

AGENDA

METROCARE SERVICES

April 25, 2013

BOARD TRAINING

“Leadership and Self Advocacy, The Arc of Dallas”
Deborah Crosby, presenter
(1:00 pm)

REGULAR MEETING OF THE BOARD OF TRUSTEES
starting at 1:30 pm (Charles Cooper, Board Room)
1360 River Bend Dr/Dallas, TX 75247-4914

Mrs. Noble

I. **Call to Order & Roll Call**

II. **Citizen Comments** (Limited to 3 minutes)

III. **Issues to be Considered**

- ❖ Consideration of Approval of the March 28, 2013 Board Meeting Minutes

Ad hoc CEO Search Committee Update (Ms. Verlean Walton-Brooks, Madame Chairman)

- ❖ Consideration of Approval to Dissolve the Ad hoc CEO Search Committee

Madame Chair Report

Board Liaison reports:

- MH Advisory Committee (Madame Chairman: Marilu Velez Thorn, Board Liaison: Brenda K. Richardson).
- IDD Planning Network Advisory Committee (Madame Chairman: Gloria Stuart, Board Liaison: Verlean Walton-Brooks).
- Texas Council of Community Centers (Ms. Julia P. Noble, Board Liaison).

Interim Chief Executive Officer Report

Services Presentation: Therapeutic Fostering Program, DJ Dejong, presenter

Consideration of Acceptance of Interim CEO Report for FY13 Business Plan Progress through March 2013

Linda Thompson

- ❖ The interim chief executive officer will present a summary of the performance of the center that includes its financial performance, its performance on clinical outcomes, its performance on strategic measures, its contract compliance, its performance on governance measures, and its performance on measures related to stakeholder relationships, as well as management’s plans to address deficiencies therein.

Strategy 1: Assure Adequate funding for Our Mission

Mrs. Myers

Report of the Finance and Administration Committee

- Consideration of Acceptance of Financial Report for March 2013 (Unaudited)
- Kyle Munson ❖ The chief financial officer will review the income statement, cash flow, receivable and payables report for the prior month and describe plans to address deficiencies therein relative to plan
- Consideration of Approval to remove the signature of Linda Thompson, Interim Chief Executive Officer from all of Metrocare's Bank Account Signature Cards as well as from a facsimile plate for Payroll and Accounts Payable Checks effective April 30, 2013.
- Kyle Munson ❖
- Consideration of Approval to authorize the signature of John W. Burruss, MD, Metrocare Services Chief Executive Officer on all of Metrocare's Bank Account Signature Cards as well as on a facsimile plate for Payroll and Accounts Payable Checks effective April 30, 2013.
- Kyle Munson ❖
- Consideration of Approval to Participate in the TexPool Investment Fund and Approval of Resolution Authorizing the Participant (Metrocare Services) to enter into a Participation Agreement.
- Kyle Munson ❖
- The chief financial officer will present the recommendation to authorize the Center to participate in the TexPool Investment Fund.

Strategy 2: Assure That Our Focus Is On Our Consumers

Dr. North

Report of the Provider Services Committee

- Consideration of Acceptance of Medical Staff Services Report for March 2013
- Dr. Hunter ❖ The executive medical director will present the performance of medical staff services and the clinical outcome measures, including management plans to address deficiencies therein.
- Consideration of Acceptance of Behavioral Health Service Delivery Report for March 2013
- Tom Clark ❖ Management will present the performance of the behavioral health provider division of the center, including its financial performance and its clinical performance, as well as management plans to address deficiencies therein.
- Consideration of Acceptance of Developmental Disability Provider Service Report for March 2013
- Tom Clark ❖ Management will present the performance of the developmental disabilities providers division of the center, including its financial performance and its clinical performance, as well as management plans to address deficiencies therein.

Ms. Walton-Brooks

Report of the Quality and Authority Services Committee

Consideration of Approval of Quality Management Report for March 2013

Linda Thompson



The interim chief executive officer will present the performance of the Dallas County Local Authority (LA), a part of the Center, including its financial performance, its clinical performance, and its performance on quality oversight, and also management plans to address deficiencies therein.

Strategy 3: Assure The Visibility of Our Mission Through Our Board

Ms. Martinez

Report of the Philanthropy Committee

Consideration of Approval of Development and Community Education Report for March 2013

Sandy Stephens



The director of philanthropy will present a report on the performance of the department with regard to development, community education, and oversight of grant funding, and also present management plans to address deficiencies therein.

Consideration of Approval of Revision to Board Policy 1.05

Sandy Stephens



The director of philanthropy will present the recommended changes to the Board Policy on Board of Trustees Relationship with the Dallas County Commissioners Court

Mr. Gutierrez

Report of the Legislative Action Committee

Consideration of Approval of Legislative Action Report for March 2013

Abel Hernandez



The public affairs coordinator will present a report on community and stakeholder education activities during the reporting month.

Mrs. Noble

Presentation by Stephen Miller

IV. Meeting Adjournment



NOTICE

Metrocare Services, Board of Trustees, will convene in Regular Session at approximately 1:30 pm on Thursday, April 25, 2013. Prior to the regular session, a Board training session will be held, beginning at 1:00 pm. The meeting will be held at 1360 River Bend Drive/Dallas, Texas 75247 (Charles M. Cooper, Board Room).

If you need additional assistance to effectively participate in or observe this meeting, please notify the Administrative Office at 214.743.1201, at least 72 hours prior to this meeting, so that reasonable accommodations can be made to assist you.

A portion of the meeting may be closed pursuant to Chapter 551 of the Texas Government Code to receive advice from counsel; to deliberate the purchase or lease of real estate; to deliberate the contract for a gift; to deliberate personnel issues; or, to deliberate regarding security.

Julia P. Noble, Madame Chair
Metrocare Board of Trustees

By: Martha L. Toscano
Assistant to the CEO/Board