

METROCARE SERVICES

**BOARD OF TRUSTEES
MEETING MINUTES OF**

April 26, 2012

METROCARE SERVICES

REGULAR MONTHLY MEETING of the BOARD OF TRUSTEES

MINUTES OF April 26, 2012

A Regular Meeting of the Board of Trustees of Metrocare Services convened on Thursday, April 26, 2012 at 1360 River Bend Dr, Dallas, Texas 75247.

I. Call To Order/Roll Call

Ms. Noble, Madame Chair, declared a quorum present and called the meeting to order at 1:40 pm.

The following Trustees were present:

Ms. Julia P. Noble, Madame Chair
Ms. Verlean Walton-Brooks, Vice Chair
Ms. Mary Lynne Broomfield
Mr. David Gutierrez
Ms. Jill L. Martinez
Ms. Judy N. Myers
Ms. Brenda K. Richardson

Members Absent: Dr. Carol S. North

Staff Present: Dr. James Baker, Linda Thompson, Kyle Munson, Dr. Judith Hunter, Tom Clark, Sandy Stephens and other Metrocare staff.

II. CITIZENS' COMMENTS: The procedure for public comments was available at the meeting for those interested. No public comment was received.

III. ISSUES TO BE CONSIDERED:

Consideration of Approval of the Minutes of the Metrocare Services Board Meeting for March 22, 2012. Ms. Noble called for the approval of the March 22, 2012 Board minutes.

Motion: Mr. Gutierrez moved for the Approval of the Board meeting minutes of March 22, 2012. Ms. Walton-Brooks seconded the motion, and the motion carried.

Madame Chair's Report

Board Presentation to Mr. Craig Jeffery: Ms. Noble presented a plaque from the staff and Board members of Metrocare to Mr. Jeffery in honor of his Board service. Mr. Jeffery thanked the Board and staff from Metrocare for the opportunity given to him to serve on this board.

Change of Committee Appointment: Ms. Noble said Ms. Richardson will be switching from the Provider Services Committee to the Quality & Authority Committee.

Announcement of Advisory Committee Board Liaison Appointments in Accordance with Board Policy 1.08: Ms. Noble said Ms. Walton-Brooks will continue to serve as the Board Liaison to the Intellectuals with Developmental Disabilities Planning Advisory Committee/Network Advisory Committee. Ms. Noble will continue to serve as the Board Liaison to the Texas Council of Community Centers in Austin.

Ms. Noble said that next month she will assign the liaison to the Mental Health Advisory Committee.

Board Retreat: Saturday, June 16th was chosen for the Board retreat to guide the FY13 business plan.

Texas Council of Community Centers Report: Ms Noble reviewed her written report on the activities of the Texas Council quarterly meeting in Austin. Ms. Noble said that Ms. Cherrie Townsend, Executive Director to the newly formed Texas Juvenile Justice Department (TJJD) said the new agency is transitioning into one agency as quickly as possible. Ms. Noble said she attended the Business Committee meeting where an update on next month's Conference was presented. She said next year the Texas Council Conference will be held in Dallas. Referring to the Texas Council Executive Director's meeting Ms. Noble said that that report provides great insight into what the Texas Council does and can be a great source for orientation for our new Board members. This report was sent via e-mail to our Board members.

Next Committee and Board meeting schedule:

- On Tuesday, May 15th, the Provider Services Committee will meet at 11:30 am, with the Philanthropy Committee meeting following at approximately 12:15 pm, and the Finance and Administration Committee following at approximately 1:00 pm.
- On Thursday, May 24th, the Quality and Authority Committee will meet at 12:45 pm, with the Board Training following immediately after at approximately 1:00 pm, and the Board meeting following at approximately 1:30 pm. The Legislative Action Committee will meet as a committee of the whole during our Board meeting. All of the meetings will take place at 1360 River Bend Drive, in the Charles Cooper Board Rm.

Upcoming events: Ms. Noble invited everyone to attend the Safe Haven Open House taking place on Friday, April 27th, from 9-noon. A second event is the Fostering Program Celebration taking place on Friday, May 4th beginning at 6 30 pm.

