



## NOTICE

Metrocare Services, Board of Trustees, will meet in Regular Session at approximately 1:30 pm on Thursday, June 22, 2017. Prior to the regular session, a Board training session will be held, beginning at 1:00 pm. The meeting will be held at 1345 River Bend Dr., Dallas, TX 75247 (Mustangs conference room.)

If you need additional assistance to effectively participate in or observe this meeting, please notify the Administrative Office at 214.743.1201, at least 72 hours prior to this meeting, so that reasonable accommodations can be made to assist you.

A portion of the meeting may be closed pursuant to Chapter 551 of the Texas Government Code to receive advice from counsel; to deliberate the purchase or lease of real estate; to deliberate the contract for a gift; to deliberate personnel issues; or, to deliberate regarding security.

Jill L. Martinez, Madame Chairman  
Metrocare Board of Trustees

Leslie H. Secrest, Vice Chairman  
Metrocare Board of Trustees

John W. Burruss, MD.  
Chief Executive Officer



1345 River Bend Dr.  
Mustangs Conf Rm  
Dallas, TX 75247-6943

**BOARD OF TRUSTEES**

- Jill L. Martinez  
*Madame Chairman*
- Leslie H. Secrest, MD  
*Vice Chairman*
- Corey Golomb  
*Board Secretary*
- Dee Salinas Gutierrez
- Terry A. James
- Jane Hamilton
- Jasmine Crockett
- Dr. Irie L. Session

Jill Martinez  
*Madame Chairman*

Dr. Burruss

Dr. Leslie Secrest

Rich Buckley

**REGULAR BOARD MEETING**  
Thursday, June 22, 2017

**Board Training at 1:00 pm**  
Legislative Session Wrap Up  
John Burruss, MD., CEO, presenter

**Board Meeting at 1:30 pm**

- I. Call Meeting to Order**
- II. Citizen Comments (Limited to 3 minutes)**
- III. Issues to be Considered**
  - ❖ Consideration of Acceptance of the May 23, 2017 Board Meeting minutes.
  - Madame Chairman’s Report**
    - Annual Assignment of Board members to committees in Accordance with Board Policy 1.06
  - Board Liaison reports:**
    - MH Advisory Committee: Chairman: Jay Medlin, Board Liaison: (vacant).
  - Chief Executive Officer Report**
  - Services Presentation:** PASRR Enhance Community Coordination, Christian Hering, presenter
  - Consideration of Acceptance of the Chief Executive Officer Report for FY17 Key Performance Indicators Progress through May 2017
  - ❖ The chief executive officer will present an overview of the performance of the center and specific key highlights from the preceding month.
  - Strategy 1: Assure Adequate Funding for Our Mission**
  - Report of the Finance and Administration Committee**
  - Consideration of Acceptance of the Financial Report for May 2017 (Unaudited)
  - ❖ The chief administrative officer will review the statement of net position, the statement of activities and the statement of cash flow for the prior month and discuss plans to address deficiencies therein relative to plan.

Consideration of Acceptance of the FY17 Third Quarter Reports on Finance.

- Rich Buckley ❖
- The chief financial officer will present the following quarterly reports in accordance with specific Board Policies
- Quarterly Investment Report, Board Policy 4.01.02
  - Salary Adjustments > \$5,000, Board Policy 5.10
  - Community Services Contract >\$100,000 & Non-Community Service Contracts > \$25,000, Board Policy 4.02
  - Lease Obligations > \$25,000, Board Policy 4.02
  - Legal Expenses, Board Policy 4.02
  - Purchases of Goods, Services and Equipment > \$15,000, Board Policy 4.02
  - Participation by Historically Underutilized Businesses (HUB)

Consideration of Acceptance of Human Resources Report for May 2017

- Rich Buckley ❖
- The vice president of human resources will present a report on the performance of the department for the prior month and describe plans to address deficiencies therein relative to plan.

Consideration of Acceptance of Revision to Board Policy 5.10

- Rich Buckley ❖
- The chief administrative officer will present the recommended changes to Board Policy 5.10 on Salary Administration.

**Strategy 2: Assure That Our Focus Is On Our Consumers**

Terry James **Report of the Clinical Services Committee**

Consideration of Acceptance of the Clinical Services Division Reports for May 2017

- Dr. Hunter ❖
- The chief medical officer will present the performance of the medical staff services and the clinical outcome measures, the performance of the behavioral health provider division, the developmental disabilities provider division of the center, and the clinical outcome measures, including management plans to address the deficiencies in each division.

Dee Salinas Gutierrez **Report of the Quality and Authority Services Committee**

Consideration of Acceptance of Quality Management Report for May 2017

- Linda Thompson ❖
- The chief operating officer will present the performance of the Dallas County Local Authority (LA), a part of the Center, including its financial performance, its clinical performance, and its performance on quality oversight, and also management plans to address deficiencies therein.

Consideration of Acceptance of FY17 Third Quarter Reports on Services Delivery:

- Linda Thompson ❖
- Local Plan
  - Medical Records

Consideration of Acceptance of FY17 Third Quarter Reports on Quality Management and Research:

- Linda Thompson ❖
- DADS Performance Contract Requirements
  - Research Activities

Consideration of Acceptance of FY17 Third Quarter Report on Compliance

Ratana DeLuca



The chief compliance officer will present a report on the activities of the compliance department.

**Strategy 3: Assure The Visibility of Our Mission Through Our Board**

Jill Martinez

**Report of the Marketing and Development Committee**

Consideration of Acceptance of the Marketing and Development Report for May 2017

Charlene Stark



The vice president of marketing and development will present a report on the performance of the department with regard to development, community education, and oversight of grant funding, and also present management plans to address deficiencies therein.

Corey Golomb

**Report of the Legislative Action Committee**

Consideration of Acceptance of Legislative Action Report for May 2017

Charlene Stark



The vice president of marketing and development will present a report on community and stakeholder education activities during the reporting month.

**Executive Session:** Announcement of Closed Session in Accordance with Subchapter D. Section 551.074 of the Texas Open Meetings Act (Chapter 551 of the Government Code) for the purpose of discussing personnel matters., i.e:

IV.

- CEO's Compensation & 2016 Evaluation Review

V.

**Return to Open Session**

VI.

Consideration of Approval of CEO's Compensation

VII.

**Meeting Adjournment**

- ❖ *Designates items on which the Board may take action*