subchapter D, Sections 551.071 - 551.075 to discuss personnel matters, litigation, acquisition of real property, for the purpose of discussing negotiated contracts for prospective gifts or donations to the Center when such discussions would have a detrimental effect on the negotiating position of the Center and a third person, firm or corporation, and to receive information from and/or question employee(s) without deliberating on the subject matter.

Julie Noble, Chairperson  
Service and Program Committee

Charles M. Cooper, Chairperson  
Board of Trustees

By: Martha L. Toscano  
Assistant to the CEO

# AGENDA

## METROCARE SERVICES

Service and Program Committee Meeting  
Thursday, January 17, 2008 at 11:30 AM  
Board Room

Julie Noble, Chairperson  
Verlean Walton-Brooks  
Elsa L. Rodriguez  
Charles M. Cooper, ex officio

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### I. CALL TO ORDER

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### II. CITIZEN COMMENTS (Please limit to 3 minutes)

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### III. ISSUES TO BE CONSIDERED

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Mrs. Noble                      1. ❖      Approval of the November 15, 2007 Service and Program  
Committee Meeting Minutes

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### SERVICE DELIVERY REPORTS

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Dr. Graves                      2. ❖      Recommendation of Acceptance of Service Delivery Report for  
December 2007

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### QUALITY MANAGEMENT REPORTS

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Linda Thompson              3. ❖      Recommendation of Acceptance of Quality Management Report  
for December 2007

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Linda Thompson              4. ❖      Recommendation of Acceptance of Revision to Board Policy 2.02  
▪ Policy on Consumer Privacy and Protected Health  
Information (PHI)

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### IV. MEETING ADJOURNMENT

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❖ *Designates items on which the Board may take action*

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## NOTICE

Metrocare Services, Board of Trustees, will hold a meeting of the **Business and Finance Committee on Thursday, January 17, 2008 at approximately 12:30 p.m.** The meeting will be held at 1360 River Bend Drive - Dallas, Texas (Board Room).

The attached agenda items will be discussed/acted upon. A portion of the meeting may be closed as allowed by Subchapter D, Sections 551.071 - 551.075 to discuss personnel matters, litigation, acquisition of real property, for the purpose of discussing negotiated contracts for prospective gifts or donations to the Center when such discussions would have a detrimental effect on the negotiating position of the Center and a third person, firm or corporation, and to receive information from and/or question employee(s) without deliberating on the subject matter.

Fred Orr, Chairperson  
Business and Finance Committee

Charles M. Cooper, Chairperson  
Board of Trustees

By: Martha L. Toscano  
Executive Administrative Assistant

# AGENDA

## METROCARE SERVICES

**Business and Finance Committee Meeting**  
**Thursday, January 17, 2008**  
**At approximately 12:30 pm**  
**(Immediately following the Service & Program Meeting)**

### Board Room

Fred Orr, Chairperson  
John Driver, Vice Chair  
Charles M. Cooper, ex officio

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#### I. CALL TO ORDER

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#### II. CITIZEN COMMENTS (Please limit to 3 minutes)

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#### III. ISSUES TO BE CONSIDERED

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**Mr. Orr** 1. ❖ Approval of November 15, 2007 Business and Finance Committee Meeting Minutes

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#### Chief Executive Officer Report

**Dr. Baker** 2. ❖ Recommendation of Acceptance of Chief Executive Officer Report

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#### FISCAL MANAGEMENT REPORTS

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**Kyle Munson** 3. ❖ Recommendation of Acceptance of Financial Report for November 2007 (Unaudited)

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**Kyle Munson** 4. ❖ Recommendation of Acceptance of Financial Report for December 2007 (Unaudited)

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**Sandy Stephens** 5. Update on Establishment of Metrocare Foundation

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**Kyle Munson** 6. ❖ Recommendation of Approval of Revision to Board Policy 5.10  
▪ Policy on Salary Administration

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#### IV. MEETING ADJOURNMENT

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❖ *Designates items on which the Board may take action*

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Metrocare  
SERVICES

## NOTICE

Metrocare Services Board of Trustees will hold a meeting of the **Audit Committee on Thursday, January 17, 2008 at approximately 1:30 p.m.** The meeting will be held at 1360 River Bend Drive - Dallas, Texas (Board Room).

The attached agenda items will be discussed/acted upon. A portion of the meeting may be closed as allowed by Subchapter D, Sections 551.071 - 551.075 to discuss personnel matters, litigation, acquisition of real property, for the purpose of discussing negotiated contracts for prospective gifts or donations to the Center when such discussions would have a detrimental effect on the negotiating position of the Center and a third person, firm or corporation, and to receive information from and/or question employee(s) without deliberating on the subject matter.

Charles A. Migl, Chairperson  
Audit Committee

Charles M. Cooper, Chairperson  
Board of Trustees

By: Martha L. Toscano  
Executive Administrative Assistant

# AGENDA METROCARE SERVICES

**Audit Committee Meeting  
Thursday, January 17, 2008  
(immediately following the  
Business and Finance Committee Meeting  
at approximately 1:30 pm)  
Board Room**

Charles A. Migl, Chairman  
Sue Ringle  
Charles M. Cooper, ex officio

<b>I.</b>	<b>CALL TO ORDER</b>
<b>II.</b>	<b>CITIZEN COMMENTS</b> (Please limit to 3 minutes)
<b>III.</b>	<b>ISSUES TO BE CONSIDERED</b>
	1. ❖ Approval of August 16, 2007 Audit Committee Meeting Minutes
Kyle Munson	2. ❖ Recommendation to Receive FY 2007 Audited Financial Statements
<b>IV.</b>	<b>MEETING ADJOURNMENT</b>
	❖ <i>Designates items on which the Board may take action</i>