

# AGENDA

## METROCARE SERVICES

February 28, 2008

REGULAR MEETING OF THE BOARD OF TRUSTEES  
starting at approximately 1:30 pm  
1360 River Bend Dr. (Board Room)

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### I. Call to Order & Roll Call

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### II. Citizen Comments (Limited to 3 minutes)

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### III. Issues to be Considered

- ❖ Consideration of Approval of January 24, 2008 Board Meeting Minutes 10295 – 10303
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#### Chairman Report

Board Presentation to Mr. John Driver

Annual Election of Officers in Accordance with Board Policy 1.06

- ❖
  - Chairman
  - Vice-Chairman
  - Secretary/Treasurer

Mr. Cooper

Announcement of Committee Appointments in Accordance with Board Policy 1.06

Announcement of Advisory Committee Board Liaison Appointments in Accordance with Board Policy 1.08

Announcement of Appointment of Committee Chairs in Accordance with Board Policy 1.06

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#### Chief Executive Officer Report

- Dr Baker ❖ Consideration of Acceptance of Chief Executive Officer Report 10304 – 10310
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### Mr. Orr Report of the Business and Finance Committee Chair

#### Fiscal Management Reports

- Kyle Munson ❖ Consideration of Approval of Financial Report for January 2008 (Unaudited) 10311 – 10313
- Kyle Munson ❖ Consideration of Approval of Revision to Board Policy 1.01
  - Policy on Conflict of Interest/Trustees10314 – 10320

Kyle Munson	❖	Consideration of Approval of Revision to Board Policy 4.08 <ul style="list-style-type: none"> <li>• Policy on Lease Property</li> </ul>	10321 – 10325
Sandy Stephens	❖	Consideration of Approval of Revision to Board Policy 1.06 <ul style="list-style-type: none"> <li>• Policy on Organizational Structure</li> </ul>	10326 – 10334
Sandy Stephens	❖	Consideration of Approval of Revision to Board Policy 1.14 <ul style="list-style-type: none"> <li>• Policy on Administrative and General Management of the Center</li> </ul>	10335 - 10337

**Mrs. Noble**

**Report of the Service & Program Committee**

**Service Delivery Reports**

Dr Graves	❖	Consideration of Acceptance of Service Delivery Report for January 2008	10338 –10340
Dr Graves	❖	Consideration of Appointment to the MH Advisory Committee <ul style="list-style-type: none"> <li>• Glen Billingsley</li> </ul>	10341 – 10343

**Quality Management Reports**

Linda Thompson	❖	Consideration of Acceptance of Quality Management Report for January 2008	10344 – 10348
Linda Thompson	❖	Consideration of Approval of Revision to Board Policy 7.01 <ul style="list-style-type: none"> <li>• Policy on Research</li> </ul>	10349 – 10353

**Executive Session:** This portion of the meeting may be closed pursuant to a specified section of Chapter 551 of the Texas Government Code including:

**IV.**

- A. Section 551.071, to receive advice from counsel about pending or contemplated litigation and/or settlement
- B. Section 551.072, to deliberate the purchase, exchange, lease, or value of real property
- C. Section 551.073, to deliberate on a contract for a prospective gift
- D. Section 551.074, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, or
- E. Section 551.076, to deliberate regarding security devices.

**V. Return to Open Session**

**VI. Meeting Adjournment**

❖ *Designates items on which the Board may take action*



## NOTICE

Metrocare Services, Board of Trustees, will meet in Regular Session at approximately 1:30 pm on Thursday, February 28, 2008. The meeting will be held at 1360 River Bend Drive, Dallas, Texas 75247 - 4914 (Board Room). Enter through Pathways Clinic.

If you need additional assistance to effectively participate in or observe this meeting, please notify the Administrative Office at 214.743.1201, at least 24 hours prior to this meeting, so that reasonable accommodations can be made to assist you.

A portion of the meeting may be closed pursuant to Chapter 551 of the Texas Government Code to receive advise from counsel; to deliberate the purchase or lease of real estate; to deliberate the contract for a gift; to deliberate personnel issues; or, to deliberate regarding security.

Charles M. Cooper, Chairperson  
Metrocare Board of Trustees

By: Martha L. Toscano  
Assistant to the CEO/Board