Chief Executive Officer's Report:

Services Presentation: Ms. Lori Pollard presented the story of a five year old student that was referred to the Therapeutic Nursery due to major tantrums, aggression, hyperactivity, defiance and continuous expulsions from Pre-K and kindergarten. She said after 90 days in the Therapeutic Nursery this young man learned social skills, how to read and write, as well as proper behaviors. He also developed a sense of pride in his new knowledge and now his mom is looking forward to the fall when she will be able to enroll him back in school. Mom is also working on his behaviors at home.

Consideration of Acceptance of Chief Executive Officer's Report:

Dr. Baker presented a brief summary of the centerwide indicators for the month of March 2012. Dr. Baker referred to a handout in Board member folders showing Metrocare marketshare and revenue diversification over time.

Motion: Ms. Martinez made a motion to accept the Chief Executive Officer's Report for March 2012. Ms. Myers seconded, and the motion carried.

Finance and Administration Committee: Ms. Noble called on Mr. Munson to present his report.

Consideration of Acceptance of the Financial Report for March 2012 (unaudited): Mr. Munson said that this report was presented in detail at the Finance and Administration Committee.

Motion: Ms. Noble said the committee recommended the acceptance of the Financial Report for March 2012 and a second is not required, as the recommendation came from the committee. Motion carried.

Consideration of Approval of Revision to Board Policy 8.01 on Ownership of Computer and Information Systems: Mr. Munson said that there were no substantive changes to Board Policy 8.01.

Motion: Ms. Noble said this comes as a committee recommendation and a second is not required, as the recommendation came from the committee. Motion carried.

Report of the Provider Services Committee: Ms. Noble referred to Dr. Hunter to present her report.

Consideration of Acceptance of Medical Staff Services Report for March 2012: Dr. Hunter said that her report was presented in detail at the Provider Services committee, and that several applications have been received for the empty prescriber positions.

Motion: Ms. Noble said this comes as a committee recommendation and a second is not required, as the recommendation came from the committee. Motion carried.

Consideration of Acceptance of Behavioral Health Service Delivery Report for March 2012: Mr. Clark said that this report was presented at the Provider Services Committee. There were no changes to this report.

Motion: Ms. Noble said this comes as a committee recommendation and a second is not required, as the recommendation came from the committee. Motion carried.

Consideration of Acceptance of the Developmental Disabilities Report for March 2012: Mr. Clark said that this report was presented at the Provider Services Committee. He notes that the developmental disabilities providers division continued to beat budgeted revenue goals. There were no changes to this report.

Motion: Ms. Noble said this comes as a committee recommendation and a second is not required, as the recommendation came from the committee. Motion carried.

Report of the Quality and Authority Services Committee: Ms. Walton-Brooks said the Quality and Authority Committee met right before the Board meeting and asked if there were any questions posed for these items. There were no questions posed for any of these items.

Consideration of Approval of the Quality Management Report for March 2012: Ms. Walton-Brooks said the committee recommended the Approval of the Quality Management Report for March 2012.

Motion: Ms. Noble said this comes as a committee recommendation and a second is not required, as the recommendation came from the committee. Motion carried.

Report of the Philanthropy Committee: Ms. Martinez referred to Ms. Stephens to provide the Philanthropy Committee report for March.

Consideration of Acceptance of the Development and Community Education Report for March 2012: Ms. Stephens said the report was presented in detail at the Philanthropy Committee. There were no changes to this report.

Motion: Ms. Noble said this comes as a committee recommendation and a second is not required, as the recommendation came from the committee. Motion carried.

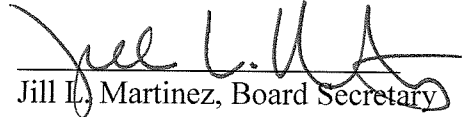
Report of the Legislative Action Committee: Ms. Broomfield referred to Mr. Hernandez to provide the Legislative Action Committee report for the month of March.

Consideration of Acceptance of the Legislative Action Committee Report for March 2012: Mr. Hernandez provided a brief summary of the Legislative Action Report.

Motion: Ms. Broomfield moved to accept the Legislative Action Committee Report for March 2012. Ms. Walton-Brooks seconded. The motion carried.

- IV. **EXECUTIVE SESSION:** There were no issues requiring an executive session.
- V. **MEETING ADJOURNMENT:** There being no further business to come before the Board, the meeting adjourned at 2:30 pm.

Minutes approved by:



Jill L. Martinez, Board Secretary

Minutes distributed by:
Martha L. Toscano
Assistant to the CEO and Metrocare Board of Trustees