

AGENDA

METROCARE SERVICES

Thursday, January 29, 2015

BOARD TRAINING

“Final Sunset Commission Recommendations”
John W. Burruss, MD., *presenter*
(1:00 pm)

REGULAR MEETING OF THE BOARD OF TRUSTEES

Starting at 1:30 pm (Charles M. Cooper, Board Room)
1380 River Bend Dr. / Dallas, TX 75247-4914

- Ms. Martinez**
- I. **Call to Order & Welcome**
 - II. **Citizen Comments** (Limited to 3 minutes)
 - III. **Issues to be Considered**
 - ❖ Consideration of Approval of December 4, 2014 Board Meeting Minutes
- Madame Chair Report**
- Board Liaison reports:
- IDD Planning Network Advisory Committee (Madame Chairman: Gloria Stuart, Board Liaison: Corey Golomb).
 - TX Council of Community Centers (Board Liaison: Jill Martinez).
- Dr. Burruss**
- Chief Executive Officer Report**
- Services Presentation:** Service Coordination, Maria Spencer, presenter
- Consideration of Acceptance of Chief Executive Officer Report for FY14 Business Plan Progress through December 2014
- ❖ The chief executive officer will present a summary of the performance of the center that includes its financial performance, its performance on clinical outcomes, its performance on strategic measures, its contract compliance, its performance on governance measures, and its performance on measures related to stakeholder relationships, as well as management’s plans to address deficiencies therein.
- [Strategy 1: Assure Adequate funding for Our Mission](#)**
- Ms. Myers**
- ❖ Consideration of Acceptance of Financial Report for November 2014 (Unaudited)
- Kyle Munson

The Chief Financial Officer will present the statement of net positions, the statement of activities and the statement of cash flow for the prior month and describe plans to address deficiencies therein relative to plan

Consideration of Acceptance of Financial Report for December 2014 (Unaudited)

- Kyle Munson ❖ The Chief Financial Officer will present the statement of net positions, the statement of activities and the statement of cash flow for the prior month and describe plans to address deficiencies therein relative to plan

Consideration of Acceptance of FY15 First Quarter Reports on Finance

The Chief Financial Officer will present the following quarterly reports in accordance with specific Board Policies.

- Kyle Munson ❖
- Quarterly Investment Report, Board Policy 4.02
 - Salary Adjustments > \$5,000, Board Policy 5.10
 - Community Services Contract >\$100,000 & Non- Community Service Contracts > \$25,000, Board Policy 4.02
 - Lease Obligations > \$25,000, Board Policy 4.02
 - Purchases of Goods, Services and Equipment > \$15,000, Board Policy 4.02
 - Participation by Historically Underutilized Businesses (HUB)

Consideration to Receive FY2014 Audited Financial Statements

- Kyle Munson ❖ The Chief Financial Officer and the Auditing Firm of Scott, Singleton, Fincher and Company, PC will present the Financial Audit for the year ending August 31, 2014.

Consideration of Acceptance of Human Resources Report for December 2014

- Jennifer Bell ❖ The Vice President of Human Resources will present a report on the performance of the department for the prior month and describe plans to address deficiencies therein relative to plan.

Strategy 2: Assure That Our Focus is On Our Consumers

Dr. Secrest

Report of the Provider Services Committee

Consideration of Acceptance of Medical Staff Services Report for December 2014

- Dr. Hunter ❖ The Chief Medical Officer will present the performance of medical staff services and the clinical outcome measures, including management plans to address deficiencies therein.

Consideration of Acceptance of Behavioral Health Service Delivery Report for December 2014

- Tom Clark ❖ The Vice President of Provider Services will present the performance of the behavioral health provider division of the center, including its clinical performance, as well as management plans to address deficiencies therein.

Consideration of Acceptance of Developmental Disability Provider Service Report for December 2014

Tom Clark



The Vice President of Provider Services will present the performance of the developmental disabilities providers division of the center, including its clinical performance, as well as management plans to address deficiencies therein.

Mr. Aston

Report of the Quality and Authority Services Committee

Consideration of Approval of Quality Management Report for December 2014

Linda Thompson



The Chief Operating Officer will present the performance of the Dallas County Local Authority (LA), a part of the Center, including its financial performance, its clinical performance, and its performance on quality oversight, and also management plans to address deficiencies therein.

Ratana DeLuca



Consideration of Approval of Revision to Board Policy 6.03

The Chief Compliance Officer will present the recommended changes to the Board Policy on Compliance Plan.

Strategy 3: Assure The Visibility of Our Mission Through Our Board

Ms. Noble

Report of the Development and Corporate Communications Committee

Consideration of Approval of Development and Community Education Report for December 2014

Sandy Stephens



The Vice President of Development and Corporate Communications will present a report on the performance of the department with regard to development, community education, and oversight of grant funding, and also present management plans to address deficiencies therein.

Consideration of Approval of Revision to Board Policy 1.12

Sandy Stephens



The Vice President of Development and Corporate Communications will present the recommended changes to the Board Policy on Board Membership and Terms of Membership 1.12.

Mr. Gutierrez

Report of the Legislative Action Committee

Consideration of Approval of Legislative Action Report for December 2014

Abel Hernandez



The public affairs coordinator will present a report on community and stakeholder education activities during the reporting month.

IV. Executive Session: This portion of the meeting may be closed pursuant to a specified section of Chapter 551 of the Texas Government Code including:

- A. Section 551.071, to receive advice from counsel about pending or contemplated litigation and/or settlement

- B. Section 551.072, to deliberate the purchase, exchange, lease, or value of real property
- C. Section 551.073 to deliberate on a contract for a prospective gift
- D. Section 551.074, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, or
- E. Section 551.076, to deliberate regarding security services.

V. Meeting Adjournment

- ❖ *Designates items on which the Board may take action*



NOTICE

Metrocare Services, Board of Trustees, will meet in Regular Session at approximately 1:30 pm on Thursday, January 29, 2015. Prior to the regular session, a Board training session will be held, beginning at 1:00 pm. The meeting will be held at 1380 River Bend Drive/Dallas, Texas 75247 (Charles M. Cooper, Board Room).

If you need additional assistance to effectively participate in or observe this meeting, please notify the Administrative Office at 214.743.1201, at least 72 hours prior to this meeting, so that reasonable accommodations can be made to assist you.

A portion of the meeting may be closed pursuant to Chapter 551 of the Texas Government Code to receive Advice from counsel; to deliberate the purchase or lease of real estate; to deliberate the contract for a gift; to deliberate personnel issues; or, to deliberate regarding security.

Jill L. Martinez, Madame Chairman
Metrocare Board of Trustees

Judy N. Myers, Vice Chairman
Metrocare Board of Trustees

John W. Burruss, MD
Chief Executive Officer

By: Martha L. Toscano
Assistant to the CEO/Board