



NOTICE

Metrocare Services, Board of Trustees, will meet in Regular Session at approximately 1:30 pm on Thursday, September 22, 2016. Prior to the regular session, a Board training session will be held, beginning at 1:00 pm. The meeting will be held at 1345 River Bend Dr., Dallas, TX 75247 (Mustangs conference room.)

If you need additional assistance to effectively participate in or observe this meeting, please notify the Administrative Office at 214.743.1201, at least 72 hours prior to this meeting, so that reasonable accommodations can be made to assist you.

A portion of the meeting may be closed pursuant to Chapter 551 of the Texas Government Code to receive advice from counsel; to deliberate the purchase or lease of real estate; to deliberate the contract for a gift; to deliberate personnel issues; or, to deliberate regarding security.

Jill L. Martinez, Madame Chairman
Metrocare Board of Trustees

Leslie H. Secret, Vice Chairman
Metrocare Board of Trustees

John W. Burruss, MD.
Chief Executive Officer



1345 River Bend Dr.
Mustangs Conf Rm
Dallas, TX 75247-6943

BOARD OF TRUSTEES

Jill L. Martinez
Madame Chairman
Leslie H. Secrest, MD
Vice Chairman
Chief Norman Seals
Board Secretary
Judy N. Myers
Dr. Brenda Richardson Rowe
Corey Golomb
Dee Salinas Gutierrez
Terry A. James

Agenda

REGULAR BOARD MEETING
Thursday, September 22, 2016
1:30 pm

Board Training
1:00 pm

“The Bridge & Stewpot”
Hope Stedman, presenter

Jill Martinez
Madame Chairman

- I. **Call Meeting to Order & Roll Call**
- II. **Citizen Comments (Limited to 3 minutes)**
- III. **Issues to be Considered**

- ❖ Consideration of Acceptance of August 25, 2016 Board Meeting Minutes

Madame Chairman’s Report

Dr. Burruss

Chief Executive Officer Report

Services Presentation: Texas Home Living Service Coordination, Jasmine Lewis, presenter

Consideration of Acceptance of Chief Executive Officer Report for FY16 Business Plan Progress through August 2016

- ❖ The chief executive officer will present a summary of the performance of the center that includes its financial performance, its performance on clinical outcomes, its performance on strategic measures, its contract compliance, its performance on governance measures, and its performance on measures related to stakeholder relationships, as well as management’s plans to address deficiencies therein.

Strategy 1: Assure Adequate Funding for Our Mission

Dr. Secrest

Report of the Finance and Administration Committee

Consideration of Acceptance of Financial Report for August 2016 (Unaudited)

- ❖ The chief financial officer will review the statement of net position, the statement of activities and the statement of cash flow for the prior month and discuss plans to address deficiencies therein relative to plan.

Kyle Munson

Consideration of Acceptance of the FY17 Business Goals

Kyle Munson



The chief executive officer will present the FY17 Business Goals developed as part of the budgeting process for approval.

Consideration of Acceptance of FY16 Fourth Quarter Reports on Finance.

The chief financial officer will present the following quarterly reports in accordance with specific Board Policies

Kyle Munson



- Quarterly Investment Report, Board Policy 4.01.02
- Salary Adjustments > \$5,000, Board Policy 5.10
- Community Services Contract >\$100,000 & Non-Community Service Contracts > \$25,000, Board Policy 4.02
- Lease Obligations > \$25,000, Board Policy 4.02
- Legal Expenses, Board Policy 4.02
- Purchases of Goods, Services and Equipment > \$15,000, Board Policy 4.02
- Participation by Historically Underutilized Businesses (HUB)

Consideration of Acceptance of Human Resource Report for August 2016

Jennifer Bell



The vice president of human resources will present a report on the performance of the department for the prior month and describe plans to address deficiencies therein relative to plan.

Consideration of Acceptance of Information Technology Report

Terry Price



The chief information officer will present a report on the achievements of the information technology department for the last six months.

Strategy 2: Assure That Our Focus Is On Our Consumers

Ms. Myers

Report of the Provider Services Committee

Consideration of Acceptance of the Clinical Services Division Reports for August 2016

Dr. Hunter



The chief medical officer will present the performance of the medical staff services and the clinical outcome measures, the performance of the behavioral health provider division, the developmental disabilities provider division of the center, and the clinical outcome measures, including management plans to address the deficiencies in each division.

Dr. Richardson Rowe

Report of the Quality and Authority Services Committee

Consideration of Acceptance of Quality Management Report for August 2016

Linda Thompson



The chief operating officer will present the performance of the Dallas County Local Authority (LA), a part of the Center, including its financial performance, its clinical performance, and its performance on quality oversight, and also management plans to address deficiencies therein.

Consideration of Acceptance of FY16 Fourth Quarter Reports on Services Delivery:

Linda Thompson



- Local Plan
- Medical Records

Consideration of Acceptance of FY16 Fourth Quarter Reports on Quality Management and Research:

Linda Thompson



- DADS Performance Contract Requirements
- Research Activities

Consideration of Acceptance of Appointment to the Intellectual and Developmental Disability Planning and Network Advisory committee

Linda Thompson



- Reginah Ngwili
- Izzy (Isidora) Lewis

Consideration of Acceptance of FY16 Fourth Quarter Report on Compliance

Linda Thompson



The chief operating officer will present a report on the activities of the compliance department.

Strategy 3: Assure The Visibility of Our Mission Through Our Board

Report of the Marketing and Development Committee

Ms. Salinas Gutierrez

Consideration of Acceptance of the Marketing and Development Report for August 2016

Charlene Stark



The vice president of marketing and development will present a report on the performance of the department with regard to development, community education, and oversight of grant funding, and also present management plans to address deficiencies therein.

Consideration of Acceptance of Revision to Board Policy 4.10.

Charlene Stark



The vice president of marketing and development will present the recommended changes to Board Policy 4.10 on Contributions to the Center.

Report of the Legislative Action Committee

Ms. Golomb

Consideration of Acceptance of Legislative Action Report for August 2016

Abel Hernandez



The public affairs coordinator will present a report on community and stakeholder education activities during the reporting month.

Executive Session: This portion of the meeting may be closed pursuant to a specified section of Chapter 551 of the Texas Government Code including:

IV.

- A. Section 551.071, to receive advice from counsel about pending or contemplated litigation and/or settlement
- B. Section 551.072, to deliberate the purchase, exchange, lease, or value of real property
- C. Section 551.073 to deliberate on a contract for a prospective gift
- D. Section 551.074, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee
- E. Section 551.076, to deliberate regarding security services.

v.

Meeting Adjournment

❖ *Designates items on which the Board may take action*