

METROCARE SERVICES

1380 River Bend Dr. / Dallas, TX 75247
(Cooper Board Rm)

Thursday, December 5, 2013

BOARD TRAINING

1:00 pm

“Strategic Planning Summary Report”

Lori Palmer, *presenter*

BOARD MEETING

At approximately 1:30 pm

Mrs. Noble

- I. **Call to Order & Welcome**
- II. **Citizen Comments:** Limited to 3 minutes - only those registered.
- III. **Issues to be Considered**
 - ❖ Consideration of Approval of October 24, 2013 Board Meeting Minutes

Madame Chair Report

Board Liaison reports:

- Presentation from the Texas Council of Community Centers
- Tx Council of Community Centers Report (Board Liaison: Julie Noble).

Dr. Burruss

Chief Executive Officer Report

Services Presentation: Local Authority, Princess Smith, presenter

Consideration of Acceptance of Chief Executive Officer Report for FY13 Business Plan Progress through October 2013

- ❖ The chief executive officer will present a summary of the performance of the center that includes its financial performance, its performance on clinical outcomes, its performance on strategic measures, its contract compliance, its performance on governance measures, and its performance on measures related to stakeholder relationships, as well as management’s plans to address deficiencies therein.
- ❖ Consideration of Approval of Revision to Board Policy 1.06
 - The chief executive officer will present the recommended changes to the Board Policy on Board Organizational Structure and Officers

[Strategy 1: Assure Adequate funding for Our Mission](#)

Mrs. Myers

Report of the Finance and Administration Committee

Consideration of Acceptance of Financial Report for October 2013 (Unaudited)

- Kyle Munson ❖ The chief financial officer will review the income statement, cash flow, receivable and payables report for the prior month and describe plans to address deficiencies therein relative to plan

Consideration of Acceptance of FY14 Business Plan

- Dr. Burruss ❖ The chief executive officer will present the FY14 Business Plan for approval

Consideration of Approval of Revision to Board Policy 4.05

- Kyle Munson ❖ The chief financial officer will present the recommended changes to the Board Policy on Write Offs

Strategy 2: Assure That Our Focus Is On Our Consumers

Dr. North

Report of the Provider Services Committee

Consideration of Acceptance of Medical Staff Services Report for October 2013

- Dr. Hunter ❖ The executive medical director will present the performance of medical staff services and the clinical outcome measures, including management plans to address deficiencies therein.

Consideration of Acceptance of Behavioral Health Service Delivery Report for October 2013

- Tom Clark ❖ Management will present the performance of the behavioral health provider division of the center, including its clinical performance, as well as management plans to address deficiencies therein.

Consideration of Acceptance of Developmental Disability Provider Service Report for October 2013

- Tom Clark ❖ Management will present the performance of the developmental disabilities providers division of the center, including its clinical performance, as well as management plans to address deficiencies therein.

Mr. Aston

Report of the Quality and Authority Services Committee

Consideration of Approval of Quality Management Report for October 2013

- Linda Thompson ❖ The deputy chief executive officer will present the performance of the Dallas County Local Authority (LA), a part of the Center, including its financial performance, its clinical performance, and its performance on quality oversight, and also management plans to address deficiencies therein.

Strategy 3: Assure The Visibility of Our Mission Through Our Board

Ms. Martinez

Report of the Philanthropy Committee

Consideration of Approval of Development and Community Education Report for October 2013

Sandy Stephens ❖ The director of philanthropy will present a report on the performance of the department with regard to development, community education, and oversight of grant funding, and also present management plans to address deficiencies therein.

Dr. Burruss ❖ Consideration of Approval of Name Change from Philanthropy Committee to Development and Corporate Communications Committee

Mr. Gutierrez Report of the Legislative Action Committee

Abel Hernandez ❖ Consideration of Approval of Legislative Action Report for October 2013
The public affairs coordinator will present a report on community and stakeholder education activities during the reporting month.

Executive Session:

IV. Announcement of Closed Session in Accordance with Subchapter D. Section 551.071 of the Texas Open Meetings Act (Chapter 551 of the Government Code) for the purpose of discussing the following:

- To receive advice from counsel about pending or contemplated litigation and/or settlement

V. Return to Open Session

VI. Meeting Adjournment

❖ *Designates items on which the Board may take action*



NOTICE

Metrocare Services, Board of Trustees, will meet in Regular Session at approximately 1:30 pm on Thursday, December 5, 2013. Prior to the regular session, a Board training session will be held, beginning at 1:00 pm. The meeting will be held at 1360 River Bend Drive/Dallas, Texas 75247 (Charles M. Cooper, Board Room).

If you need additional assistance to effectively participate in or observe this meeting, please notify the Administrative Office at 214.743.1201, at least 72 hours prior to this meeting, so that reasonable accommodations can be made to assist you.

A portion of the meeting may be closed pursuant to Chapter 551 of the Texas Government Code to receive advise from counsel; to deliberate the purchase or lease of real estate; to deliberate the contract for a gift; to deliberate personnel issues; or, to deliberate regarding security.

Julia P. Noble, Madame Chair
Metrocare Board of Trustees

By: Martha L. Toscano
Assistant to the CEO/Board