

METROCARE SERVICES

**BOARD OF TRUSTEES
MEETING MINUTES OF**

October 28, 2010

METROCARE SERVICES

REGULAR MONTHLY MEETING of the BOARD OF TRUSTEES

MINUTES OF October 28, 2010

A Regular Meeting of the Board of Trustees of Metrocare Services convened at 1:30 p.m. on Thursday, October 28, 2010 at 1360 River Bend Drive, Dallas, Texas 75247.

I. **Call To Order/Roll Call**

Ms. Noble, Madame Chair, called the meeting to order at 1:30 pm. A quorum was present.

The following Trustees were present:

Ms. Julia P. Noble, Madame Chair
Ms. Sue Ringle, Vice-chair
Ms. Verlean Walton-Brooks, Secretary
Mr. Greg Allbright
Mr. Herbert Kamm

The following Trustees were absent: Mr. Craig Jeffery, Dr. Carol S. North, Candy Sheehan and Jill Martinez.

Staff Present: Dr. James Baker, Linda Thompson, Kyle Munson, Dr. Judith Hunter, Tom Clark, Brenda Cosens, Sandy Stephens and other Metrocare staff.

II. **CITIZENS' COMMENTS:** The procedure for public comments was available at the meeting for those interested. No public comment was received.

III. **ISSUES TO BE CONSIDERED:**

Consideration of Approval of the Minutes of the Metrocare Services Board Meeting for September 23, 2010. Mr. Allbright made a motion to approve the Board Minutes of September 23, 2010. Ms Walton-Brooks seconded, and the motion carried.

Madame Chair's Report

Board Liaison Report(s):

Intellectual and Development Disability Planning/Network Advisory Committee (Chairperson: Ralph Long, Board Liaison: Verlean Walton-Brooks). Ms. Walton-Brooks referred to Ms. Thompson for a summary of the IDD PAC/NAC Advisory Committee report. Ms. Thompson provided a recap of the IDD PAC/NAC committee that convened on October 12th. There were no questions posed for this item.

At Ms. Noble's request Ms. Ringle provided a brief review of the Dallas County Behavioral Health Leadership Team (BHLT). "Ms. Ringle said the **Behavioral Committee is wrapping up, but the planning process is to continue.**" should be changed to "the consultant phase is wrapping up, but the Behavioral Task Force will continue to meet and plan".

Announcements:

Lori Palmer will lead a Board Retreat on Saturday, November 20, 2010. The meeting will run from 10 am to 2 pm.

This year Metrocare will hold its Legislative Breakfast on November 16th at the Sterling Hotel Dallas located at 1055 Regal Row from 7:30 – 9 am.

Next month's meeting schedule:

- Provider Services Committee meeting- Tuesday, November 16th at 11:30 am followed at approximately 12:15 pm by the Finance and Administration Committee at this same location. No December committee meetings.
- There is no Board meeting during the month of November.
- Quality and Authority Committee meeting – Thursday, December 2nd at 12:45 pm immediately followed at 1:00 pm by a Board training provided by Mr. Boatright from the Arc of Texas. The Board meeting will start at 1:30 pm at this same site.
- The Philanthropy and Legislative Action Committees will meet as committees of the whole during the Board meeting on December 2nd.
- The closed session on the CEO compensation review has been re-schedule until our December 2nd Board meeting.

Chief Executive Officer's Report:

Consideration of Acceptance of Chief Executive Officer's Report:

Dr. Baker presented a verbal summary of the centerwide indicators for the month of September.

Mr. Allbright made a motion to accept the Chief Executive Officer's Report for September 2010. Ms. Ringle seconded, and the motion carried.

Finance and Administration Committee: In the absence of Mr. Jeffery, Mr. Allbright called on Mr. Munson to present his report.

Consideration of Acceptance of the Financial Report for August 2010 (unaudited): Mr. Munson presented a brief summary of the September 2010 financials.

Mr. Allbright said the committee recommended the acceptance of the Financial Reports for September 2010. Ms. Noble said a second is not required, as the recommendation came from the committee. Motion carried.

Consideration of Approval of Revision to Board Policy on Nepotism 5.03:

Mr. Allbright said this comes as a committee recommendation. Ms. Noble said a second is not required, as the recommendation came from the committee. Motion carried.

Consideration of Approval of the 2011 Internal Audit Plan and Budget: Mr. Munson presented a brief summary of the Internal Audit Plan presented in full at the Finance and Administration Committee by Weaver and Tidwell, Inc.

Mr. Allbright said the committee recommended the acceptance of the 2011 Internal Audit Plan & Budget. Ms. Noble said a second is not required, as the recommendation came from the committee. Motion carried.

Report of the Provider Services Committee: In the absence of Dr. North, Ms. Noble asked Dr. Hunter to present her report.

Consideration of Acceptance of Medical Staff Services Report for September 2010: Dr. Hunter said her report was presented at the Provider Services committee and asked if there were any questions. There were no questions posed for this item.

Ms. Noble said this comes as a committee recommendation and a second is not required. Motion carried.

Consideration of Acceptance of Behavioral Health Service Delivery Report for September 2010: Mr. Clark asked if there were any questions on the Behavioral Health Service Report. There were no questions posed for this item.

Ms. Noble said this comes as a committee recommendation and a second is not required. Motion carried.

Consideration of Acceptance of the Developmental Disabilities Report for September 2010: There were no questions posed for Ms. Cosens Developmental Disabilities report.

Ms. Noble said this comes as a committee recommendation and a second is not required. Motion carried.

Report of the Quality and Authority Services Committee: Ms. Walton-Brooks said the Quality and Authority Committee met earlier today and asked if there were any questions for the following report. Ms. Walton-Brooks said the following report was recommended for approval by the committee.

Consideration of Approval of the Quality Management Report for September 2010:

Ms. Noble said the Quality Management Report for September 2010 comes as a committee recommendation and a second is not required. Motion carried.

Report of the Philanthropy Committee: Ms. Ringle asked Ms. Stephens to provide the Philanthropy Committee report.

Consideration of Acceptance of the Development and Community Education Report for September 2010: Sandy Stephens presented a verbal summary of the Development and Community Education Report for the month of September.

Ms. Ringle made a motion to approve the Development and Community Education Report for September 2010. Mr. Allbright seconded. The motion carried.

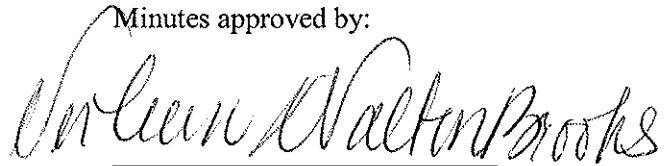
Report of the Legislative Action Committee:

Consideration of Approval of Legislative Report for September 2010: Mr. Luna presented a verbal summary of the legislative report for September 2010.

Mr. Allbright made a motion to approve the Legislative Report for September 2010. Ms. Ringle seconded. The motion carried.

- IV. EXECUTIVE SESSION:** There were no issues requiring an executive session.
- V. MEETING ADJOURNMENT:** There being no further business to come before the Board, the meeting adjourned at 2:35pm.

Minutes approved by:



Verlean Walton-Brooks, Secretary

Minutes recorded, transcribed and distributed by:
Martha L. Toscano
Assistant to the CEO and Metrocare Board of Trustees