



## NOTICE

Metrocare Services, Board of Trustees, will meet in Regular Session at approximately 1:30 pm on Thursday, April 26, 2018. Prior to the regular session, a Board training session will be held, beginning at 1:00 pm. The meeting will be held at 1345 River Bend Dr., Dallas, TX 75247 (Mustangs conference room.)

If you need additional assistance to effectively participate in or observe this meeting, please notify the Administrative Office at 214.743.1201, at least 72 hours prior to this meeting, so that reasonable accommodations can be made to assist you.

A portion of the meeting may be closed pursuant to Chapter 551 of the Texas Government Code to receive advice from counsel; to deliberate the purchase or lease of real estate; to deliberate the contract for a gift; to deliberate personnel issues; or, to deliberate regarding security.

Terry A. James, Chairman  
Metrocare Board of Trustees

Corey Golomb, Vice Chair  
Metrocare Board of Trustees

John W. Burruss, M.D.  
Chief Executive Officer

## BOARD OF TRUSTEES

Terry A. James  
*Chairman*

Corey Golomb  
*Vice Chairman*

Dee Salinas Gutierrez  
*Board Secretary*

Jill Martinez

Leslie H. Secrest, MD

Jasmine Crockett

Jane Hamilton

Dr. Irie L. Session

Lane Conner

### Chief Executive Officer

John Burruss, M.D.



1345 River Bend Dr.  
Dallas, Texas 75247

## Board Agenda

Thursday, April 26, 2018  
(Mustangs Conference Room)

### BOARD TRAINING – 1:00 PM

"Programs at the Bridge, Stewpot and the Cottages"  
Ikenna Mogbo, presenter

### REGULAR BOARD MEETING

1:30 pm

Mr. James

- I. **Call Meeting to Order & Declaration of a Quorum**
  - II. **Citizen Comments** (Limited to 3 minutes - *only those registered*)
  - III. **Issues to be Considered**
    - ❖ Consideration of Acceptance of the March 22, 2018 Board Meeting Minutes
  - IV. **Chairman's Report**
    - ❖
      - Consideration of Acceptance to Dissolve the Ad hoc Committee for the Meal for the Minds
- Board Liaison Reports:**
- V.
    - Texas Council of Community Centers; Board Liaison: Terry James
    - MH Advisory Committee (MHAC): Chairman: Mr. Jay Medlin, Board Liaison: Dr. Irie L. Session,

Dr. Burruss

- VI. **Chief Executive Officer Report**
- VII. **Service Presentation:** Continuity of Services Division, Tensa Davis, presenter.
  - ❖ Consideration of Acceptance of the Chief Executive Officer Report for FY18 Key Performance Indicators Progress through March 2018

The chief executive officer will present an overview of the performance of the center and specific key highlights from the preceding month.
  - ❖ Consideration of Acceptance of Resolution Delineating the Board's Awareness and Approval of the Chief Executive Officer and the Chief Administrative Officer's Execution of a Revenue Anticipation Note with JP Morgan Chase Bank.

Richard Buckley

The chief administrative officer will review the proposed resolution with JP Morgan Chase Bank.

### Strategy 1: Fiduciary Responsibility

Dr. Secrest

#### **VIII. Finance and Administration Reports**

Richard Buckley

- ❖ Consideration of Acceptance of Financial Report for March 2018 (Unaudited)

The chief administrative officer will review the statement of net position, the statement of activities and the statement of cash flow for the prior month and discuss plans to address deficiencies therein relative to plan.

Norma Allen

- ❖ Consideration of Acceptance of the Human Resource Report for March 2018

The human resource director will present a report on the performance of the department for the prior month and describe plans to address deficiencies therein relative to plan.

Norma Allen

- ❖ Consideration of Acceptance of Revision to Board Policy 5.07 on Drug Free Workplace/Drug Abuse

### Strategy 2: Customer Focus

Mr. James

#### **IX. Clinical Services Report**

Dr. Hunter/Kelli Laos

- ❖ Consideration of Acceptance of the Clinical Services Division Reports for March 2018

The chief medical officer will present the performance of the medical staff services and the clinical outcome measures, the performance of the behavioral health provider division, the developmental disabilities provider division of the center, and the clinical outcome measures, including management plans to address the deficiencies in each division.

Kelli Laos

- ❖ Consideration of Approval of Resolution in Support of the Continuance of the Collaboration between Metrocare Services and Catholic Charities, namely the acquisition, renovation and operation of the St. Jude Center, which will provide permanent supportive housing for the homeless.

Ms. Salinas Gutierrez

#### **X. Quality and Authority Services Report**

Linda Thompson

- ❖ Consideration of Acceptance of Quality Management Report for March 2018

The chief operating officer will present the performance of the Dallas County Local Authority (LA), including its financial performance, its clinical performance, and its performance on quality oversight, and also management plans to address deficiencies therein.

Linda Thompson

- ❖ Consideration of Acceptance of Revision to Board Policy 1.08 on Committees and Community Involvement

Ratana K. DeLuca

- ❖ Consideration of Acceptance of Revision to Board Policy 1.05 on Trustees Relationship with the Dallas County Commissioners Court

### Strategy 3: Organizational Visibility

Ms. Hamilton

**XI. Marketing and Development Report**

Charlene Stark

- ❖ Consideration of Acceptance of the Marketing and Development Report for March 2018

Charlene Stark

The vice president of marketing and development will present a report on the performance of the department with regard to development, community education, and oversight of grant funding, and also present management plans to address deficiencies therein.

Ms. Golomb

**XII. Legislative Action Report**

Charlene Stark

- ❖ Consideration of Acceptance of Legislative Action Report for March 2018

The vice president of marketing and development will present a report on legislative activities during the reporting month.

**Executive Session:** Announcement of Closed Session in Accordance with Subchapter D, Section §551.071 of the Texas Open Meetings Act (Chapter 551 of the Texas Government Code) to receive advice from counsel about pending or contemplated litigation and/or settlement, and Section §551.074 for the purpose of discussing personnel matters:

**XIII.**

- Metrocare / Houston-Tarrant County Software Solutions, next steps.
- Update on Information Privacy and Security Incidents
- Update on the CEO Evaluation process

**XIV. Reconvene from Executive Session**

**XV. Action Taken as a Result of Executive Session**

- ❖ Consideration of Approval of Extension of the Chief Executive Officer Contract

**XVI. Meeting Adjournment**

- ❖ *Designates items on which the Board may take action*