



NOTICE

Metrocare Services, Board of Trustees, will meet in Regular Session at approximately 1:30 pm on Thursday, August 25, 2016. Prior to the regular session, a Board training session will be held, beginning at 1:00 pm. The meeting will be held at the Metrocare at Midway Clinic located at 16160 Midway Road, Suite 200, Addison, TX 75001 (Conference Room.)

If you need additional assistance to effectively participate in or observe this meeting, please notify the Administrative Office at 214.743.1201, at least 72 hours prior to this meeting, so that reasonable accommodations can be made to assist you.

A portion of the meeting may be closed pursuant to Chapter 551 of the Texas Government Code to receive advice from counsel; to deliberate the purchase or lease of real estate; to deliberate the contract for a gift; to deliberate personnel issues; or, to deliberate regarding security.

Jill L. Martinez, Madame Chairman
Metrocare Board of Trustees

Leslie H. Secret, Vice Chairman
Metrocare Board of Trustees

John W. Burruss, MD.
Chief Executive Officer



Midway Clinic
16160 Midway Road, Suite 200
Addison, TX 75001

BOARD OF TRUSTEES

- Jill L. Martinez
Madame Chairman
- Leslie H. Secrest, MD
Vice Chairman
- Chief Norman Seals
Secretary
- Judy N. Myers
- Dr. Brenda Richardson Rowe
- Corey Golomb
- Dee Salinas Gutierrez
- Terry A. James

Agenda

REGULAR BOARD MEETING

Thursday, August 25, 2016

Midway Clinic

16160 Midway Road, Suite 200

Addison, TX 75001

1:30 pm

Board Training

1:00 pm

“XenatiX”

Terry Price, presenter

Jill Martinez
Madame Chairman

- I. **Call Meeting to Order & Roll Call**
- II. **Citizen Comments (Limited to 3 minutes)**
- III. **Issues to be Considered**

- ❖ Consideration of Acceptance of June 26, 2016 Board Meeting Minutes

Madame Chairman’s Report

Board Liaison reports:

- MH Advisory Committee (MHA), Chairman: Jay Medlin, Board Liaison: Dr. Brenda Richardson Rowe.
- TX Council of Community Centers (Board Liaison: Jill Martinez).

Dr. Burruss

Chief Executive Officer Report

Services Presentation: The Steven A. Cohen Military and Family Clinic; Jeff McZeal, presenter.

Consideration of Acceptance of Chief Executive Officer Report for FY16 Business Plan Progress through July 2016

- ❖ The chief executive officer will present a summary of the performance of the center that includes its financial performance, its performance on clinical outcomes, its performance on strategic measures, its contract compliance, its performance on governance measures, and its performance on measures related to stakeholder relationships, as well as management’s plans to address deficiencies therein.

- ❖ Consideration of Acceptance of Resolution Delineating the Board’s Awareness and Approval of the Chief Executive Officer and the Chief

Kyle Munson

Financial Officer's Renewal of a Revenue Anticipation Note with Frost Bank.

The chief financial officer will review the proposed resolution with Frost Bank.

Strategy 1: Assure Adequate Funding for Our Mission

Dr. Secrest

Report of the Finance and Administration Committee

Consideration of Acceptance of Financial Report for June 2016 (Unaudited)

Kyle Munson

- ❖ The chief financial officer will review the statement of net position, the statement of activities and the statement of cash flow for the prior month and discuss plans to address deficiencies therein relative to plan.

Consideration of Acceptance of Financial Report for July 2016 (Unaudited)

Kyle Munson

- ❖ The chief financial officer will review the statement of net position, the statement of activities and the statement of cash flow for the prior month and discuss plans to address deficiencies therein relative to plan.

Consideration of Acceptance of the FY17 Budget Plan

Kyle Munson

- ❖ The chief financial officer will present management recommendations for the FY17 Budget.

Consideration of Acceptance of Human Resource Report for July 2016

Jennifer Bell

- ❖ The vice president of human resources will present a report on the performance of the department for the prior month and describe plans to address deficiencies therein relative to plan.

Strategy 2: Assure That Our Focus Is On Our Consumers

Ms. Myers

Report of the Provider Services Committee

Consideration of Acceptance of the Clinical Services Division Reports for July 2016

Dr. Hunter

- ❖ The chief medical officer will present the performance of the medical staff services and the clinical outcome measures, the performance of the behavioral health provider division, the developmental disabilities provider division of the center, and the clinical outcome measures, including management plans to address the deficiencies in each division.

Consideration of Acceptance of Local Plan for FY17

Linda Thompson

- ❖ The chief operating officer will present the Local Service Area Plan, which is a requirement of the DADS performance contract, to address the needs of the local service area in accordance with the state and federal laws.

Dr. Richardson Rowe

Report of the Quality and Authority Services Committee

Consideration of Acceptance of Quality Management Report for July 2016

Linda Thompson



The chief operating officer will present the performance of the Dallas County Local Authority (LA), a part of the Center, including its financial performance, its clinical performance, and its performance on quality oversight, and also management plans to address deficiencies therein.

Strategy 3: Assure The Visibility of Our Mission Through Our Board

Ms. Salinas Gutierrez

Report of the Marketing and Development Committee

Consideration of Acceptance of the Marketing and Development Report for July 2016

Charlene Stark



The vice president of marketing and development will present a report on the performance of the department with regard to development, community education, and oversight of grant funding, and also present management plans to address deficiencies therein.

Ms. Golomb

Report of the Legislative Action Committee

Consideration of Acceptance of Legislative Action Report for July 2016

Abel Hernandez



The public affairs coordinator will present a report on community and stakeholder education activities during the reporting month.

Executive Session: This portion of the meeting may be closed pursuant to a specified section of Chapter 551 of the Texas Government Code including:

- IV.
 - A. Section 551.071, to receive advice from counsel about pending or contemplated litigation and/or settlement
 - B. Section 551.072, to deliberate the purchase, exchange, lease, or value of real property
 - C. Section 551.073 to deliberate on a contract for a prospective gift
 - D. Section 551.074, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee
 - E. Section 551.076, to deliberate regarding security services.

v. Meeting Adjournment

- ❖ *Designates items on which the Board may take action*