



NOTICE

Metrocare Services, Board of Trustees, will meet in Regular Session at approximately 1:30 pm on Thursday, October 28, 2010. The meeting will be held at 1360 River Bend Drive/Dallas, Texas 75247 (Board Room).

If you need additional assistance to effectively participate in or observe this meeting, please notify the Administrative Office at 214.743.1201, at least 72 hours prior to this meeting, so that reasonable accommodations can be made to assist you.

A portion of the meeting may be closed pursuant to Chapter 551 of the Texas Government Code to receive advise from counsel; to deliberate the purchase or lease of real estate; to deliberate the contract for a gift; to deliberate personnel issues; or, to deliberate regarding security.

Julia P. Noble, Madame Chair
Metrocare Board of Trustees

By: Martha L. Toscano
Assistant to the CEO/Board

AGENDA

METROCARE SERVICES

October 28, 2010

REGULAR MEETING OF THE BOARD OF TRUSTEES

starting at 1:30 pm (Board Room)

1360 River Bend Dr/Dallas, TX 75247-4914

I. Call to Order & Roll Call

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II. Citizen Comments (Limited to 3 minutes)

III. Issues to be Considered

Mrs. Noble ❖ Consideration of Approval of September 23, 2010 Board Meeting Minutes

Madame Chair Report:

Board Liaison reports:

- Intellectual and Development Disability Planning/Network Advisory Committee (Chairperson: Ralph Long, Board Liaison: Verlean Walton-Brooks).

Chief Executive Officer Report

Consideration of Acceptance of CEO report for FY11 Business Plan Progress through September 2010

Dr. Baker

❖

The chief executive officer will present a summary of the performance of the center that includes its financial performance, its performance on clinical outcomes, its performance on strategic measures, its contract compliance, its performance on governance measures, and its performance on measures related to stakeholder relationships, as well as management's plans to address deficiencies therein.

Strategy 1: Assure Adequate funding for Our Mission

Mr. Jeffery

Report of the Finance and Administration Committee

Consideration of Acceptance of Financial Report for September 2010 (Unaudited)

Kyle Munson

❖

The chief financial officer will review the income statement, cash flow, receivable and payables report for the prior month and describe plans to address deficiencies therein relative to plan

Kyle Munson ❖ Consideration of Approval of Revision to Board Policy 5.03
The chief financial officer will present the revised board policy on Nepotism

Kyle Munson ❖ Consideration of Approval of the 2011 Internal Audit Plan & Budget
The chief financial officer will discuss ongoing internal audit activities, including the risk assessment.

Strategy 2: Assure That Our Focus Is On Our Consumers

Dr. North

Report of the Provider Services Committee

Consideration of Acceptance of Medical Staff Services Report for September 2010

Dr. Hunter ❖ The executive medical director will present the performance of medical staff services and the clinical outcome measures, including management plans to address deficiencies therein.

Consideration of Acceptance of Behavioral Health Service Delivery Report for September 2010

Tom Clark ❖ Management will present the performance of the behavioral health provider division of the center, including its financial performance and its clinical performance, as well as management plans to address deficiencies therein.

Consideration of Acceptance of Developmental Disability Provider Service Report for September 2010

Brenda Cosens ❖ Management will present the performance of the developmental disabilities providers division of the center, including its financial performance and its clinical performance, as well as management plans to address deficiencies therein.

**Ms. Walton –
Brooks**

Report of the Quality and Authority Services Committee

Consideration of Approval of Quality Management Report for September 2010

Linda Thompson ❖ The deputy chief executive officer will present the performance of the Dallas County Mental Retardation Authority (MRA), a part of the Center, including its financial performance, its clinical performance, and its performance on quality oversight, and also management plans to address deficiencies therein.

Strategy 3: Assure The Visibility of Our Mission Through Our Board

Ms. Ringle

Report of the Philanthropy Committee

Consideration of Approval of Development and Community
Education Report for September 2010

Sandy Stephens



The director of philanthropy will present a report on the performance of the department with regard to development, community education, and oversight of grant funding, and also present management plans to address deficiencies therein.

Ms. Sheehan

Report of the Legislative Action Committee

Consideration of Approval of Legislative Action Report for
September 2010

John Luna



The director of public affairs will present a report on community and stakeholder education activities during the reporting month.

Mrs. Noble

Board Discussion Related to Strategy 3

- 1) Apply the skills on our Board to increase public awareness and appreciation of the service done at Metrocare
 - 2) Apply the skills on our Board to increase community awareness and knowledge of various aspects of mental illness and developmental disabilities
 - 3) Apply the skills on our Board to increase the awareness of the needs of the people we serve, especially within our legislative delegation
 - 4) Apply the skills on our Board to increase interest among, and encourage participation from, businesses, foundations and individual donors to assist with our mission
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IV. Meeting Adjournment

❖ *Designates items on which the Board may take action*