



NOTICE

Metrocare Services, Board of Trustees, will meet in Regular Session at approximately 1:30 pm on Thursday, February 23, 2017. Prior to the regular session, a Board training session will be held, beginning at 1:00 pm. The meeting will be held at 1345 River Bend Dr., Dallas, TX 75247 (Mustangs conference room.)

If you need additional assistance to effectively participate in or observe this meeting, please notify the Administrative Office at 214.743.1201, at least 72 hours prior to this meeting, so that reasonable accommodations can be made to assist you.

A portion of the meeting may be closed pursuant to Chapter 551 of the Texas Government Code to receive advice from counsel; to deliberate the purchase or lease of real estate; to deliberate the contract for a gift; to deliberate personnel issues; or, to deliberate regarding security.

Jill L. Martinez, Madame Chairman
Metrocare Board of Trustees

Leslie H. Secret, Vice Chairman
Metrocare Board of Trustees

John W. Burruss, MD.
Chief Executive Officer



1345 River Bend Dr.
Mustangs Conf Rm
Dallas, TX 75247-6943

BOARD OF TRUSTEES

Jill L. Martinez
Madame Chairman
Leslie H. Secrest, MD
Vice Chairman
Norman Seals
Board Secretary
Dr. Brenda Richardson
Rowe
Corey Golomb
Dee Salinas Gutierrez
Terry A. James

Agenda

REGULAR BOARD MEETING

Thursday, February 23, 2017

1:30 pm

Board Training

1:00 pm

“Metrocare and Banking”

Kyle Munson and Richard Buckley, presenters

Jill Martinez
Madame Chairman

- I. **Call Meeting to Order & Roll Call**
- II. **Citizen Comments (Limited to 3 minutes)**
- III. **Issues to be Considered**

❖ Consideration of Acceptance of January 26, 2017 Board Meeting Minutes

Madame Chairman’s Report

Board Liaison reports:

- Mental Health Advisory Committee (MHAC): Chairman: Mr. Jay Medlin, Board Liaison: Dr. Brenda Richardson Rowe
- IDD Planning and Network Advisory Committee (IDD PNAC)
Madame Chairman: Sharlann Adams, Board Liaison: Chief Norman Seals.

Presenter: Linda Thompson

Chief Executive Officer Report

Services Presentation: Home and Community Based Services - Service Coordination, Lorna Battles, presenter

Consideration of Acceptance of Chief Executive Officer Report for FY17 Key Performance Indicators through January 2017

- ❖ The chief executive officer will present a summary of the performance of the center that includes its financial performance, its performance on clinical outcomes, its performance on strategic measures, its contract compliance, its performance on governance measures, and its performance on measures related to stakeholder relationships, as well as management’s plans to address deficiencies therein.

Strategy 1: Assure Adequate Funding for Our Mission

Dr. Secrest

Report of the Finance and Administration Committee

Consideration of Acceptance of Financial Report for January 2017 (Unaudited)

Kyle Munson

- ❖ The chief financial officer will review the statement of net position, the statement of activities and the statement of cash flow for the prior month and discuss plans to address deficiencies therein relative to plan.

Consideration to Receive the FY2016 Audited Financial Statements

Kyle Munson

- ❖ The Chief Financial Officer and the Auditing Firm of Scott, Singleton, Fincher and Company, PC will present the Financial Audit for the year ending August 31, 2016.

Consideration of Acceptance of Human Resource Report for January 2017

Jennifer Bell

- ❖ The vice president of human resources will present a report on the performance of the department for the prior month and describe plans to address deficiencies therein relative to plan.

Strategy 2: Assure That Our Focus Is On Our Consumers

Ms. Martinez

Report of the Clinical Services Committee

Consideration of Acceptance of the Clinical Services Division Reports for January 2017

Dr. Hunter

- ❖ The chief medical officer will present the performance of the medical staff services and the clinical outcome measures, the performance of the behavioral health provider division, the developmental disabilities provider division of the center, and the clinical outcome measures, including management plans to address the deficiencies in each division.

Dr. Richardson Rowe

Report of the Quality and Authority Services Committee

Consideration of Acceptance of Quality Management Report for January 2017

Linda Thompson

- ❖ The chief operating officer will present the performance of the Dallas County Local Authority (LA), a part of the Center, including its financial performance, its clinical performance, and its performance on quality oversight, and also management plans to address deficiencies therein.

Strategy 3: Assure The Visibility of Our Mission Through Our Board

Mr. James

Report of the Marketing and Development Committee

Consideration of Acceptance of the Marketing and Development Report for January 2017

Charlene Stark

- ❖ The vice president of marketing and development will present a report on the performance of the department with regard to development, community education, and oversight of grant funding, and also present management plans to address deficiencies therein.

Ms. Golomb

Report of the Legislative Action Committee

Consideration of Acceptance of Legislative Action Report for January 2017

Charlene Stark

- ❖ The vice president of marketing and development will present a report on community and stakeholder education activities during the reporting month.

Executive Session: This portion of the meeting may be closed pursuant to a specified section of Chapter 551 of the Texas Government Code including:

- IV.
 - A. Section 551.071, to receive advice from counsel about pending or contemplated litigation and/or settlement
 - B. Section 551.072, to deliberate the purchase, exchange, lease, or value of real property
 - C. Section 551.073 to deliberate on a contract for a prospective gift
 - D. Section 551.074, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee
 - E. Section 551.076, to deliberate regarding security services.

V. Meeting Adjournment

- ❖ *Designates items on which the Board may take action*