

METROCARE SERVICES

**BOARD OF TRUSTEES
MEETING MINUTES OF**

February 27, 2014

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REGULAR MONTHLY MEETING of the BOARD OF TRUSTEES

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A Regular Meeting of the Board of Trustees of Metrocare Services convened on Thursday, February 27, 2014 at 1380 River Bend Dr. Dallas, Texas 75247 in the Charles Cooper Board Room.

I. Call To Order/Roll Call

Ms. Noble declared a quorum present and called the meeting to order at 1:35 pm.

The following Trustees were present:

Ms. Julia P. Noble, Madame Chairman
Ms. Jill Martinez, Vice chairman
Ms. Judy N. Myers, Secretary
Dr. Carol North
Dr. Brenda Richardson
Dr. David Gutierrez
Mr. David Aston
Ms. Corey Golomb

Staff Present: Dr. John Burruss, Linda Thompson, Dr. Judith Hunter, Tom Clark, Kyle Munson, Sandy Stephens, and Michel Huberdeau.

Guest Present: Doug Barnes, Dr. Amanda Smith, Selena Mears and Mr. Brooks Love.

II. CITIZENS' COMMENTS: The procedure for public comments was available at the meeting for those interested. No public comment was received.

III. ISSUES TO BE CONSIDERED:

Consideration of Approval of the Minutes of the Metrocare Services Board Meeting for January 23, 2014. The Board minutes of January 23, 2014 were made a part of the packet. Ms. Noble called for any changes or corrections to the minutes of the previous meeting.

Motion: Mr. Gutierrez moved to approve the Board meeting minutes of January 23, 2014 as presented. The motion was seconded and accepted.

Madame Chairman's Report

Ms. Noble said a couple of days ago Senator John Carona and Mrs. Carona hosted the Auxiliary Membership meeting at their home. She congratulated Ms. Sandy Stephens and her team for a job well done.

Next Committee and Board meeting schedule:

Ms. Noble provided the schedule for our next committee meetings.

- On Tuesday, March 18th the Provider Services Committee will meet at 11:30 am with the Development and Corporate Communications committee meeting following immediately after at approximately 12:15 pm and the Finance and Administration Committee following at approximately 12:45 pm. The meetings will be held at this same location.
- On the fourth Thursday of the month, March 27th the following meetings will take place. The Quality and Authority committee will meet at 12:45 pm with a Board training following at approximately 1:00 pm, and the Board meeting following immediately after at approximately 1:30 pm. The Legislative Action Committee will meet as a committee of the whole. All the meetings will be held at this same location.

Chief Executive Officer's Report:

Services Presentation: Early Childhood Intervention (ECI): Selena Mears, presenter.

Ms. Mears presented the success story of a 19 month old infant that came to their ECI program through a hospital referral. She said within 20 days of being contacted by the hospital ECI staff paid the family a visit to conduct an evaluation and determined the services he would need. She said soon after starting his therapies the family started noticing the baby's improvement and celebrating each milestone. Ms. Mears said ECI provides evaluations and assessments for children age birth to three years, at no cost to the families, to determine if the child is eligible for services. She said some of these services are provided at the family home or at the child's daytime location. Some of these services include occupational, physical, and speech therapy. Bi-lingual staff is available to help the families.

Dr. Burruss and the Board thanked Ms. Mears for her presentation.

Consideration of Acceptance of Chief Executive Officer Report for FY14 Business Plan Progress through January 2014: Dr. Burruss referred to his report and clarified that there is no NTBHA Legislative Steering Committee. He said his report was part of this packet and asked if anyone had any questions. There were no questions posed for this item.

Motion: Mr. Gutierrez made a motion to accept the Chief Executive Officer Report for FY14 Business Plan Progress through January 2014. The motion was seconded and accepted.

Finance and Administration Committee: Ms. Myers referred to Mr. Munson to present his report.

Consideration of Acceptance of the Financial Report for January 2014 (unaudited): Mr. Munson said he presented this report in detail at the Finance and Administration committee and it remains unchanged.

Motion: Ms. Noble said this comes as a committee recommendation and a second is not required, as the recommendation came from the committee. All were in favor, and the motion carried.

Consideration of Approval of FY14 Revised Budget Plan: Mr. Munson said this report was presented in detail at the Finance and Administration committee and remains unchanged.

Motion: Ms. Noble said this comes as a committee recommendation and a second is not required, as the recommendation came from the committee. All were in favor, and the motion carried.

Report of the Provider Services Committee: Dr. North called on Dr. Hunter to present her report.

Consideration of Acceptance of Medical Staff Services Report for January 2014: Dr. Hunter said she presented her report at the Provider Services committee meeting and it remains unchanged.

Motion: Ms. Noble said this comes as a committee recommendation and a second is not required, as the recommendation came from the committee. All were in favor, and the motion carried.

Consideration of Acceptance of Behavioral Health Service Delivery Report for January 2014: Mr. Clark said there were no changes to his report. His report was provided in detail at the February Provider Services committee meeting.

Motion: Ms. Noble said this comes as a committee recommendation and a second is not required, as the recommendation came from the committee. All were in favor, and the motion carried.

Consideration of Acceptance of the Developmental Disabilities Report for January 2014: Mr. Clark said there were no changes to his report. His report was provided in detail at the February Provider Services committee meeting.

Motion: Ms. Noble said this comes as a committee recommendation and a second is not required, as the recommendation came from the committee. All were in favor, and the motion carried.

Report of the Quality and Authority Services Committee: Mr. Aston said the Quality and Authority Committee met prior to the Board meeting. He called on Ms. Thompson to present this report.

Consideration of Approval of the Quality Management Report for January 2014: Ms. Thompson said this report was provided in detail at the Quality and Authority Committee meeting and she asked if anyone had any questions. There were no questions posed for this item.

Motion: Ms. Noble said this comes as a committee recommendation and a second is not required, as the recommendation came from the committee. All were in favor, and the motion carried.

Report of the Philanthropy Committee: Ms. Martinez referred to Ms. Stephens for the Philanthropy Committee report.

Consideration of Acceptance of the Development and Corporate Communications Report for January 2014: Ms. Stephens invited all the Board members to attend the Groundbreaking ceremony for The Cottages at Hickory Crossing. This event will be held on April 17th. Invitations will be mailed out by the Communities Foundation.

Motion: Ms. Noble said this comes as a committee recommendation and a second is not required, as the recommendation came from the committee. All were in favor, and the motion carried.

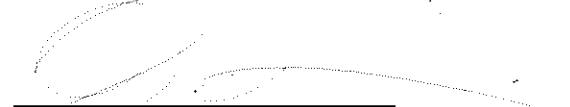
Report of the Legislative Action Committee: Mr. Gutierrez called on Mr. Hernandez to present the Legislative Action committee report.

Consideration of Acceptance of the Legislative Action Committee Report for January 2014: This report was made part of the packet. Mr. Hernandez provided a verbal summary of his report.

Motion: Ms. Martinez moved for the acceptance of the Legislative Action Committee Report for January 2014. The motion was seconded and accepted.

- IV. **MEETING ADJOURNMENT:** There being no further business to come before the Board, Ms. Noble called for a motion to adjourn the meeting. Dr. North moved to adjourn the meeting. The motion was seconded and accepted. The meeting adjourned at 2:15 pm.

Minutes approved by:



Corey E. Golomb, Board Secretary

Minutes distributed by:
Martha L. Toscano
Assistant to the CEO and Metrocare Board of Trustees