

AGENDA

METROCARE SERVICES

May 28, 2009

BOARD TRAINING

“Lancaster Kiest Clinic, Pharmacy Services and the
Special Needs Offenders Program”

Jonathan McNorton, Mark Edery and Judith Hunter, MD, *presenters*
(12:45 pm)

REGULAR MEETING OF THE BOARD OF TRUSTEES

starting at 1:30 pm (Conference Room)
3330 S. Lancaster Rd/Dallas, TX 75216

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I. Call to Order & Roll Call

II. Citizen Comments (Limited to 3 minutes)

III. Issues to be Considered

- ❖ Consideration of Approval of April 23, 2009 Board Meeting Minutes

11217 – 11220

Madame Chair Report:

Announcement of Appointment of Ms Katy Hubener to Metrocare Board of Trustees

Announcement of Appointment of Finance and Administration Committee Chair, in Accordance with Board Policy 1.06

Mrs. Noble

Board Liaison reports:

MH Advisory Committee (Chairman: Leonard Keesee, Board Liaison: Greg Allbright).

Texas Council of Community MHMR Center’s Meeting (Board Liaison: Julie Noble)

Chief Executive Officer Report

Consideration of Acceptance of Chief Executive Officer Report

Dr. Baker

❖

The chief executive officer will present a summary of the performance of the center that includes its financial performance, its performance on clinical outcomes, its performance on strategic measures, its contract compliance, its performance on governance measures, and its performance on measures related to stakeholder relationships, as well as management’s plans to address deficiencies therein.

11221 - 11227

Mr. Jeffery**Report of the Finance and Administration Committee**

		Consideration of Acceptance of Financial Report for April 2009 (Unaudited)	
Kyle Munson	❖	The chair and the chief financial officer will review the financial report for the prior month and describe plans to address deficiencies relative to plan.	11228 - 11230
		Consideration of Approval of Revision to the VALIC Retirement Savings Plan	
Kyle Munson	❖	The chair and the chief financial officer will present revisions to the VALIC retirement plan in order to assure compliance with recent federal regulations.	11231 - 11245
		Consideration of Acceptance of Management Response to the Internal Audit Report on HIPAA	
Kyle Munson	❖	The chair, chief financial officer and deputy chief executive officer will present the internal audit report and management's plan regarding policies and procedures relating to the Health Insurance Portability and Accountability Act (HIPAA)	11246 - 11267
		Consideration of Possible Changes to the Board and Committee Meeting Schedule and (if necessary) to Board Policy 1.06	
	❖	The chair will present committee comments on possible changes to the meeting schedule for the Board and its committees, as well as any requisite revisions to the policy to keep it consistent with meeting changes.	11268 - 11273

Ms. Rodriguez**Report of the Provider Services Committee**

		Consideration of Acceptance of Behavioral Health Service Delivery Report for April 2009	
Tom Clark	❖	The chair and management will present the performance of the behavioral health provider division that includes its financial performance and its clinical performance, as well as management plans to address deficiencies therein.	11274 - 11277
		Consideration of Acceptance of Developmental Disability Provider Service Report for April 2009	
Brenda Cosens	❖	The chair and management will present the performance of the developmental disabilities provider division that includes its financial performance and its clinical performance, as well as management plans to address deficiencies therein.	11278 - 11280

**Ms. Walton -
Brooks**

Report of the Quality and Authority Services Committee

Consideration of Acceptance of Quality Management Report for April 2009

Linda Thompson



The chair and the deputy chief executive officer will present the performance of the Dallas County Mental Retardation Authority (MRA), a part of the Center, including its financial performance, its clinical performance, and its performance on quality oversight, and also management plans to address deficiencies therein.

11281 - 11286

Mrs. Ringle

Report of the Philanthropy Committee

Consideration of Acceptance of Development and Community Education Report for April 2009

Sandy Stephens



The chair and the director of philanthropy will present the performance of the department with regard to development, community education, and oversight of grant funding, and also management plans to address deficiencies therein.

11287 - 11292

IV.

Executive Session: This portion of the meeting may be closed pursuant to a specified section of Chapter 551 of the Texas Government Code including:

- A. Section 551.071, to receive advice from counsel about pending or contemplated litigation and/or settlement
- B. Section 551.072, to deliberate the purchase, exchange, lease, or value of real property
- C. Section 551.073, to deliberate on a contract for a prospective gift
- D. Section 551.074, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, or
- E. Section 551.076, to deliberate regarding security devices.

V.

Return to Open Session

VI.

Meeting Adjournment

❖ *Designates items on which the Board may take action*



NOTICE

Metrocare Services, Board of Trustees, will meet in Regular Session at approximately 1:30 pm on Thursday, May 28, 2009. Prior to the regular session, a Board training session will be held, beginning at 12:45 pm. **The meeting will be held at 3330 S. Lancaster Rd./Dallas, Texas 75228 (Conference Room).**

If you need additional assistance to effectively participate in or observe this meeting, please notify the Administrative Office at 214.743.1201, at least 72 hours prior to this meeting, so that reasonable accommodations can be made to assist you.

A portion of the meeting may be closed pursuant to Chapter 551 of the Texas Government Code to receive advise from counsel; to deliberate the purchase or lease of real estate; to deliberate the contract for a gift; to deliberate personnel issues; or, to deliberate regarding security.

Julia P. Noble, Madame Chair
Metrocare Board of Trustees

By: Martha L. Toscano
Assistant to the CEO/Board